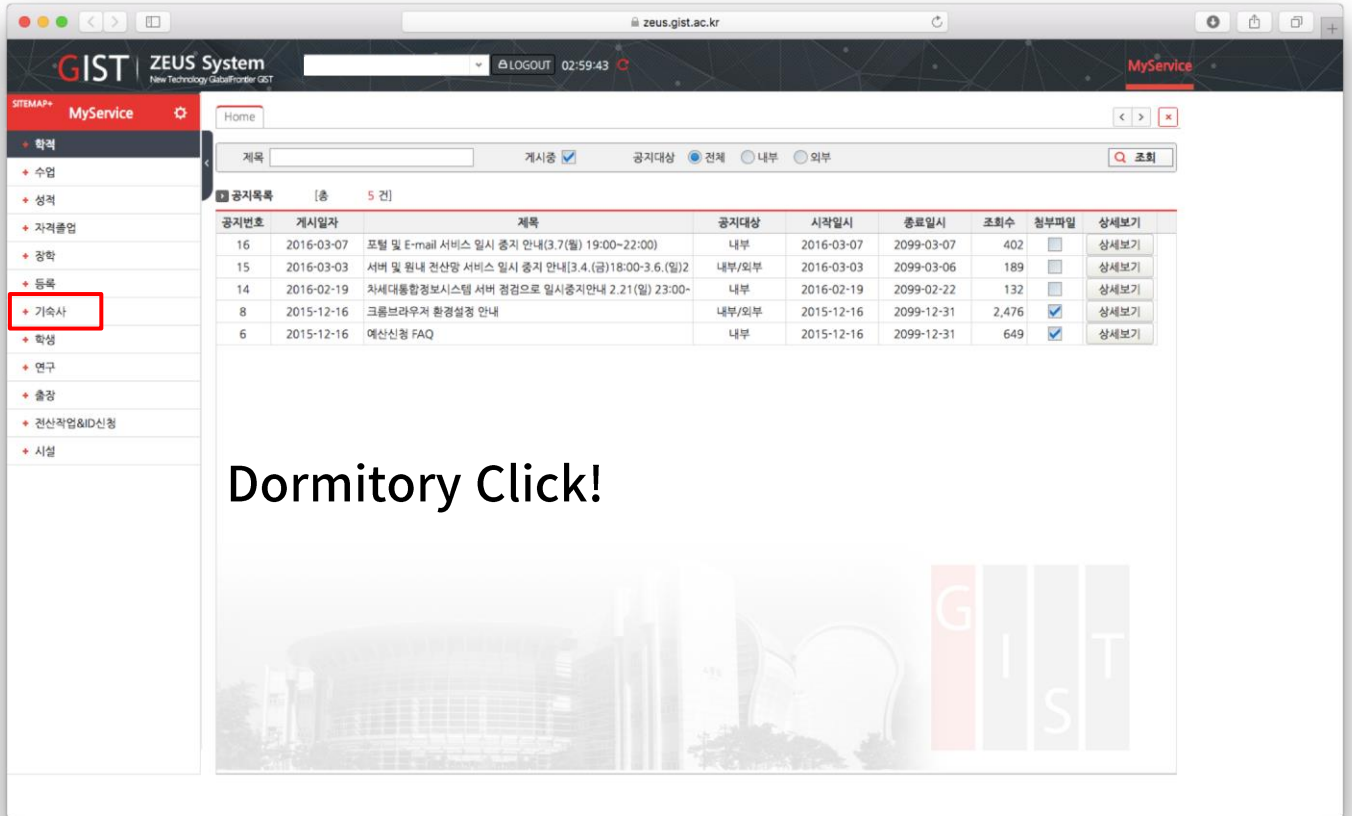


ZEUS Room Application Manual

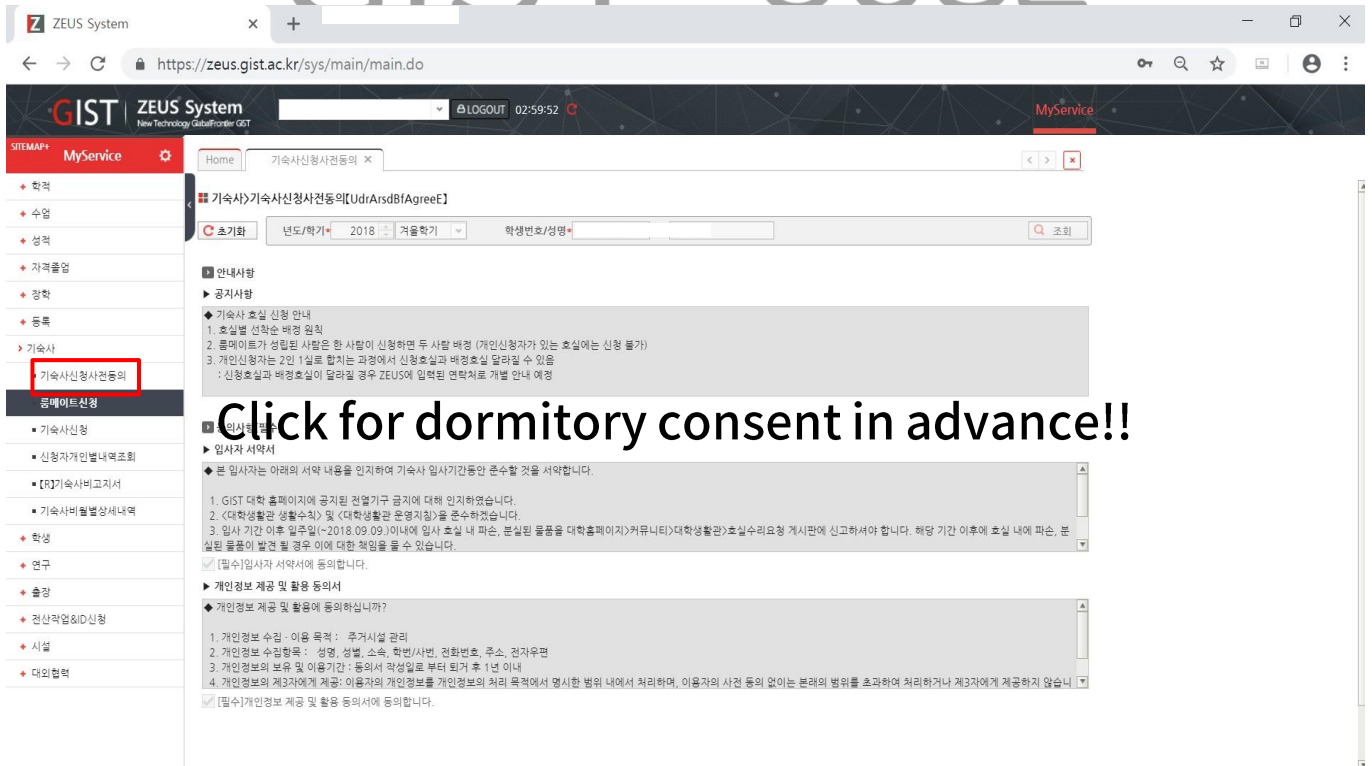


- 1) Prior consent for dormitory application
- 2) How to apply based on roommate (applicant)
- 3) How to apply based on roommates (acceptors)
- 4) How to apply for a room (2 people)
- 5) How to cancel a room
- 6) How to apply individually
- 7) Random application (only for individuals)
- 8) Precautions

