GIST HOUSE | The 14th GIST HOUSE Student Council

ZEUS Room Application Manual

2026. 02. 01. Documentation Team, The 14th HOUSE Student Council

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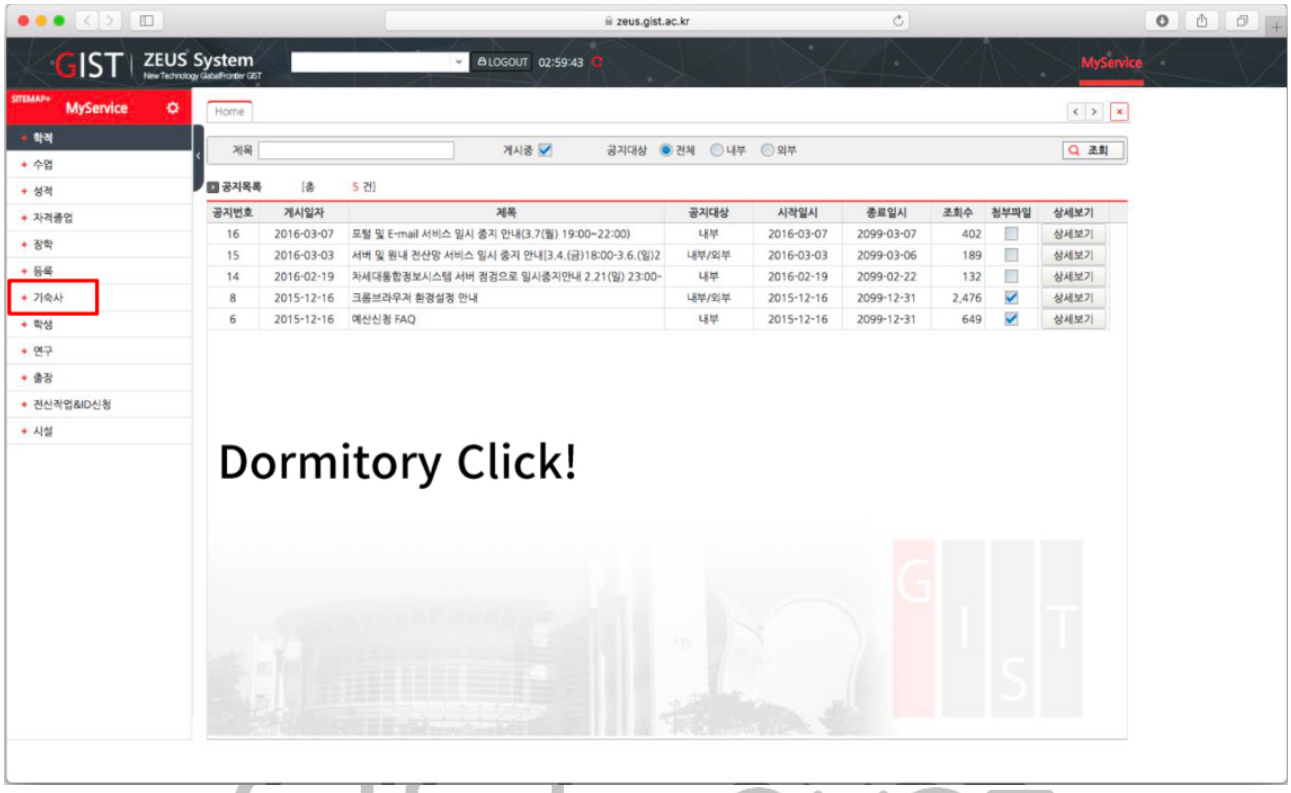
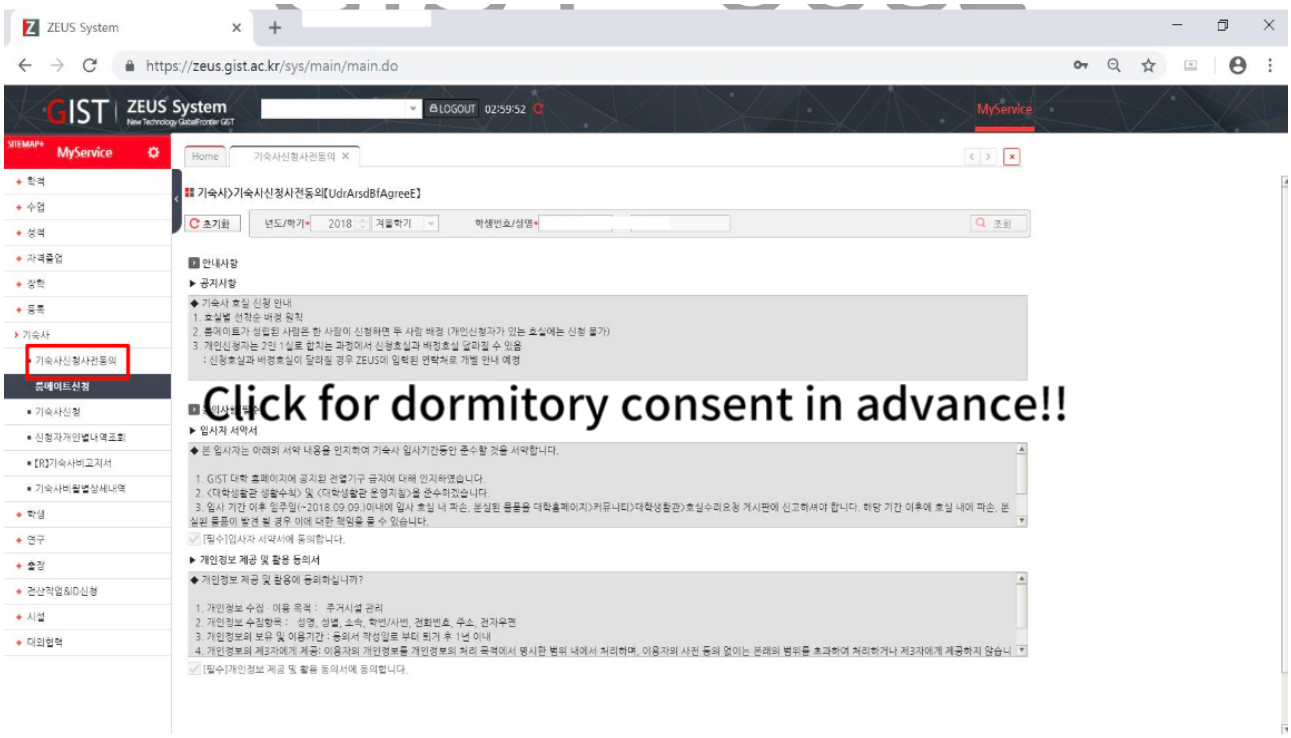
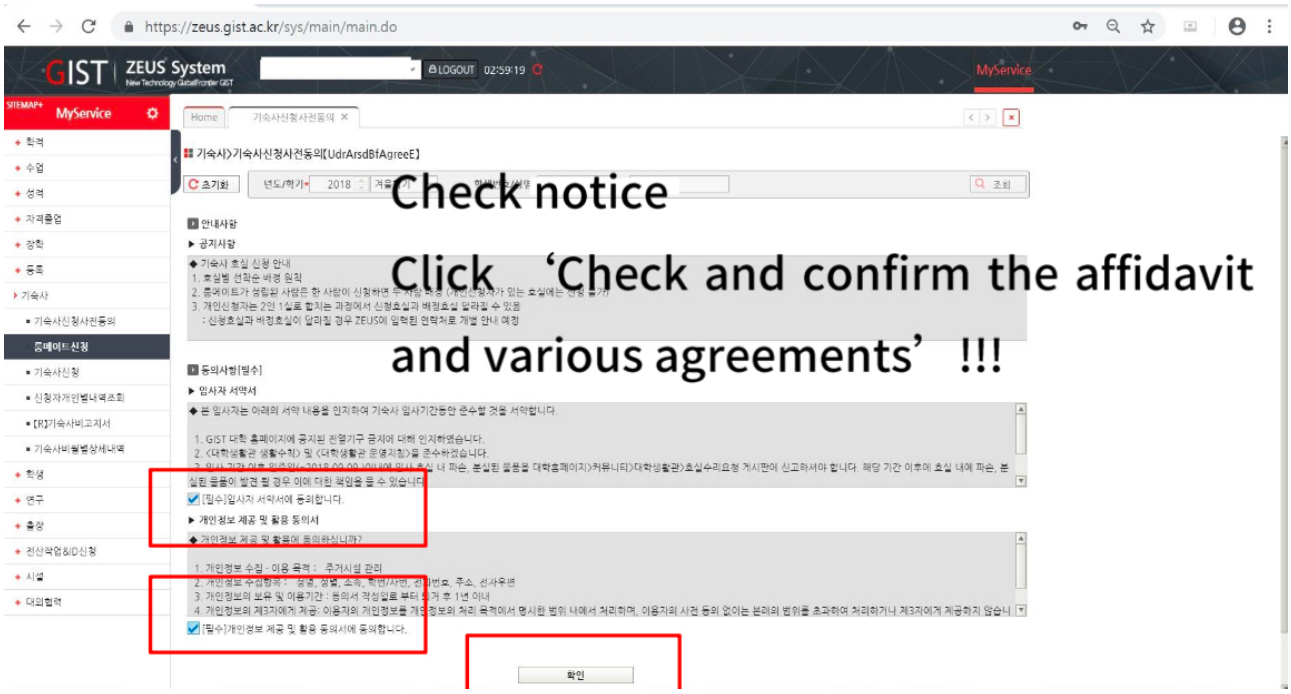
I. Pre-consent for Dormitory Application

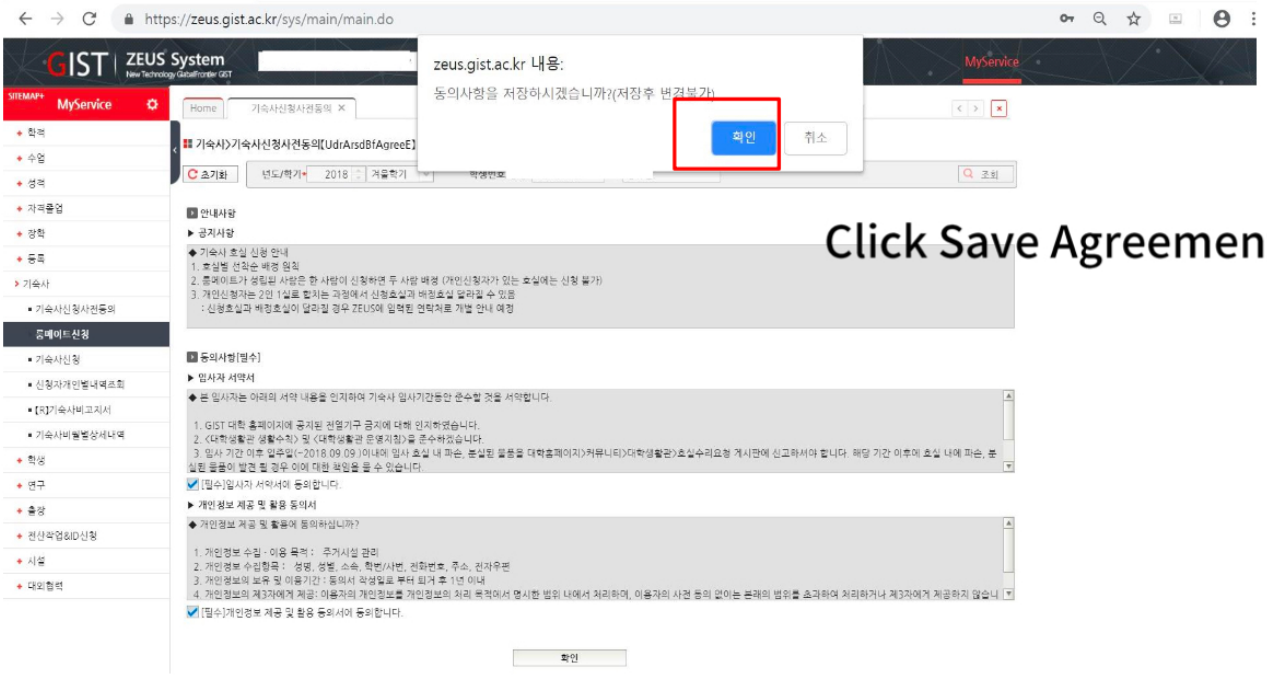
1. ZEUS System Login and Pre-consent Process



