

Form 1

Date of Application \_\_\_\_\_  
(Year/Month/Day)

The Chair,  
The Personnel Committee for  
Okayama University WTT Staffs

**Okayama University WTT Staffs Application**

I would like to apply for the Second Okayama University WTT Staffs 2011, and would like to submit my application for the following field:

Further, I enclose the documents necessary for the application for WTT staffs.

With best regards,

(Name of an applicant and her signature)

Please summarize below "the objectives for the application and the image of the self future university professor".

Please use only this page.

Form 2

Application Form for Woman-Tenure-Track Faculty Staff (WTT Staff)  
Okayama University

[1] Curriculum Vitae

Name			Nationality			Photograph
Date of Birth				Sex	Female	
Present Home Address						
	Phone:		E-mail:			
Present Affiliation	Address					
	Institute or Company				Title	
	Phone:		E-mail:			
Educational Background	Date	(Y/M) (University, Faculty, Department) (Degree, Major)				
	Doctoral Degree	Date	Name of Dr Degree	Name of University		
Professional Career (Title and Responsibilities)	Date					
Awards	Date					
Current Major Research Fields						

## [2] Research Proposal for WTT Staff

Column size of each item may be adjustable. The length of the research proposal should be 3-4 pages.

**Title of the Research Proposal:**

**Abstract of the Research Proposal (around 200 words):**

**Detailed Description of the Research Proposal:**

- (1) Describe the aim, background, details of the proposal, and expected outcomes. Use colored figures and tables so as to have your proposal easily understood by scientists in other scientific fields.
- (2) It is recommended to give brief explanations on technical terms at the end of this column.

(continued)

**Novelty/ originality:**

- (1) Describe clearly the conceptual novelty and originality of the research proposal.
- (2) With a brief introduction of existing studies, state the uniqueness and the superiority of the proposal compared with other studies conducted by other researchers.
- (3) Situate the study in the existing literature.

**Expected scientific and technological impacts:**

- (1) Give comments on expected scientific and technological impacts in future society. Explain what scientific and technological impacts are expected by the successful completion of the WTT research project.
- (2) Explain the future possibilities of the WTT research project.

**Research schedule and feasibility:**

- (1) Describe the research schedule of the WTT project. Comments on the feasibility of the plan.
- (2) State the goals of the project and the expected outcomes at the end of the WTT term.
- (3) Explain the schedule for each year. Provide the estimated amount of the expense for the equipments and other articles you need to purchase.

**[3] Scientific achievements** (1-2 pages in total)

**Description of the scientific achievements:**

- (1) Describe the aim, background, and details of your scientific achievement. Use colored figures and tables so as to have your scientific achievement easily understood by scientists in other scientific fields.
- (2) It is recommended to give brief explanations on technical terms at the end of this column.

#### **[4] Publication list**

- (1) List publications in the reverse chronological order by publication types: (1) journal articles (with or without peer review, (2) reports, (3) books, and (4) others. Include a name of all author(s) (Underline the name of the applicant. When the journal article has more than five authors, state the number of authors and the order of the applicant.), the title, the journal title, volume number, page numbers, and year of publication. For books, include the authors, title, the part the applicant is responsible, page numbers, year of publication, and publisher. The order of items may be altered. Number all publications.
- (2) Add patents if relevant to the proposed project.
- (3) Circle the number of five or fewer major journal articles and attach two copies for each.

**[5] Teaching accomplishment and Teaching Philosophy** (1-2 pages in total)

**Description of the teaching accomplishment:**

- (1) Describe any teaching-related experiences. Indicate a level, name of the subject, number of credit, teaching methods (e.g., lecture, seminar, experiment), the content and other specifics. Experiences as a teaching assistant may be included.
- (2) List any teaching-related publications, including journal articles, reports, and books. (Follow the direction of [4] Publication List).
- (3) Teaching awards or prizes are encouraged to be included.

**A statement of teaching philosophy:**

Address your objective for teaching in a university setting.

**[6] Grants and Funds**



**A list of your grants/funds awarded:**

- (1) Includes a name of the grant/fund, a title, year, and the amount of the direct cost. Include the name of the chief investigator of the grant and fund that you are listed as a co-investigator. Include any competitively awarded institutional funds.
- (2) Add also a research career awarded by funding agencies such as the Japan Society for Promotion of Science (e.g., DC1, DC2, or PD) if applicable.

**A list of grant and fund that you plan to apply for:**

You may list any grants and fund that you plan to apply for during the WTT term. List a name of the grant/fund, a title, and amounts.

**[7] Recommendation letter(s) from your advisor and /or a scientist in your research field**

- (1) One or two recommendation letters are requested.
- (2) Enter a name, affiliation, and e-mail address of the referee(s) in the space below. Provide the referee with the following notice;
  - (a) The letter should include the name of the applicant and the referee. The letter should focus on the candidate's ability to develop a creative research plan and to conduct research productively.
  - (b) Recommendation letter(s) must be submitted directly by the referee(s) to the following e-mail address: [motomizu-s@adm.okayama-u.ac.jp](mailto:motomizu-s@adm.okayama-u.ac.jp) with the subject heading, "WTT Staff application (name of applicant)".

The referee(s)

- (1) Name
- (2) Affiliation
- (3) E-mail address