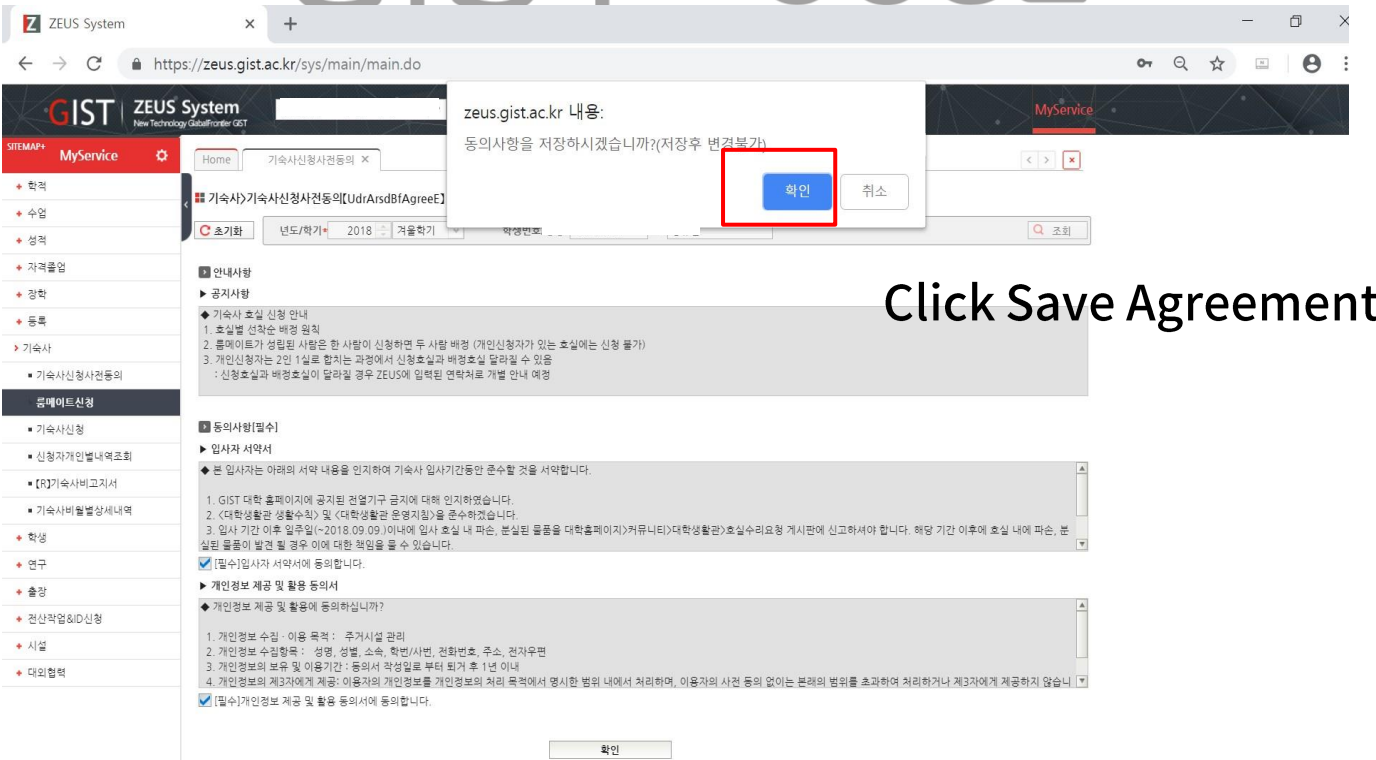
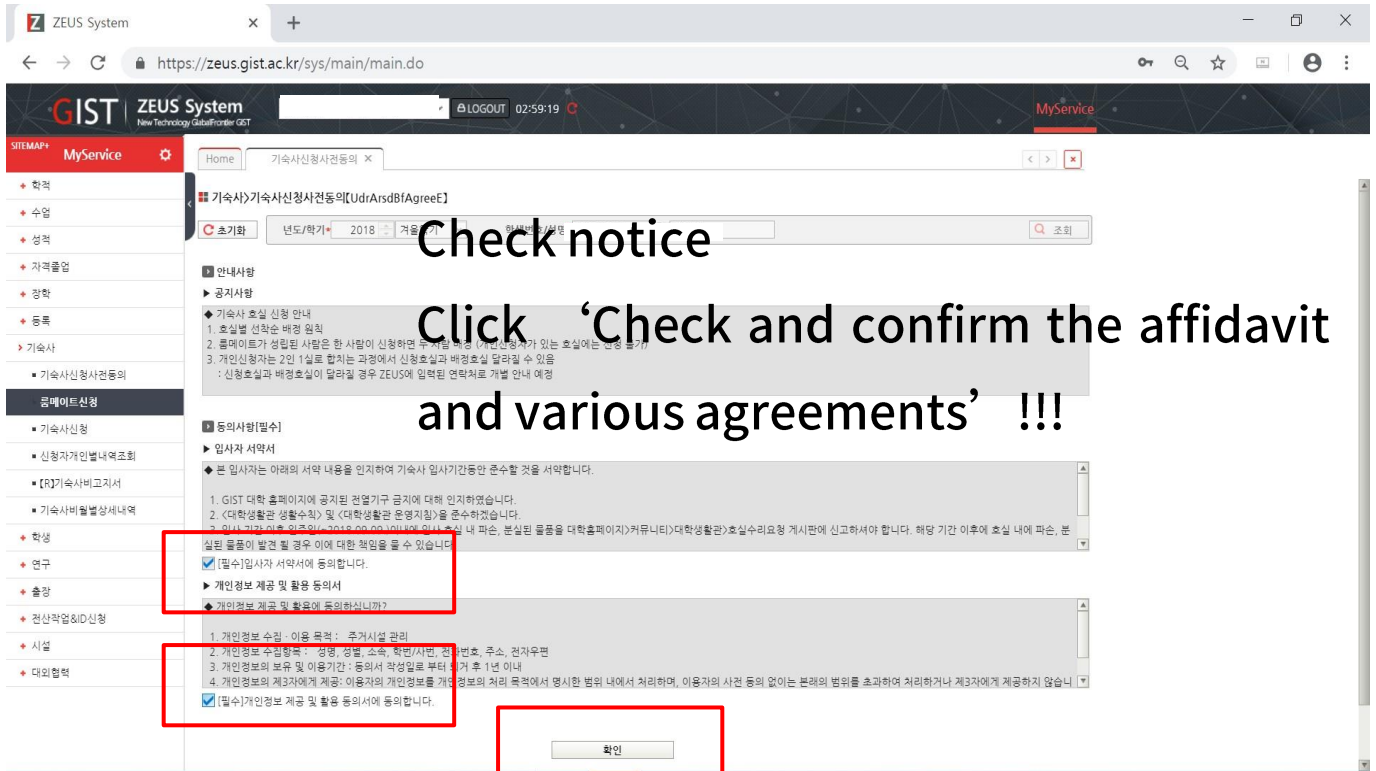
1) Prior consent for dormitory application