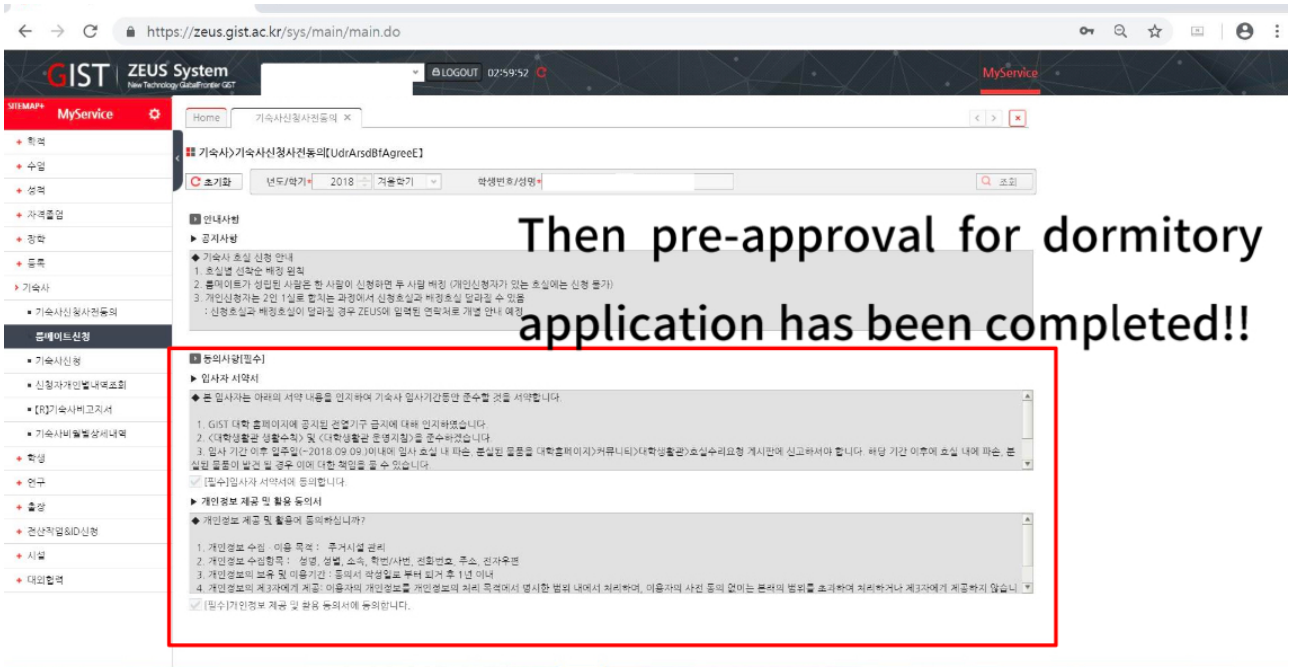
GIST :OUSE


ZEUS System
https://zeus.gist.ac.kr/sys/main/main.do
GIST ZEUS System
LOGOUT 02:59:52
MyService
Home
기숙사)기숙사신청사전동의[UdrArsdBfAgreeE]
초기화
년도/학기 2018
겨울학기
학생번호/성명
조회
안내사항
공지사항
기숙사 호실 신청 안내
1. 호실별 선착순 배정 원칙
2. 룸메이트가 생립된 사람은 한 사람이 신청하면 두 사람 배정 (개인신청자가 있는 호실에는 신청 불가)
3. 개인신청자는 2인 1실로 합치는 과정에서 신청호실과 배정호실이 달라질 수 있음
: 신청호실과 배정호실이 달라질 경우 ZEUS에 입력된 연락처로 개별 안내 예정
Click for dormitory consent in advance!!
입사자 서약서
본 입사자는 아래의 서약 내용을 인지하여 기숙사 입사기간동안 준수할 것을 서약합니다.
1. GIST 대학 홈페이지에 공지된 전염기구 금지에 대해 인지하였습니다.
2. <대학생활관 생활수칙> 및 <대학생활관 운영지침>을 준수하겠습니다.
3. 입사 기간 이후 입주일(~2018.09.09.)이내에 입사 호실 내 파손, 분실된 물품을 대학홈페이지>커뮤니티>대학생활관>호실수리요청 게시판에 신고하셔야 합니다. 해당 기간 이후에 호실 내에 파손, 분실된 물품이 발견 될 경우 이에 대한 책임을 물 수 있습니다.
[필수]입사자 서약서에 동의합니다.
개인정보 제공 및 활용 동의서
개인정보 제공 및 활용에 동의하십니까?
1. 개인정보 수집 · 이용 목적 : 주거시설 관리
2. 개인정보 수집항목 : 성명, 성별, 소속, 학번/사번, 전화번호, 주소, 전자우편
3. 개인정보의 보유 및 이용기간 : 동의서 작성일로 부터 퇴거 후 1년 이내
4. 개인정보의 제3자에게 제공: 이용자의 개인정보를 개인정보의 처리 목적에서 명시한 범위 내에서 처리하며, 이용자의 사전 동의 없이는 본래의 범위를 초과하여 처리하거나 제3자에게 제공하지 않습니
[필수]개인정보 제공 및 활용 동의서에 동의합니다.


https://zeus.gist.ac.kr/sys/main/main.do
GIST ZEUS System
LOGOUT 02:59:19
MyService
Home
기숙사)기숙사신청사전동의[UdrArsdBfAgreeE]
초기화
년도/학기 2018
조회
안내사항
공지사항
기숙사 호실 신청 안내
입사자 서약서
Check notice
Click ‘Check and confirm the affidavit and various agreements’ !!!
[필수]입사자 서약서에 동의합니다.
개인정보 제공 및 활용 동의서
[필수]개인정보 제공 및 활용 동의서에 동의합니다.
확인


https://zeus.gist.ac.kr/sys/main/main.do
GIST ZEUS System
MyService
zeus.gist.ac.kr 내용:
동의사항을 저장하시겠습니까?(저장후 변경불가)
확인
취소
Click Save Agreement

