**2018 Winter Semester Course Registration**

**▣ Registration period**

***Please register your courses during the following period.***

From 20 December 10:00 to 21 December **17:00**

**▣ Course Add/Drop**

***You may add or drop your courses online by logging on your Portal system.***

***No documentary process is needed.***

**From 24 December 10:00 to 28 December 23:59**

**▣ Course Withdrawal**

Any student wishing to withdraw his or her course(s) needs to submit a ***Course Withdrawal Application form*** to the Section of Student Services.

**From 2 January 10:00 to 4 January 18:00**

**▣ Course Information:** Please refer to the web page of Course Registration.

 (<https://zeus.gist.ac.kr/sys/lecture/lecture_main.do>)

**▣ Notice**

- ‘The winter semester classes just before graduation in February of 2019’ are not applied to the graduation assessment.

- Please double-check your registered courses before submitting a printed ***Course Registration Form*** printable from your Portal system.

- Registration of courses using macro(program, auto mouse, app, etc) is punishable.

 → If you click 7 times consecutively on the same subject, a popup window with security code opens and you have to enter the security code.

**▣ Contact information**

***For general inquiries***, call Section of Student Services (☏ 2057).

***For technical issues***, call Section of Information Technology (☏ 2073).

**Dean of Academic and Student Affairs**