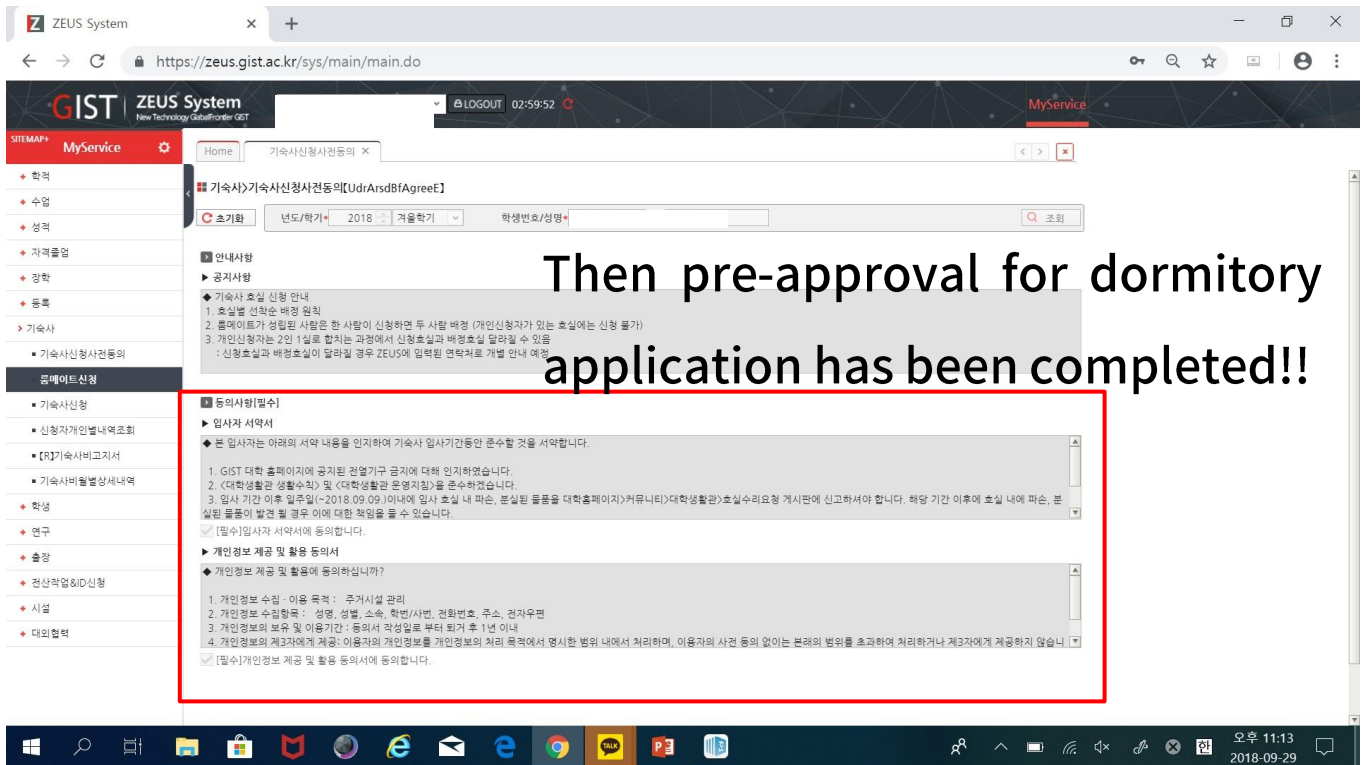
GIST : HOUSE



1) Prior consent for dormitory application



1) Prior consent for dormitory application



You cannot apply for a room without prior consent for dormitory application.

You can check the prior consent for dormitory application even during the semester!!

2) How to apply for roommates (based on applicants)

After agreeing to the dormitory in advance, click Apply for Roommate!!