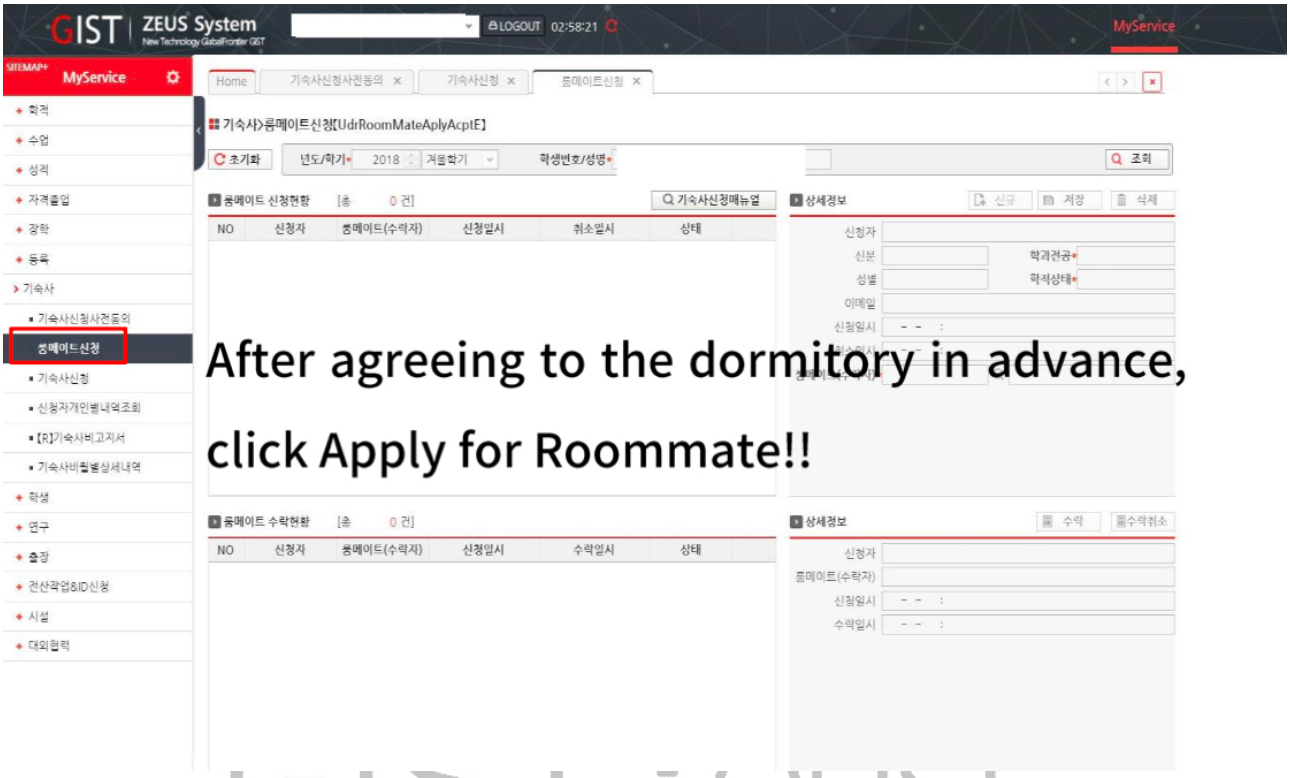
2. Verify Pre-consent Completion

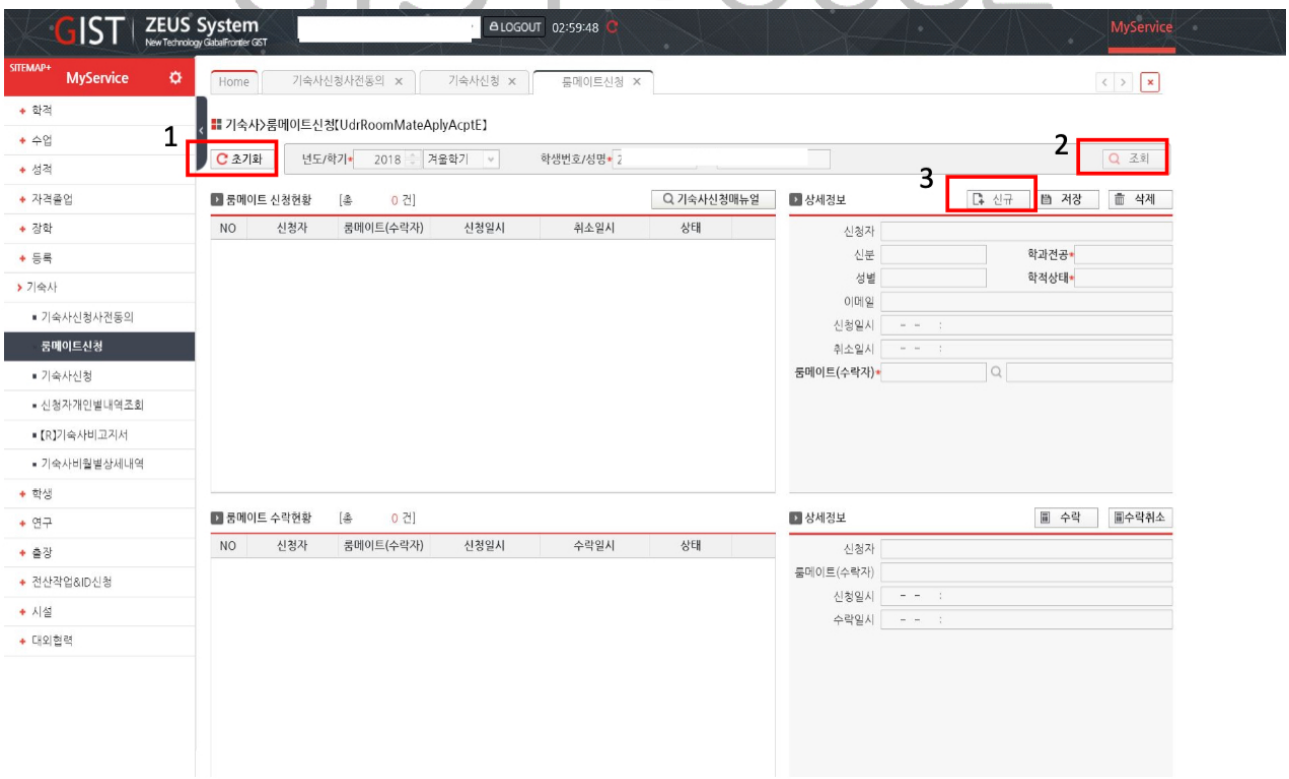


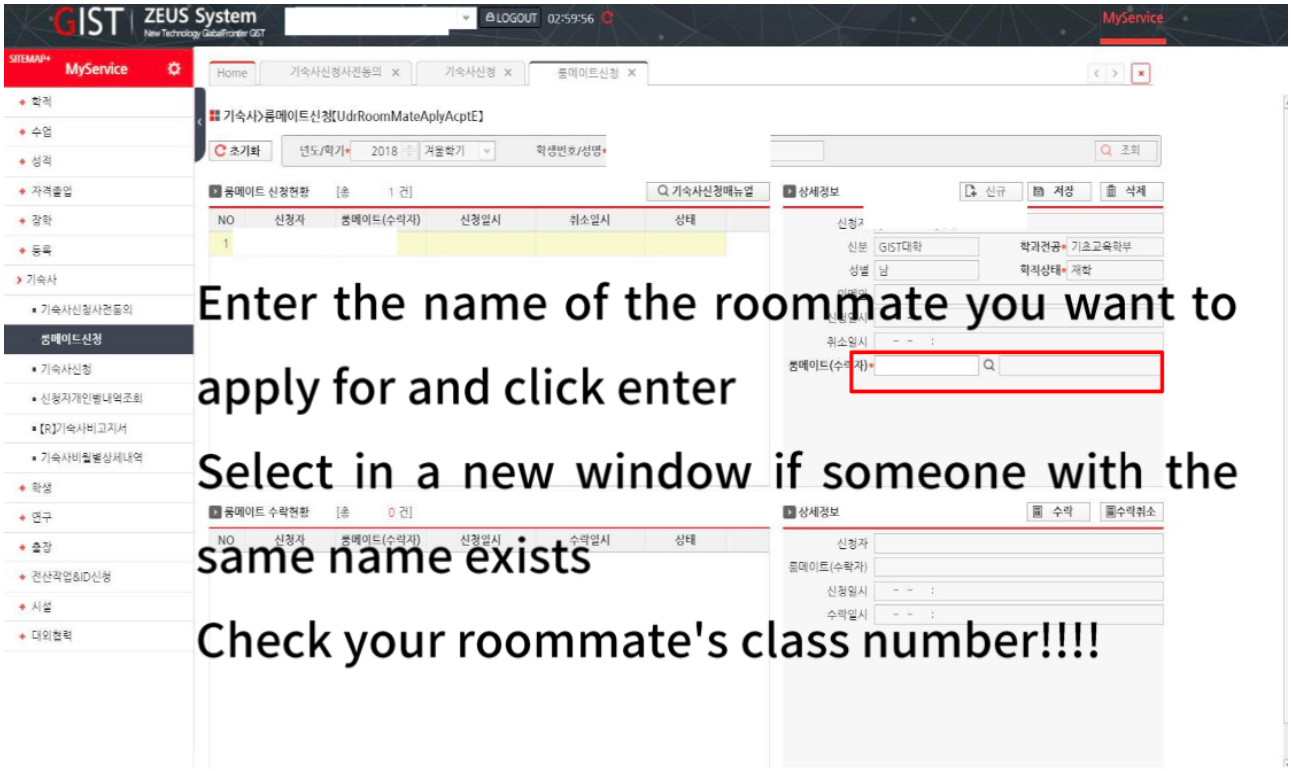
II. Roommate Request Guide (For Applicants)

1. How to Apply for a room for 2 people

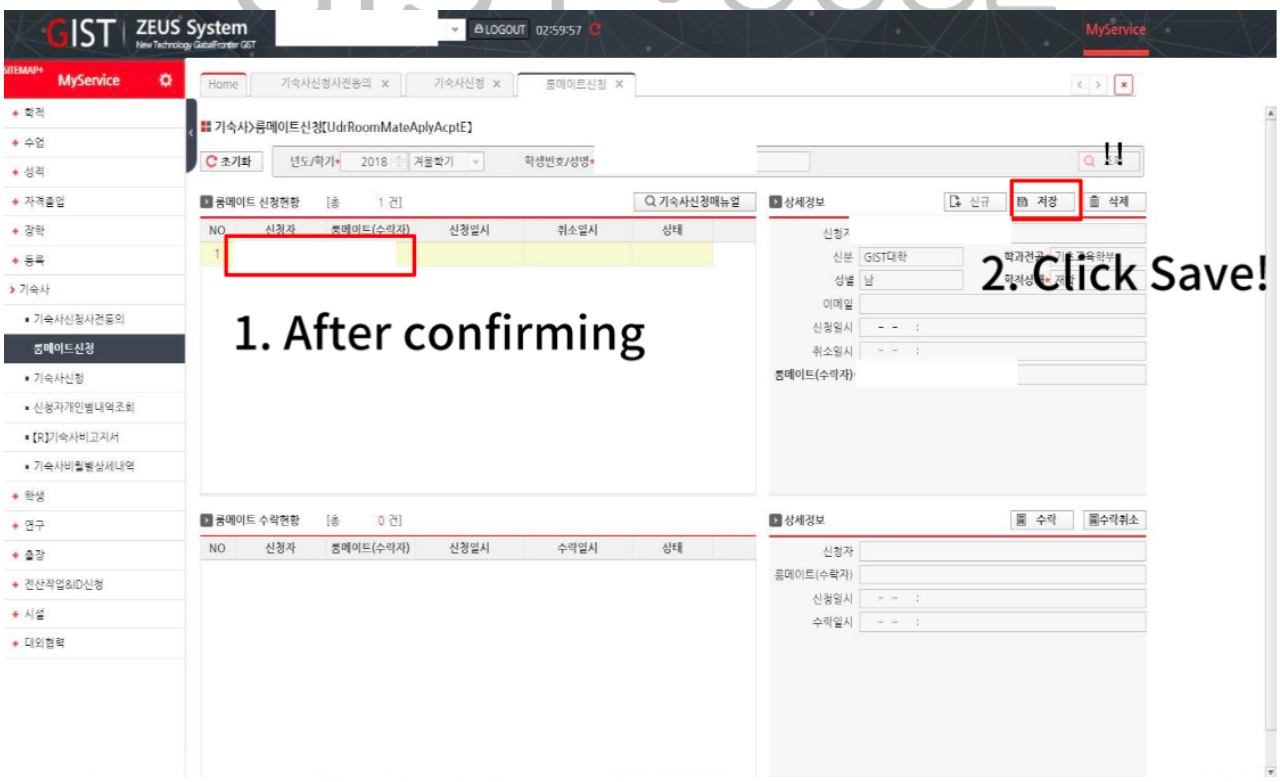
가. Roommate Request

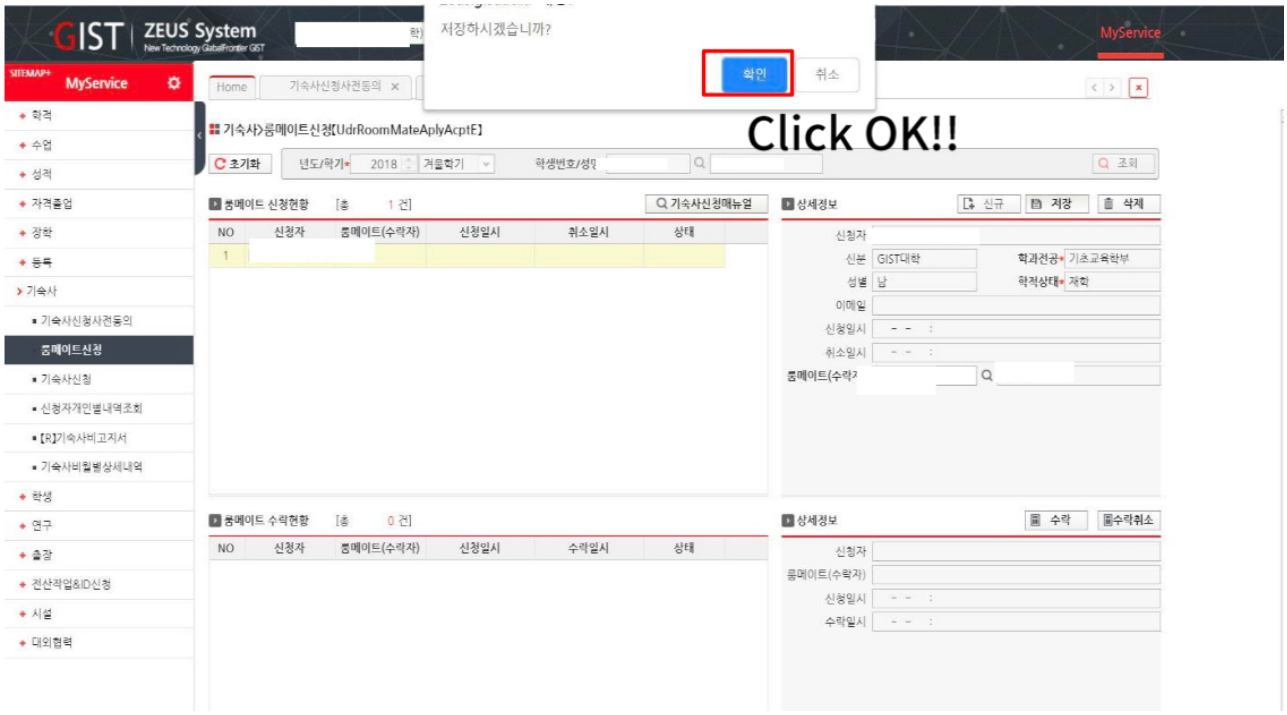


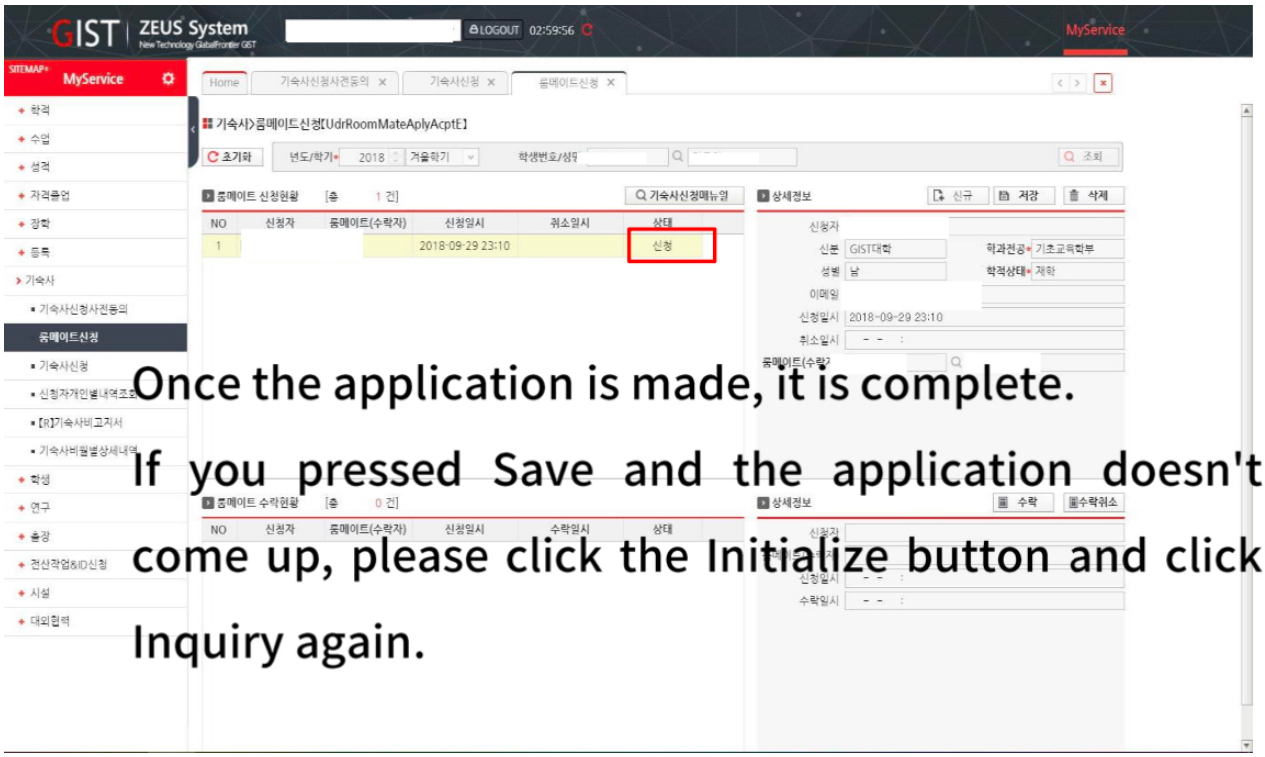



Enter the name of the roommate you want to apply for and click enter
Select in a new window if someone with the same name exists
Check your roommate's class number!!!!

