

# 2025 Winter Semester Course Registration

## ■ Registration period

*Please register your courses during the following period.*

From 23 December 10:00 to 24 December **17:00**

## ■ Course Add/Drop and Course Registration Beyond Enrollment Capacity

*You may add or drop your courses online by logging on your Portal system.*

*No documentary process is needed.*

**Course registration beyond enrollment capacity have been fully digitalized through the ZEUS system. Please refer to the user manual for detail instructions.**

From 29 December 10:00 to 2 January 2026 23:59

## ■ Course Withdrawal

**Course withdrawal have been fully digitalized through the ZEUS system. Please refer to the user manual for detailed instructions.**

From 5 January 2026 10:00 to 9 January 2026 18:00

## ■ Course Retake

- If you have received an F grade in the required courses, you must retake the course.
- A course with C0 or below can be taken again.
- In principle, retaking the only same course is possible. However, if the same course is discontinued or not opened, it is possible to designate an alternative course or retake a course specified by the teacher.
- Additional fee must be paid. (50,000 won per 1 credit)
- You can only retake grade such as Grade(before)→Grade(after) or S/U(before)→S/U(after).

**□ Course Information:** Please refer to the web page of Course Registration.

([https://zeus.gist.ac.kr/sys/lecture/lecture\\_main.do](https://zeus.gist.ac.kr/sys/lecture/lecture_main.do))

**□ Notice**

- Courses offered during the winter semester are not counted towards your graduation requirements for February in 2026.
- Please submit the Course Registration Form (print from the Portal System) to your School/department office after finishing registration. \* Double-check your registered courses before submitting.

**□ Contact information**

Category	Office in Charge	Contact Number
Courses/Syllabus Pre-requisite/Class size	Department office which open its course	Department office
English/Korean language courses	Language Education Center	☎ 6655(Sang Min, Choi)
Course Addition and Cancellation of Course Registration	Section of Student Records	☎ 2052(Sung Hwan, Jang)
System error/connection	Section of Information Technology	☎ 2077(Sol Mi, Park), 2073(Myung Jin, Kim)

**Dean of Academic Affairs**