1 초기화 2 조회 3 신규

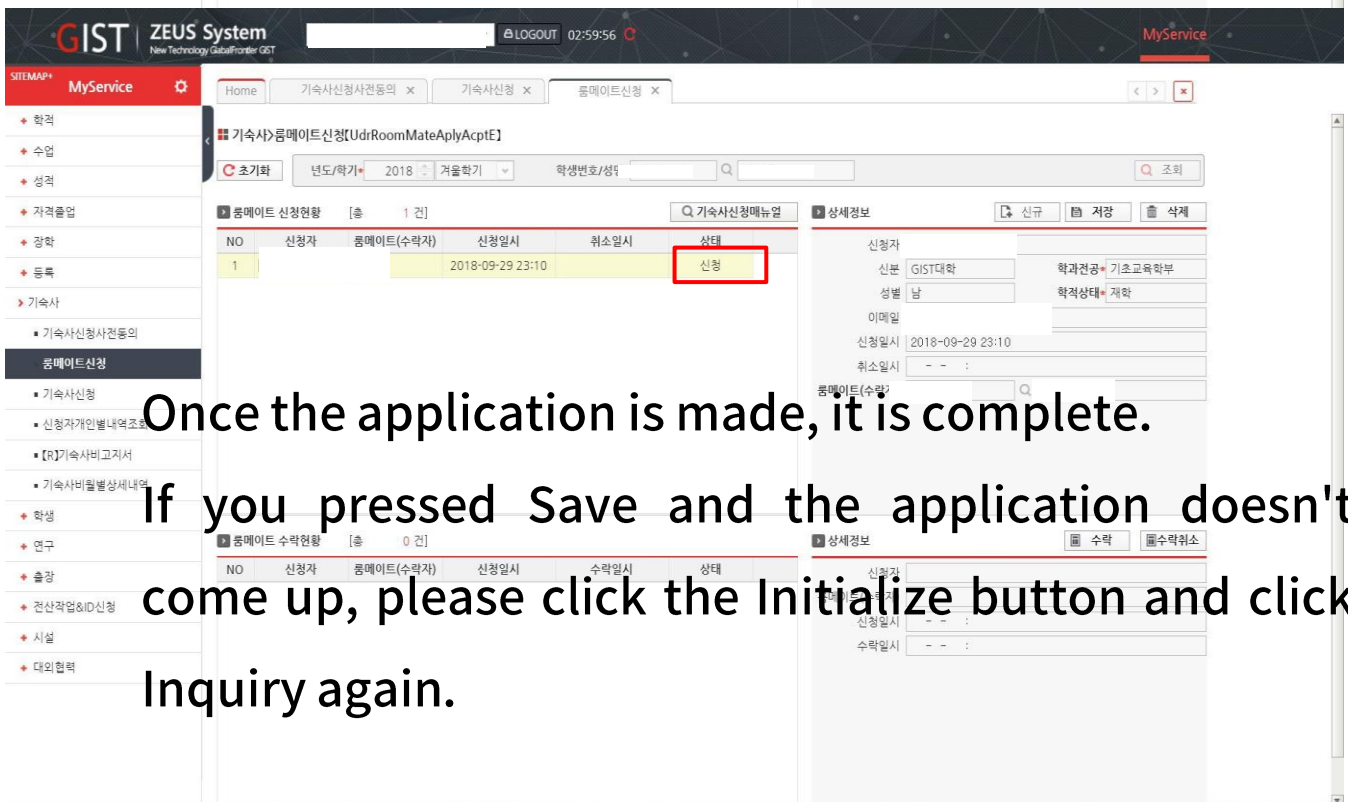
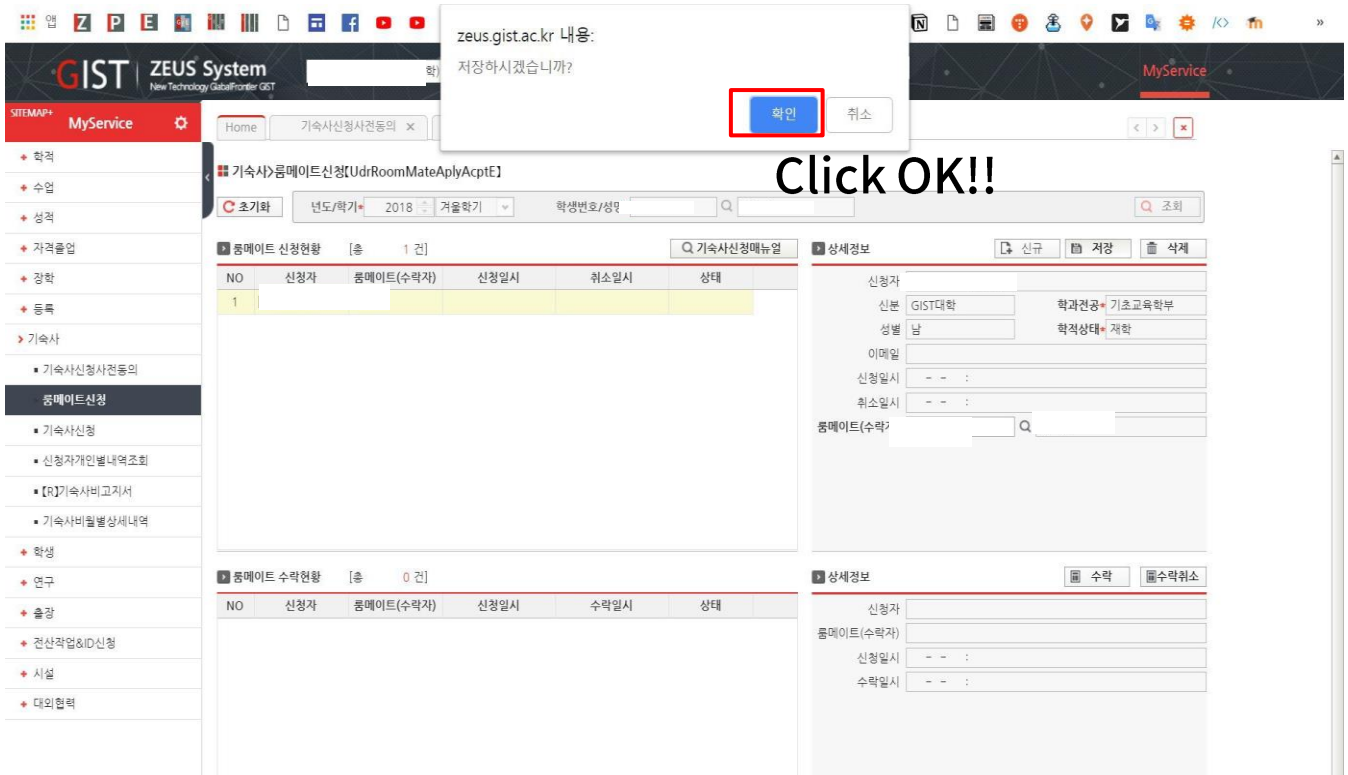
Enter the name of the roommate you want to apply for and click enter