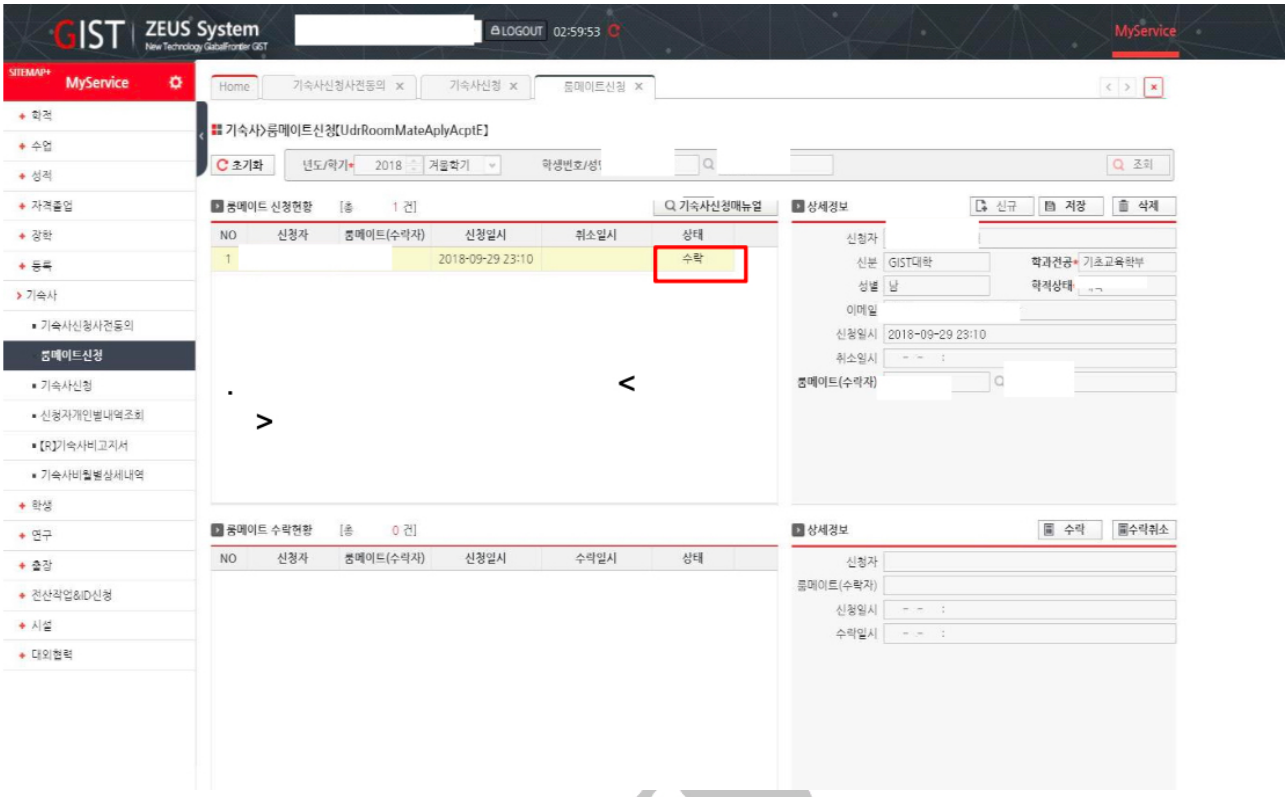
GIST HOUSE


1. After confirming
2. Click Save!
!!


GIST ZEUS System
저장하시겠습니까?
확인
취소
Click OK!!
MyService
기숙사>룸메이트신청[UdrRoomMateAplyAcptE]
초기화
룸메이트 신청현황
기숙사신청메뉴얼
상세정보
신규
저장
삭제
NO
신청자
룸메이트(수락자)
신청일시
취소일시
상태
룸메이트 수락현황
수락
수락취소
수락일시


GIST ZEUS System
LOGOUT
MyService
기숙사>룸메이트신청[UdrRoomMateAplyAcptE]
초기화
룸메이트 신청현황
기숙사신청메뉴얼
상세정보
신규
저장
삭제
NO
신청자
룸메이트(수락자)
신청일시
취소일시
상태
2018-09-29 23:10
신청
Once the application is made, it is complete.
If you pressed Save and the application doesn't come up, please click the Initialize button and click Inquiry again.