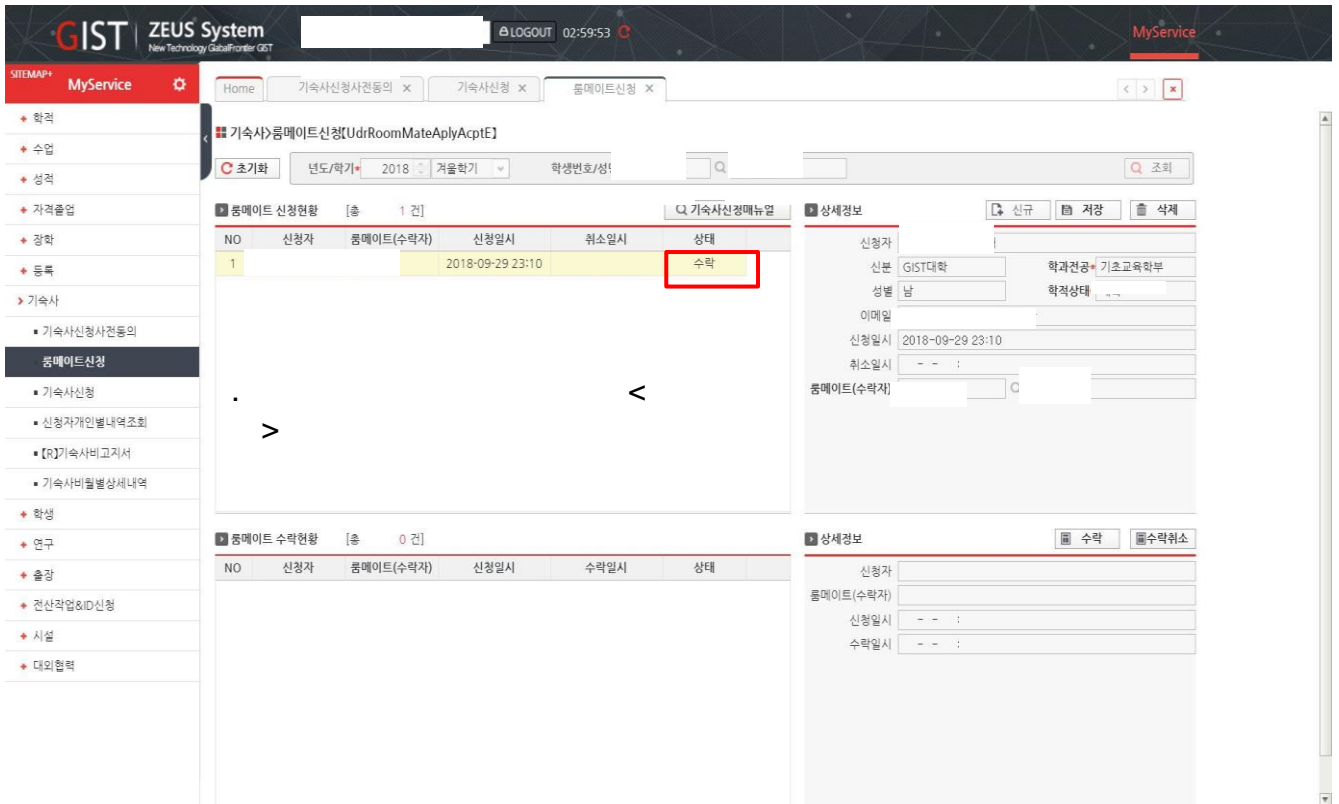
Select in a new window if someone with the same name exists

Check your roommate's class number!!!

1. After confirming

2. Click Save!





When the status is changed to <Accept>, roommate establishment is completed normally.

If the other party has accepted the screen, but the screen does not change, click the Initialize button and click Inquiry again.

3) How to apply for a roommate (based on acceptors)



정동혁님께서 룸메이트를 신청하였습니다.

Enter ZEUS when you receive an email with roommate application instructions!

Copyright ©GISTCorp. All Rights Reserved.



Like the applicant, after agreeing to the dormitory in advance, click on the dormitory and then click on Apply for Roommate

The screenshot shows the 'ZEUS System' interface with a sidebar menu on the left. The '기숙사' (Dormitory) menu item is highlighted in red. The main content area displays '룸메이트 신청현황' (Roommate Application Status) with a table showing one application. The '룸메이트 신청현황' table has the following data:

NO	신청자	룸메이트(수락자)	신청일시	취소일시	상태
1			2018-09-29 23:10		신청

The '룸메이트 수락현황' (Roommate Acceptance Status) table below it is currently empty.

3) How to apply for a roommate (based on acceptors)

Home | 기숙사신청사전동의 | 룸메이트신청 | < > x

기숙사>룸메이트신청[UdrRoomMateApplyAcptE]

초기화 | 년도/학기: 2018 | 겨울학기 | 학생번호/성명: | 조회

룸메이트 신청현황 [총 0 건] | Q.기숙사신청매뉴얼

NO	신청자	룸메이트(수락자)	신청일시	취소일시	상태
1			2018-09-29 23:10		신청

룸메이트 수락현황 [총 1 건]

NO	신청자	룸메이트(수락자)	신청일시	수락일시	상태
1			2018-09-29 23:10		신청

상세정보 | 신규 | 저장 | 삭제

신청자: | 신분: | 학과전공: | 성별: | 학적상태: | 이메일: | 신청일시: | 취소일시: | 룸메이트(수락자): |

상세정보 | 수락 | 취소

신청자: | 룸메이트(수락자): | 신청일시: 2018-09-29 23:10 | 취소일시: | 수락일시: |

Click OK

zeus.gist.ac.kr 내용:

룸메이트를 수락하시겠습니까?

확인 | 취소

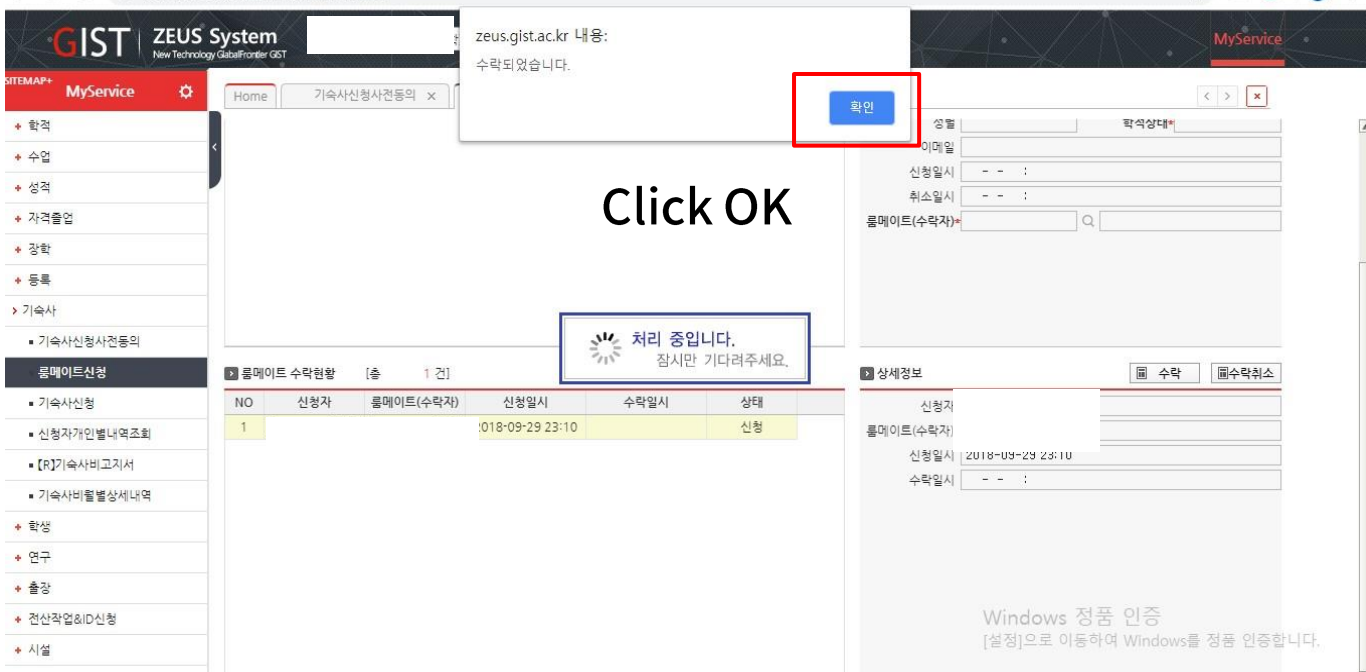
Click OK

상세정보 | 수락 | 취소

신청자: | 룸메이트(수락자): | 신청일시: 2018-09-29 23:10 | 취소일시: | 수락일시: |

Windows 정품 인증
[설정]으로 이동하여 Windows를 정품 인증합니다.