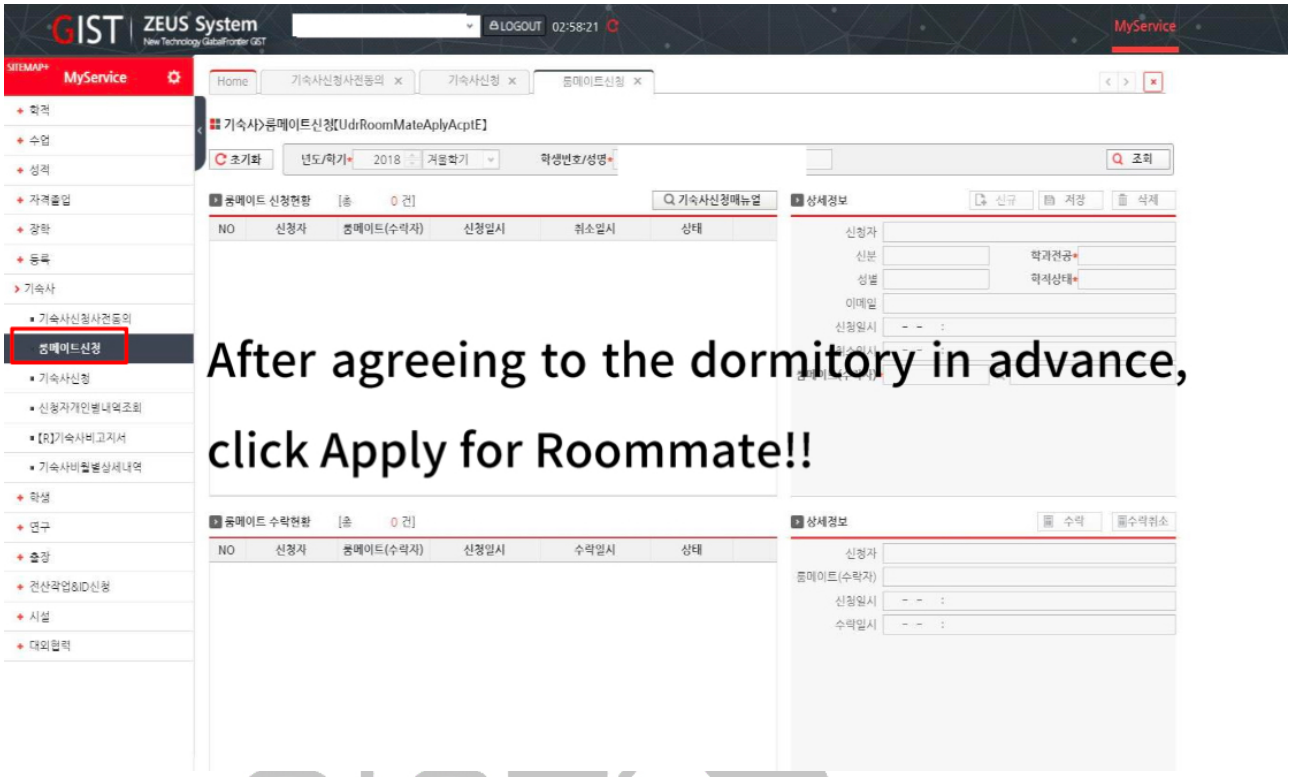
나. Check Roommate Request Status



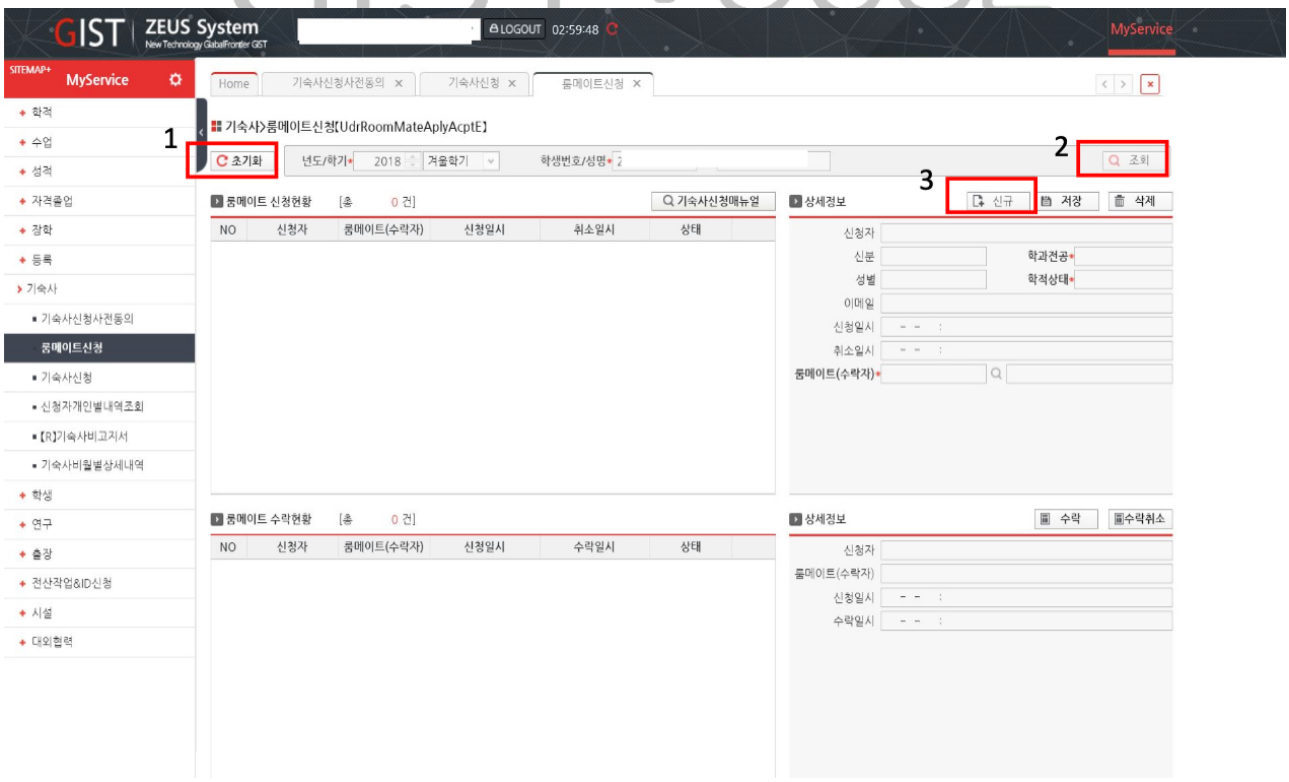
GIST HOUSE

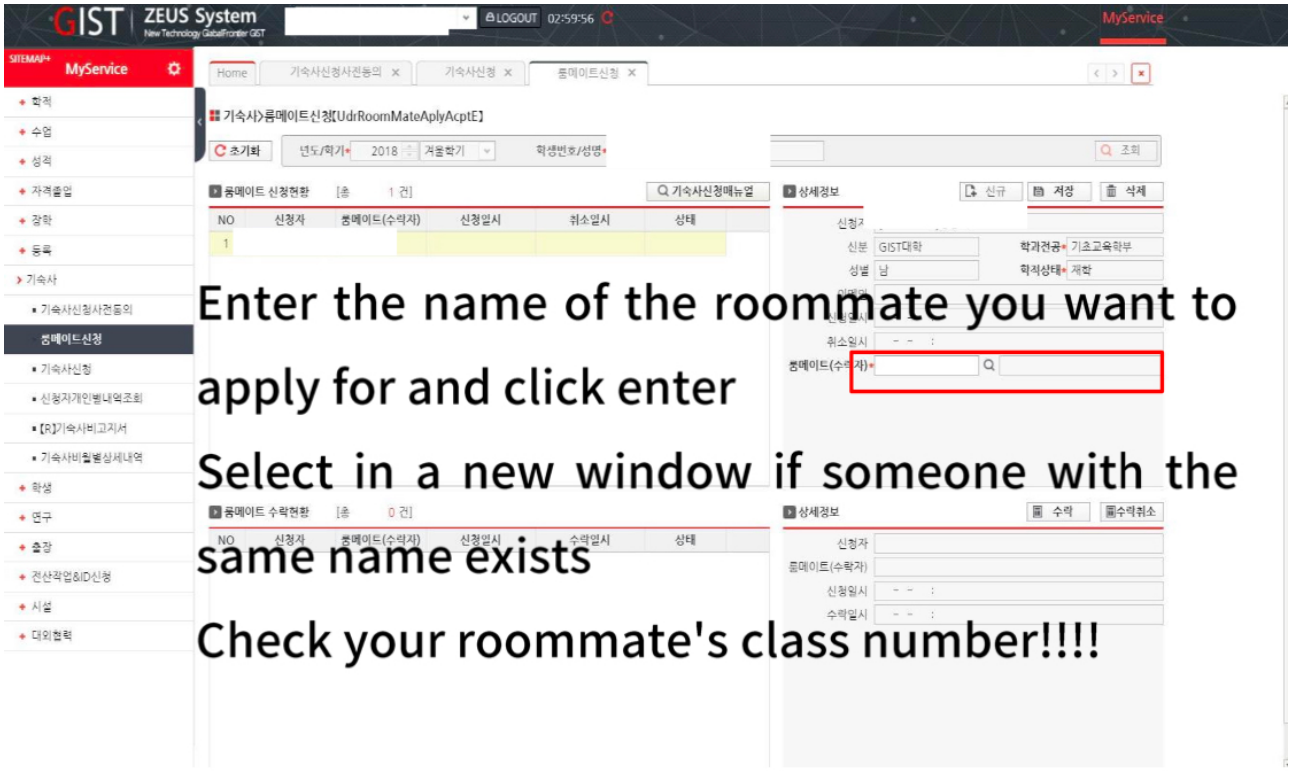
2. How to Apply for a room for 3 people

가. Roommate Request

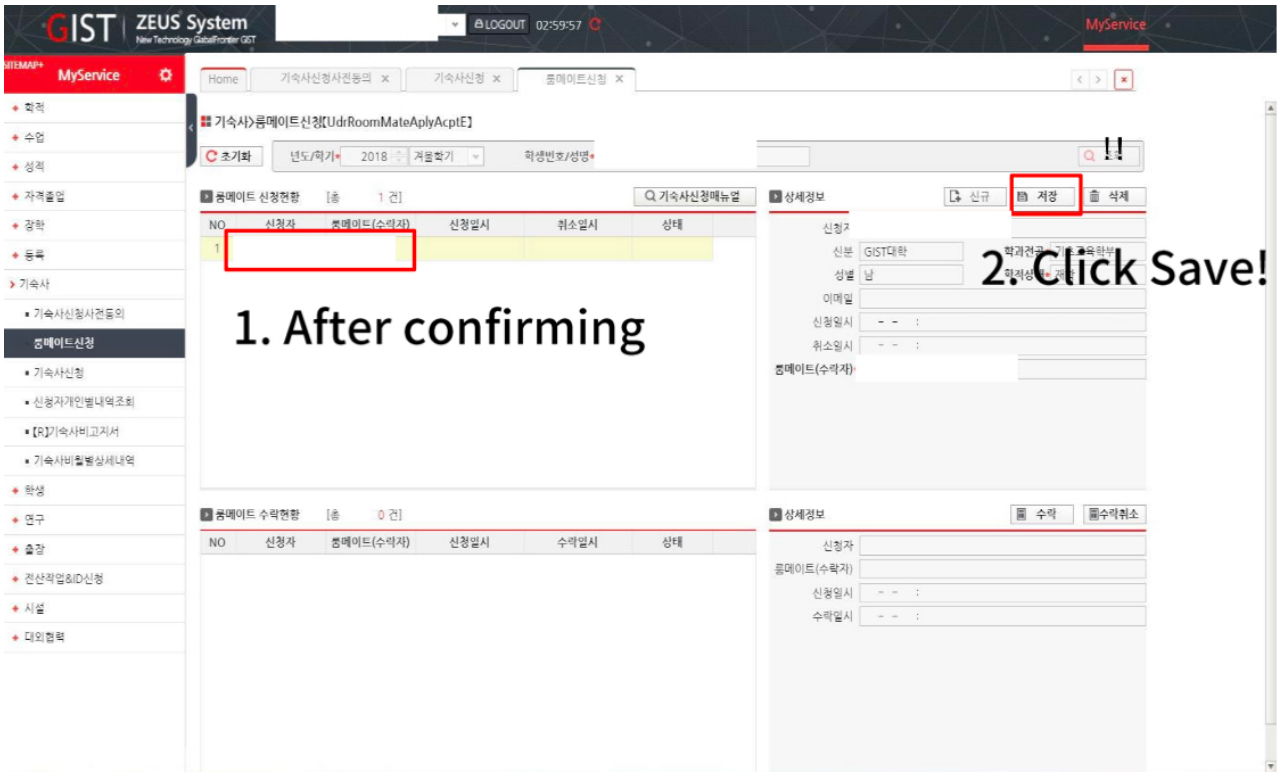


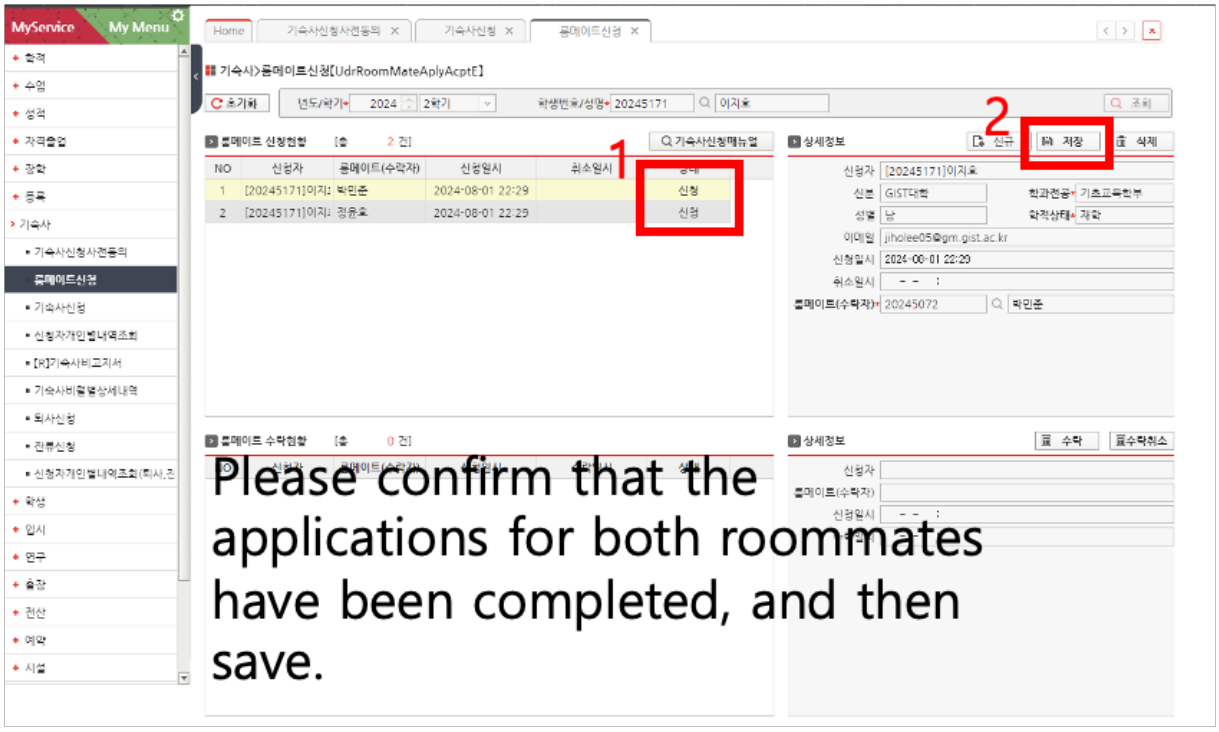
GIST HOUSE



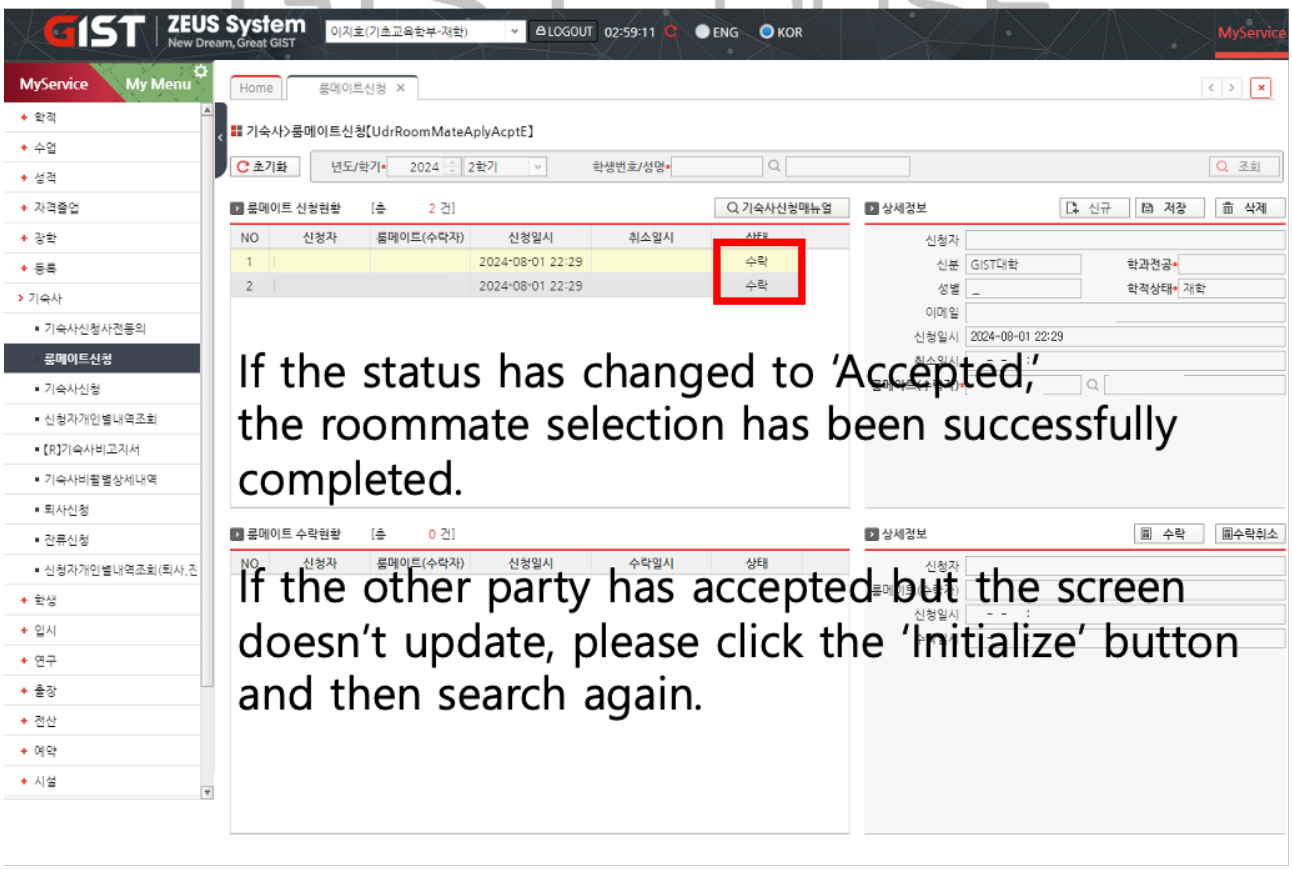

Enter the name of the roommate you want to apply for and click enter
Select in a new window if someone with the same name exists
Check your roommate's class number!!!!

GIST HOUSE


1. After confirming
2. Click Save!
!!

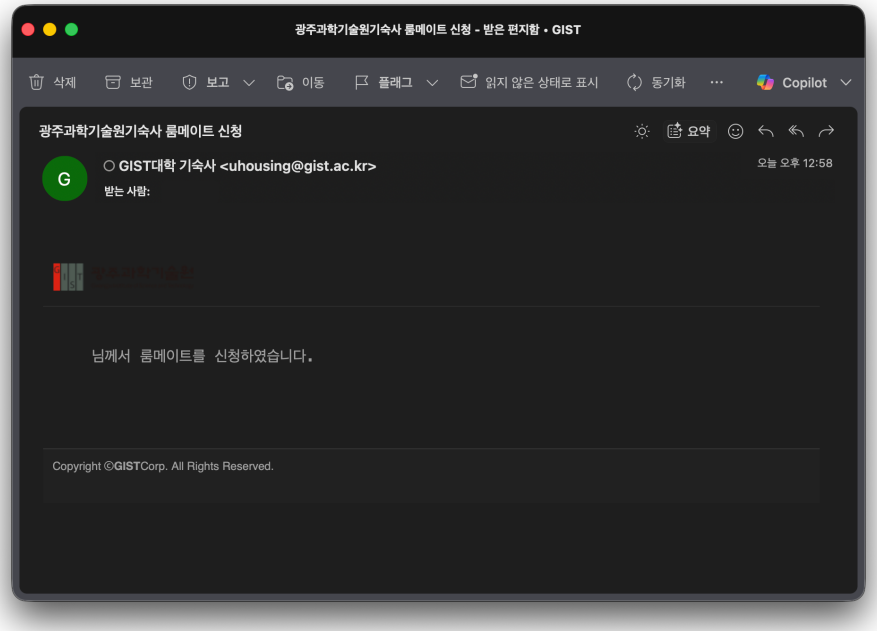


나. Check Roommate Request Status

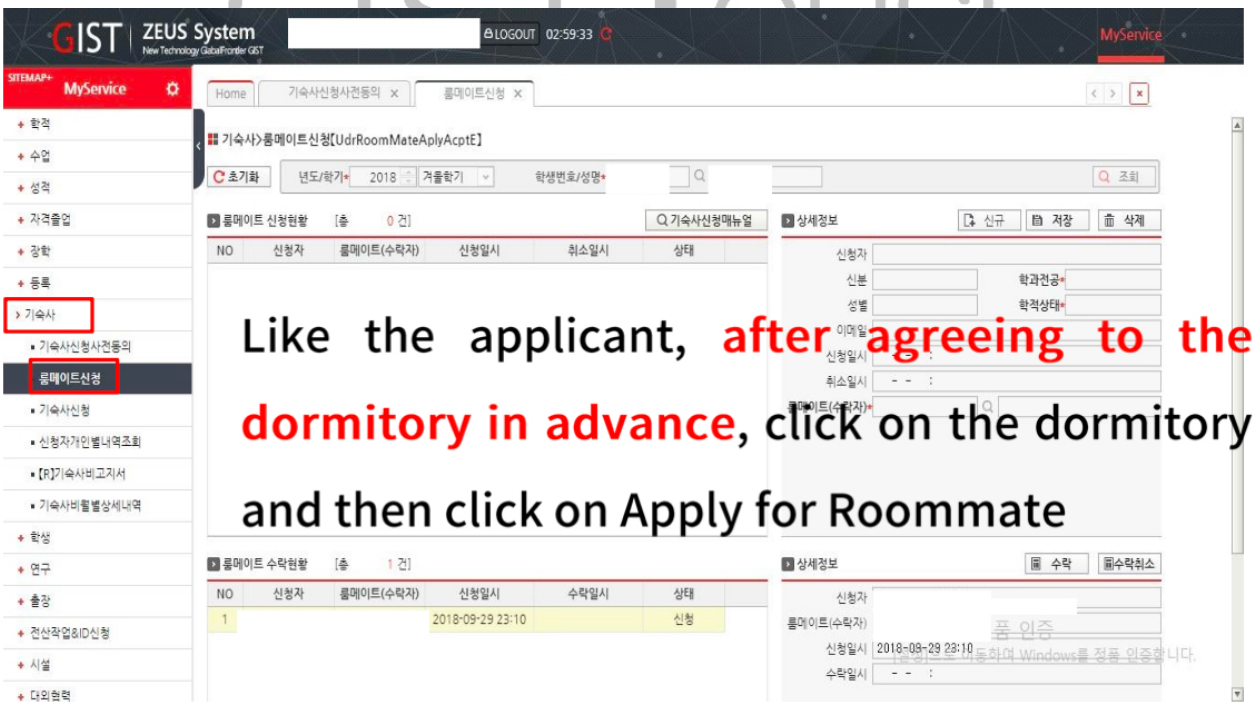


III. Roommate Request Guide (For Respondents)

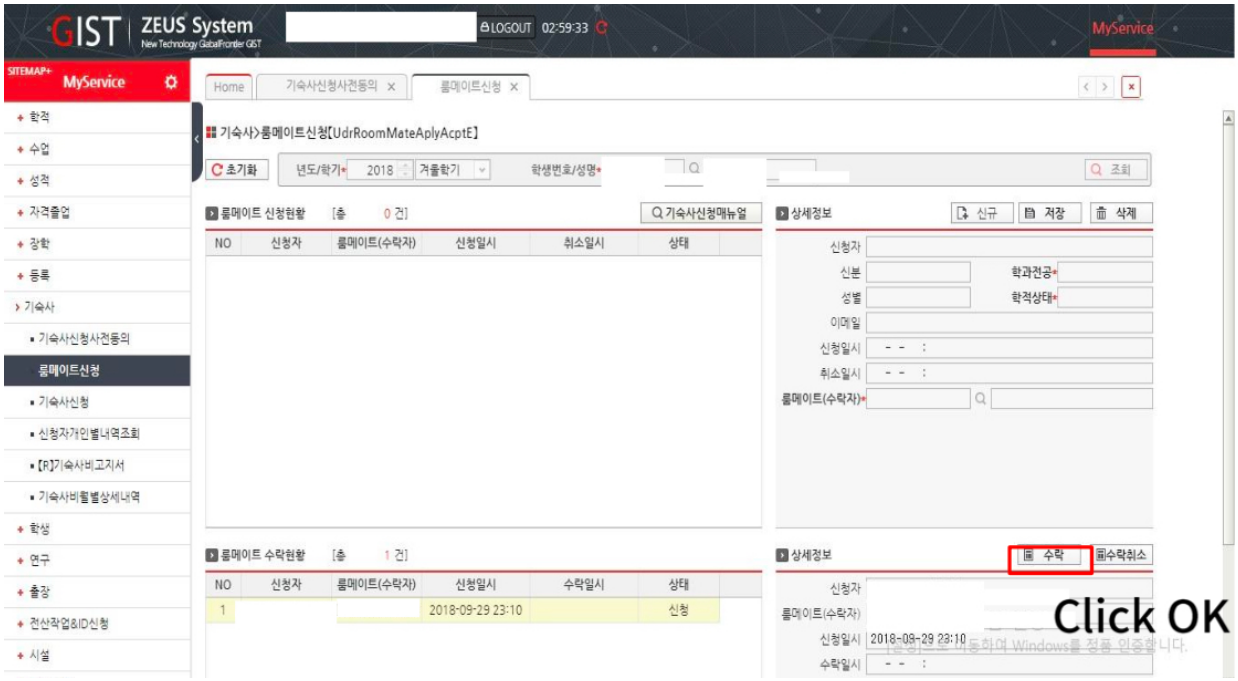
1. Check Roommate Request Email



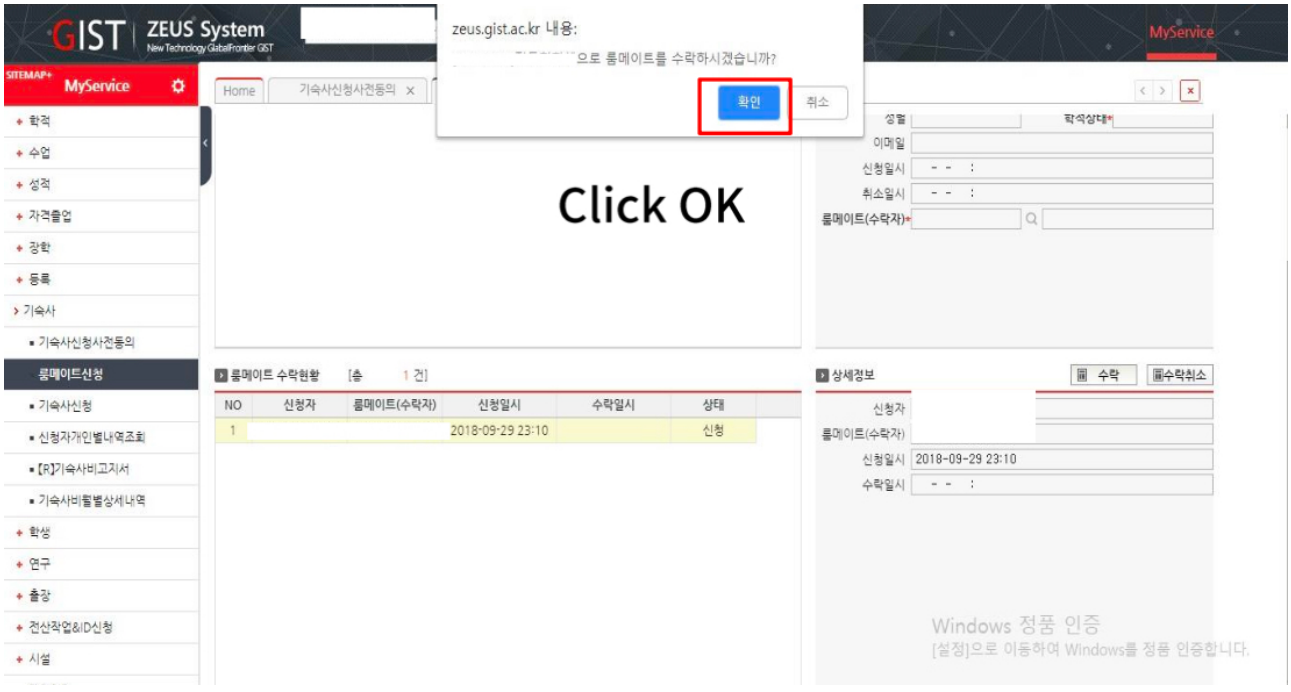
1. Access 'Roommate Request' Menu after Pre-consent



2. Proceed with Roommate Acceptance



GIST HOUSE



3. Verify Roommate Acceptance

If it changes to Accept, you have a roommate.

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4. Important Notes

가. Among students who wish to be roommates, everyone except the primary applicant is considered a "Respondent." (Please pay special attention when applying for a Triple Room.)

나. Sending or accepting multiple overlapping requests may cause system errors and is strictly prohibited. Please ensure you have sufficient discussion with your intended roommates before applying.

다. Students applying individually do not need to follow the process above. (Detailed instructions will be provided later in this manual.)

라. If the application period ends without the request being accepted, the request will be automatically canceled. Please make sure all parties accept the request within the deadline.