3) How to apply for a roommate (based on acceptors)



If it changes to Accept, you have a roommate.

3) How to apply for a roommate (based on acceptors)

1. Of the two students who want to become roommates, one of them must be an applicant and the other an acceptor.
2. Please refrain from making reckless applications and acceptances because they can be error. Two people who want to become roommates, please apply after talking enough.



3. Individual applications do not need to go through the above process. (This will be explained in detail later)

4. If the roommate application period ends without receiving an acceptance after clicking the roommate request, it will be automatically canceled.

4) How to apply for a room (2 people)

Click here to apply for dormitory!

The screenshot shows the 'MyService' interface for '기속사' (Dormitory) applications. The left sidebar has '기속사신청' highlighted in red. The main content area shows a search filter for '2018' and '대학기속사'. A table of applications is visible, and a '조회' (Search) button is highlighted in red.

1. After applying for the dormitory you want

2. Click to view!!

The screenshot shows the same application page as above, but with the '조회' (Search) button highlighted in red. A dropdown menu is open, showing '전체' (All) selected. A text overlay '2' is placed above the dropdown menu.

4) How to apply for a room (2 people)

Click on Application Status!!

Two-person applications cannot be randomly assigned!

Windows 정품 인증
[설정]으로 이동하여 Windows를 정품 인증합니다.

Click on the room you want and click Select!!!!

1층	2층	3층	4층	5층	6층
T101(남) 2인실 신청인원 : 0	T201(남) 2인실 신청인원 : 0	T301(남) 2인실 신청인원 : 0	T401(남) 2인실 신청인원 : 0	T501(남) 2인실 신청인원 : 0	T601(여) 2인실 신청불가(타성별 호실)
T102(남) 2인실 신청인원 : 0	T202(남) 2인실 신청인원 : 0	T302(남) 2인실 신청인원 : 0	T402(남) 2인실 신청인원 : 0	T502(남) 2인실 신청인원 : 0	T602(여) 2인실 신청불가(타성별 호실)
T103(남) 2인실 신청인원 : 0	T203(남) 2인실 신청인원 : 0	T303(남) 2인실 신청인원 : 0	T403(남) 2인실 신청인원 : 0	T503(남) 2인실 신청인원 : 0	T603(여) 2인실 신청불가(타성별 호실)
T104(남) 2인실 신청인원 : 0	T204(남) 2인실 신청인원 : 0	T304(남) 2인실 신청인원 : 0	T404(남) 2인실 신청인원 : 0	T504(남) 2인실 신청인원 : 0	T604(여) 2인실 신청불가(타성별 호실)
T105(남) 2인실 신청인원 : 0	T205(남) 2인실 신청인원 : 0	T305(남) 2인실 신청인원 : 0	T405(남) 2인실 신청인원 : 0	T505(남) 2인실 신청인원 : 0	T605(여) 2인실 신청불가(타성별 호실)

4) How to apply for a room (2 people)

The screenshot shows the '기속사>기속사신청[UdrArSdAplyE]' page. A table lists applications with columns for '신청일시', '동 호실', 'G/I/S/T', '학번', '성명', and '상태'. The first row is highlighted with a red box. To the right, a '신청정보' section contains personal details. A red box highlights the '신청' button. A large text overlay reads 'After confirmation,'.

신청일시	동 호실	G/I/S/T	학번	성명	상태
2019-01-22 20:05:12	B동 T3013	T			신청

click Apply!

After confirmation,

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The screenshot shows a confirmation dialog box with the text 'zeus.gist.ac.kr 내용: 저장하시겠습니까?' and two buttons: '확인' (highlighted with a red box) and '취소'. A large text overlay reads 'Click OK!!'.

Click OK!!

4) How to apply for a room (2 people)

Once the application has been processed, it is complete.

You can inquire the details of the application as follows through the inquiry of individual applicants.

In the case of a room request for two people, the room of the person who requested first among the two roommates will be assigned.

5) How to cancel a room

The screenshot shows the '기숙사>기숙사신청[UdrArnsdAplyE]' page. A table lists application records with columns for '신청일시', '동호실', 'G/I/S/T', '학번', '성명', and '상태'. The first row shows an application for '2018-09-29 23:21:39' in 'B동 601호' with status '신청'. To the right, a form contains personal details like '성명', '구성원번호', '신분', '성별', '학년', '예금주명', '계좌번호', '이메일', '입사예정거주지', '이전룸메이트', and '첨부파일'. A red box highlights the '신청취소' button in the top right corner of the form area.

Click Cancel Application!



This screenshot shows the same application page as above, but with a confirmation dialog box overlaid. The dialog box contains the text 'zeus.gist.ac.kr 내용: 삭제하시겠습니까?' and two buttons: '확인' (OK) and '취소' (Cancel). The '확인' button is highlighted with a red box. The background application page is dimmed.

Click OK!!

5) How to cancel a room

The screenshot shows the '기숙사' (Dormitory) application management interface. A table lists application records with columns for '신청일시' (Application Date/Time), '동호실' (Building/Room), 'G/N/S/T' (Category), '학번' (Student ID), '성명' (Name), and '상태' (Status). The '상태' column for the selected record shows '신청취소' (Application Cancellation), which is highlighted with a red box. To the right, the '신청정보' (Application Information) form is visible, containing personal and contact details.

When the status changes to Cancel Application, the cancellation is complete.



6) How to apply individually

Individual applications do not apply roommates application.
However, please **agree to the dormitory application in advance!**

Click here to apply for dormitory!!!

6) How to apply individually

2

Click to view!!

After applying for the dormitory you want

Click on Application Status!!!

For individuals, roommates must be empty

If you want to apply at random, click Apply for Random Assignment – see the back part

6) How to apply individually

Click on the room you want and click Select!!!