IV. How to Apply for a Room

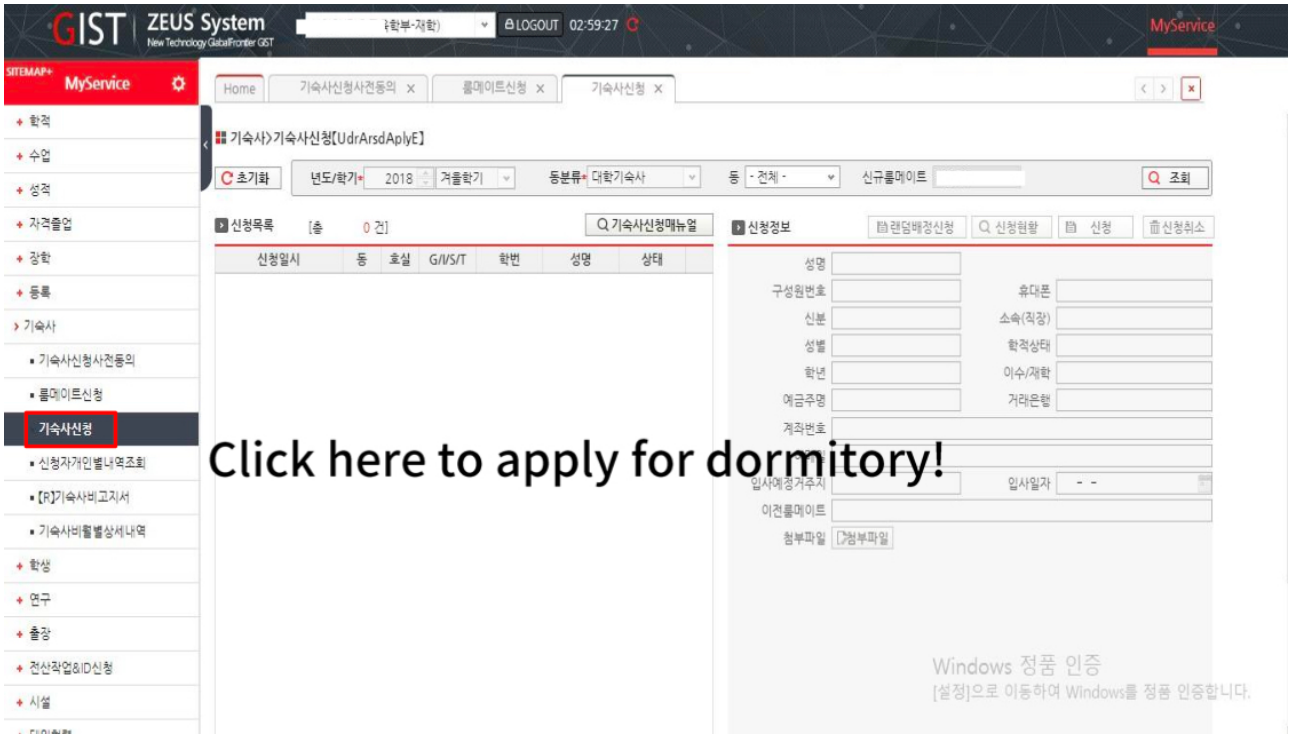
1. Important Notes

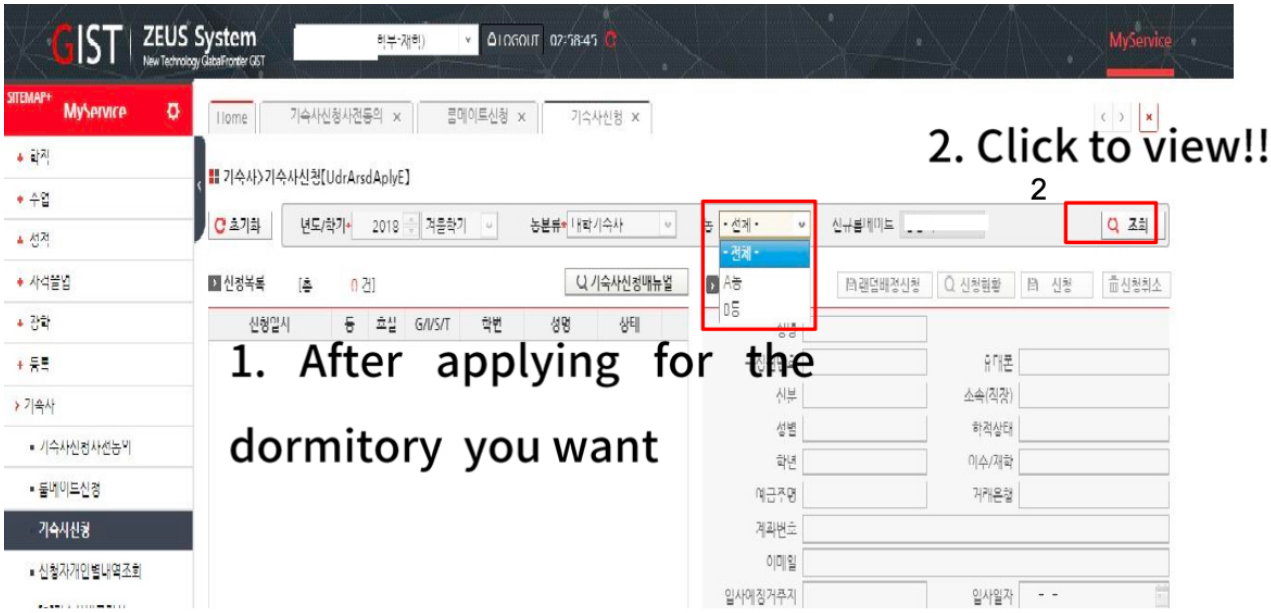
가. Only male students in their sophomore year (2nd year) or higher are eligible to apply for Dormitory C (as of 2026).

나. Dormitory C operates units that combine a Double Room and a Single Room into one suite. Roommate applications are required only for those who wish to use a Double Room. Errors may occur if a group of three applicants tries to apply for a Double or Single room together, or if a pair of roommates tries to apply for a Single room. Please ensure your roommate group size matches the room type before applying.

2. How to Apply for a Single Room (Dormitory C)

가. Access the Dormitory Application Menu (Single rooms are available in Dormitory C only)

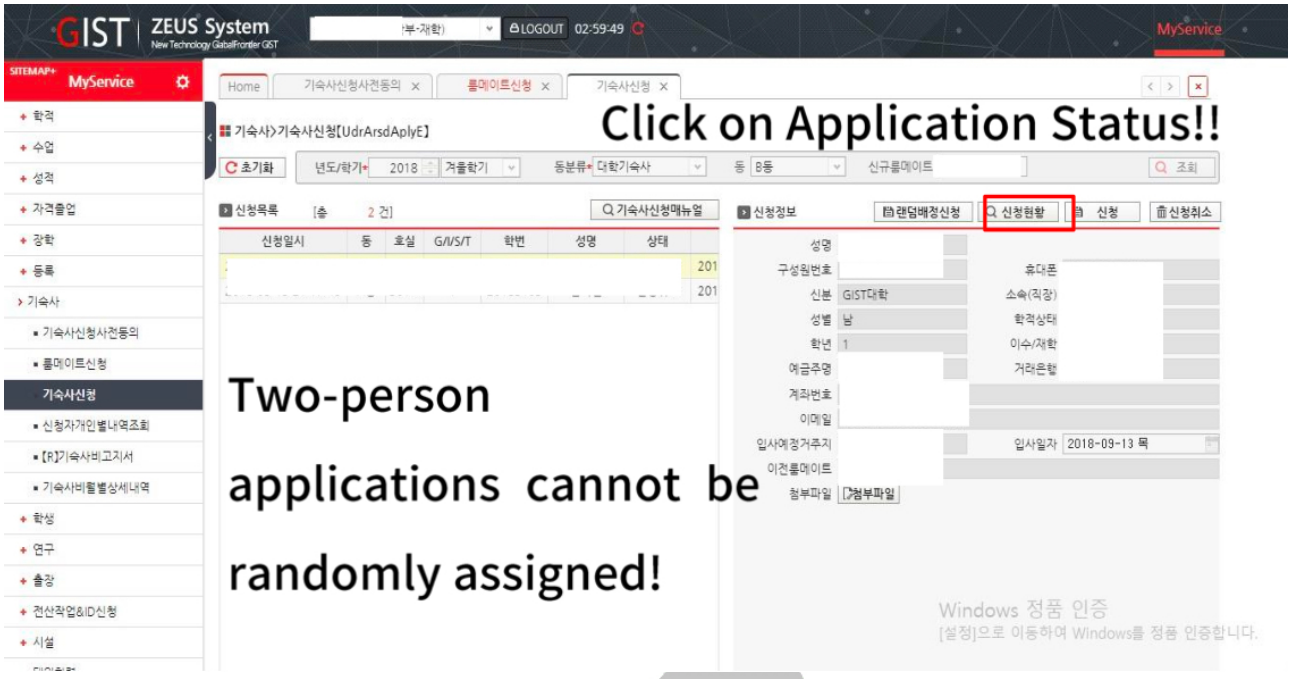


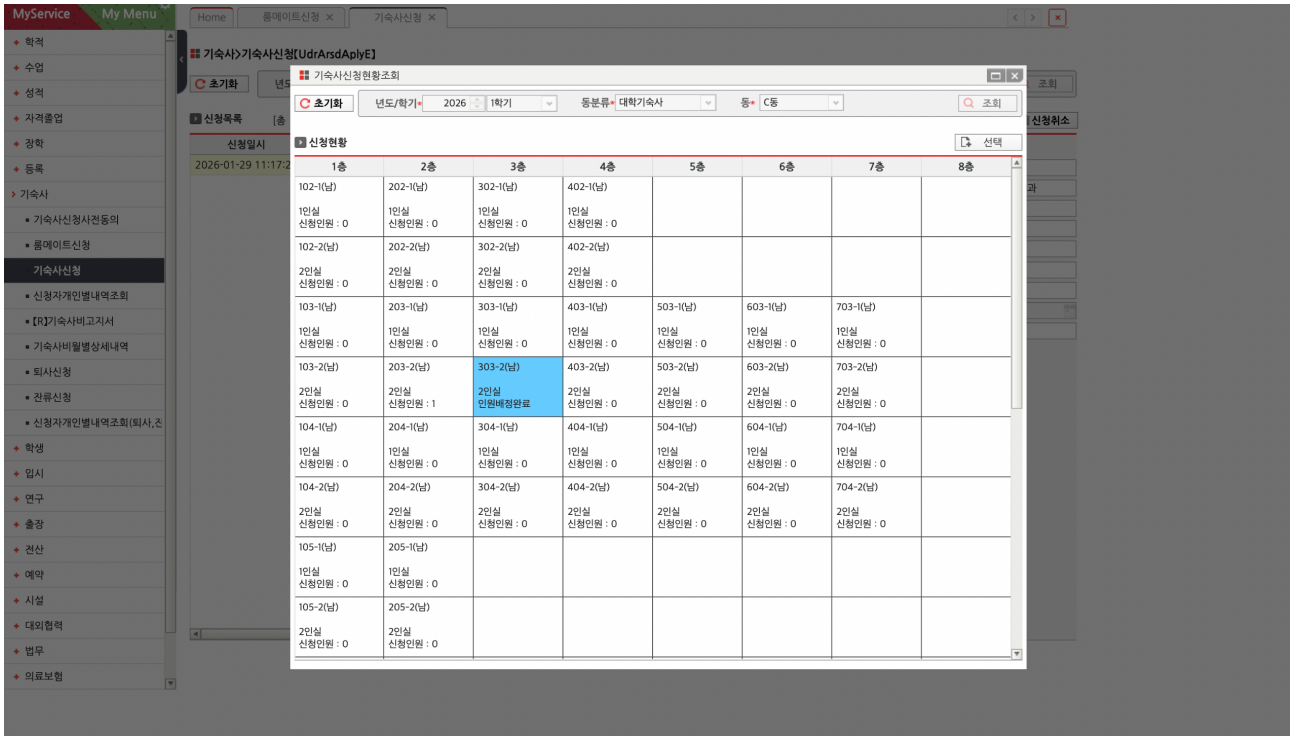

GIST ZEUS System
New Technology Global Frontier GIST
LOGOUT
MyService
SITEMAP+
MyService
Home
기숙사신청사전등의
클레이트신청
기숙사신청
기숙사>기숙사신청[UdrArsdAplyE]
초기화
년도/학기
2019
겨울학기
조회
2. Click to view!!
2
1. After applying for the dormitory you want