1층	2층	3층	4층	5층	6층
T101(남) 2인실 신청인원 : 0	T201(남) 2인실 신청인원 : 0	T301(남) 2인실 신청인원 : 0	T401(남) 2인실 신청인원 : 0	T501(남) 2인실 신청인원 : 0	T601(여) 2인실 신청불가(타설별 호실)
T102(남) 2인실 신청인원 : 0	T202(남) 2인실 신청인원 : 0	T302(남) 2인실 신청인원 : 0	T402(남) 2인실 신청인원 : 0	T502(남) 2인실 신청인원 : 0	T602(여) 2인실 신청불가(타설별 호실)
T103(남) 2인실 신청인원 : 0	T203(남) 2인실 신청인원 : 0	T303(남) 2인실 신청인원 : 0	T403(남) 2인실 신청인원 : 0	T503(남) 2인실 신청인원 : 0	T603(여) 2인실 신청불가(타설별 호실)
T104(남) 2인실 신청인원 : 0	T204(남) 2인실 신청인원 : 0	T304(남) 2인실 신청인원 : 0	T404(남) 2인실 신청인원 : 0	T504(남) 2인실 신청인원 : 0	T604(여) 2인실 신청불가(타설별 호실)
T105(남) 2인실 신청인원 : 0	T205(남) 2인실 신청인원 : 0	T305(남) 2인실 신청인원 : 0	T405(남) 2인실 신청인원 : 0	T505(남) 2인실 신청인원 : 0	T605(여) 2인실 신청불가(타설별 호실)



After confirmation, click Apply!

신청일시	동	호실	G/I/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T301	T			신청

6) How to apply individually

zeus.gist.ac.kr 내용:
저장하시겠습니까?

확인 취소

Click OK!!

신청목록 [총 2 건]

신청일시	동	호실	G/U/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3013	T			신청

신청정보

성명 : []
 구성원번호 : []
 신분 : []
 성별 : []
 학년 : []
 예금주명 : []
 계좌번호 : []
 이메일 : [c.kr]
 입사예정거주지 : 대학기숙사B동T301
 이전룸메이트 : []
 첨부파일 : [첨부파일]

휴대폰 : []
 소속(직장) : []
 학적상태 : []
 이수/재학 : []
 거래은행 : []

입사일자 : []

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신청목록 [총 2 건]

신청일시	동	호실	G/U/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3013	T			신청

신청정보

성명 : []
 구성원번호 : []
 신분 : []
 성별 : []
 학년 : []
 예금주명 : []
 계좌번호 : []
 이메일 : [c.kr]
 입사예정거주지 : 대학기숙사B동T301
 이전룸메이트 : []
 첨부파일 : [첨부파일]

휴대폰 : []
 소속(직장) : []
 학적상태 : []
 이수/재학 : []
 거래은행 : []

입사일자 : []

Once the application has been processed, it is complete.

In the case of individual applicants, the requested room and the assigned room during the process of merging into a double room may be different.

7) Random application (individual only)

After applying for the dormitory you want

Click here!!

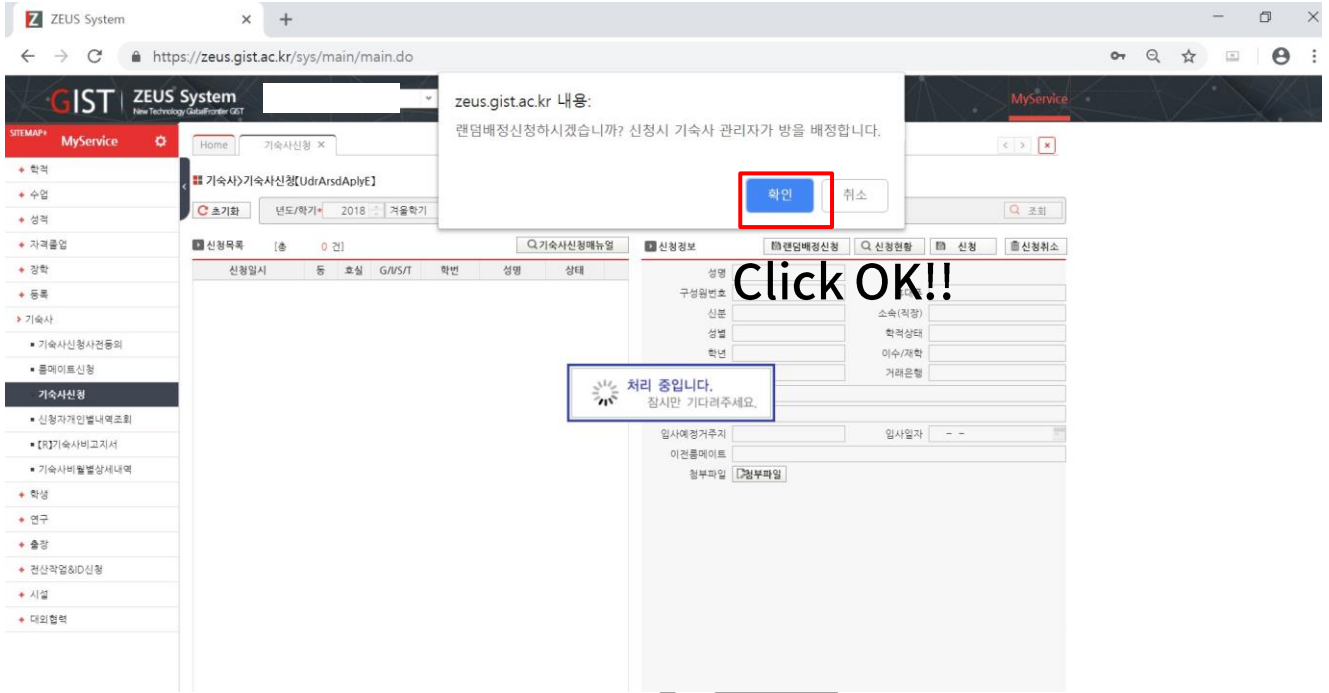
ZEUS SYSTEM

Click for Random Assignment!

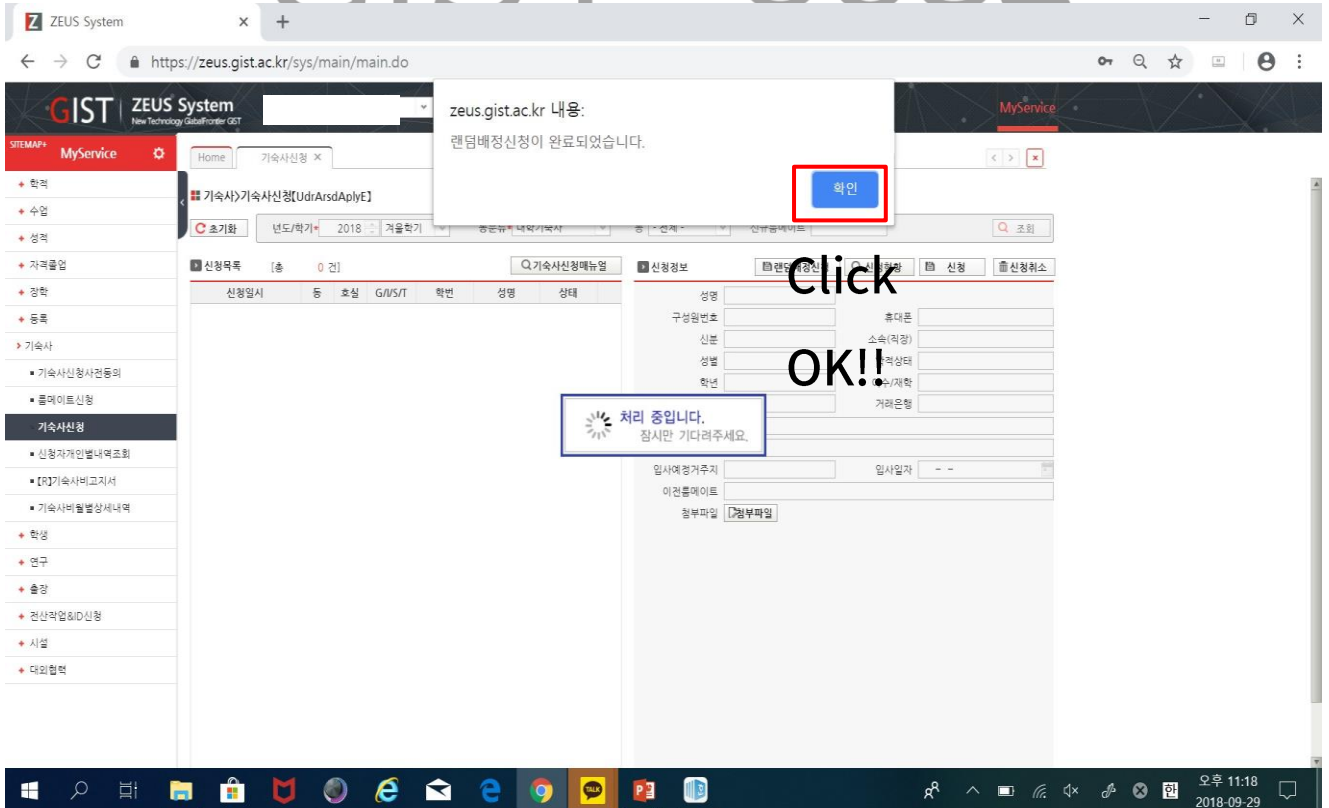
For individuals, the roommate must be empty.

ZEUS SYSTEM

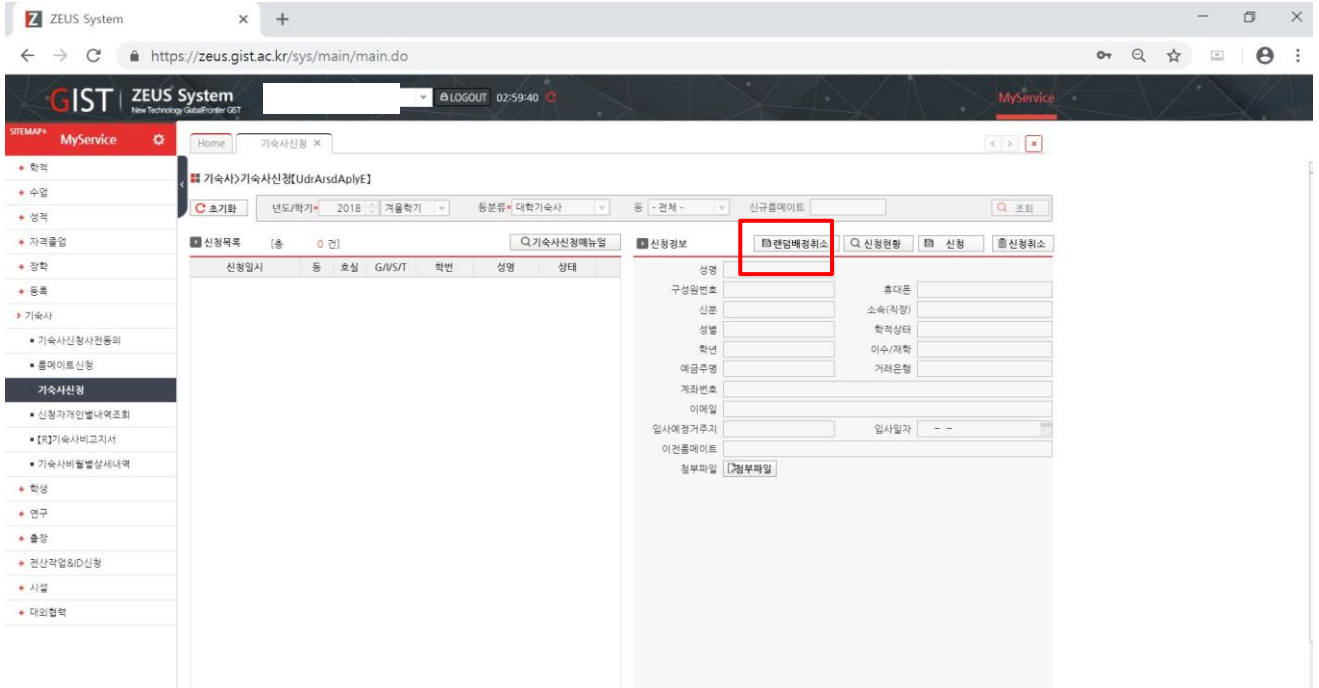
7) Random application (individual only)



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7) Random application (individual only)



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If 'random assignment cancellation' is displayed as shown in the red squared screen, a random assignment request has been made.

If you do not want random allocation, click the Cancel Random Allocation button.

Students who do not apply will not be assigned a room as they are considered to be on leave of absence or residing outside.

※ caution ※

Please! Please apply according to the manual.

If you apply using illegal functions (tools) such as macro programs, sanctions may be imposed. (Cancellation of application, IP blocking, dormitory use not available for the semester)

Students who do not apply will not be assigned a room as they are considered to be on leave of absence or residing outside.

In the case of individual applicants, **requested room and assigned room during the process of merging into a double room may be different.**

If you have any further questions, please send an e-mail to gist_house@gist.ac.kr or a message to GIST HOUSE Facebook.