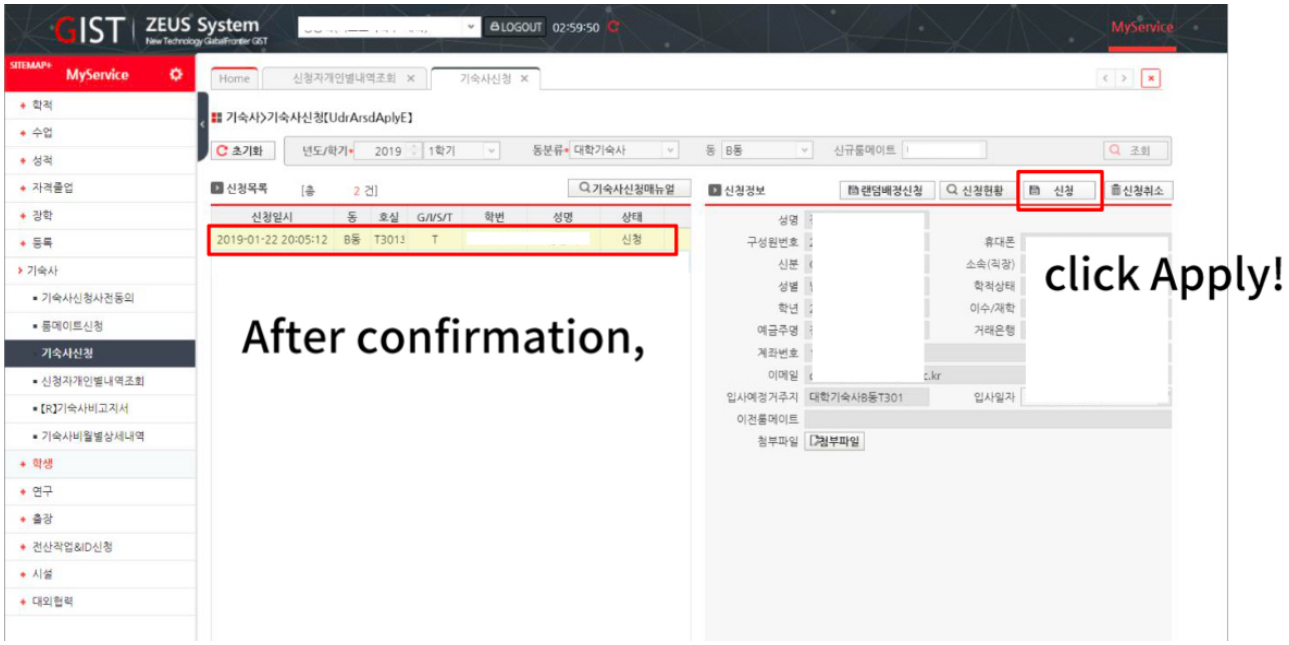
GIST HOUSE

나. Selecting Your Preferred Room

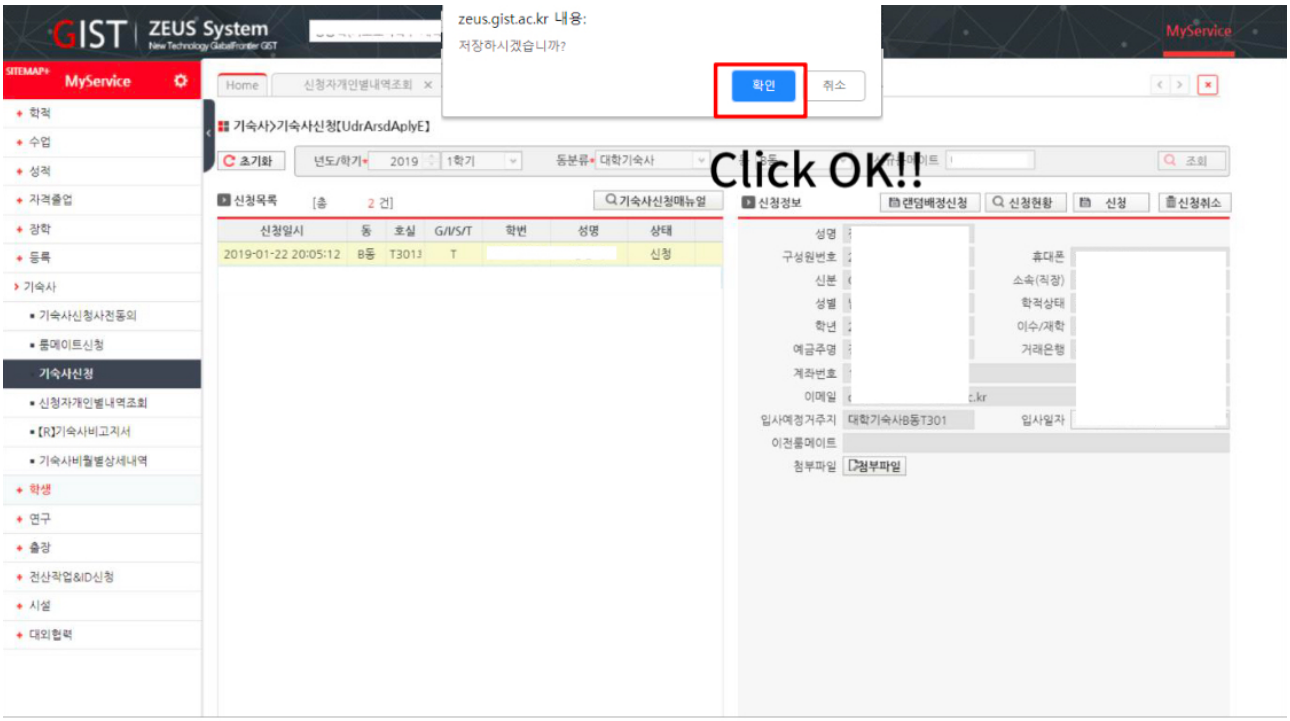
For Single Rooms in Dormitory C, since there are no roommates involved, you will be final-assigned to the room you apply for.

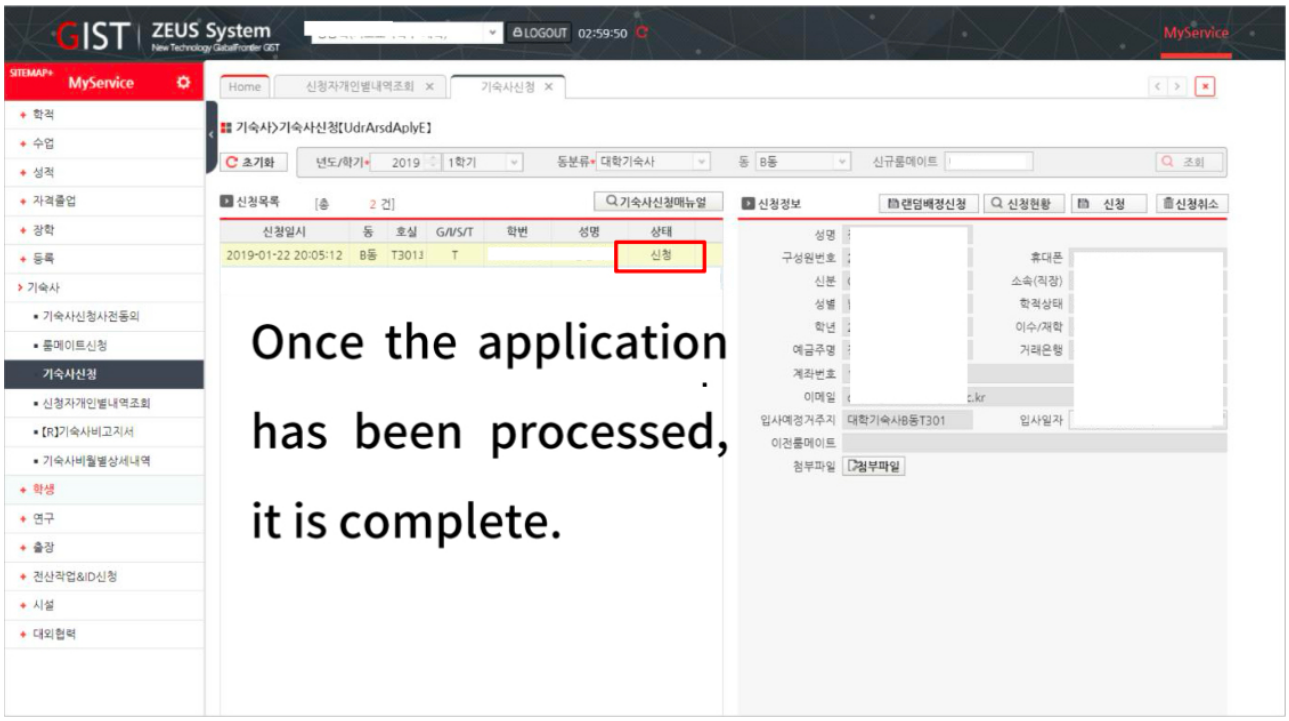





GIST ZEUS System
MyService
After confirmation,
click Apply!

GIST HOUSE

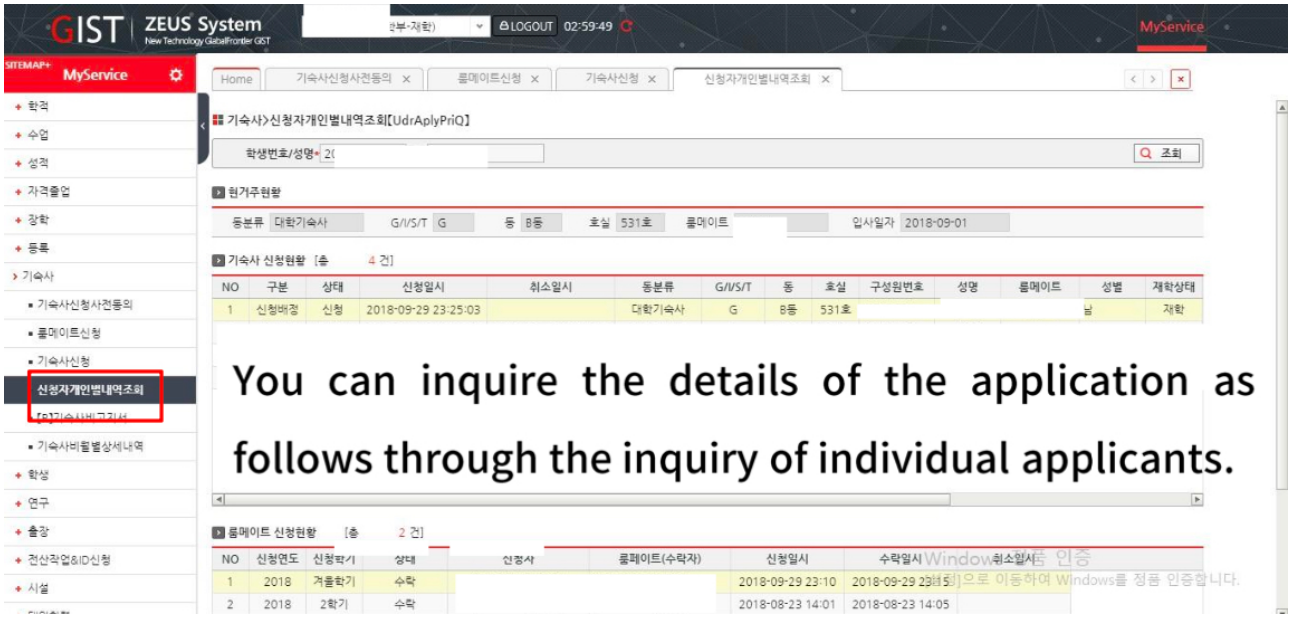

GIST ZEUS System
MyService
zeus.gist.ac.kr 내용:
저장하시겠습니까?
확인
취소
Click OK!!



GIST HOUSE

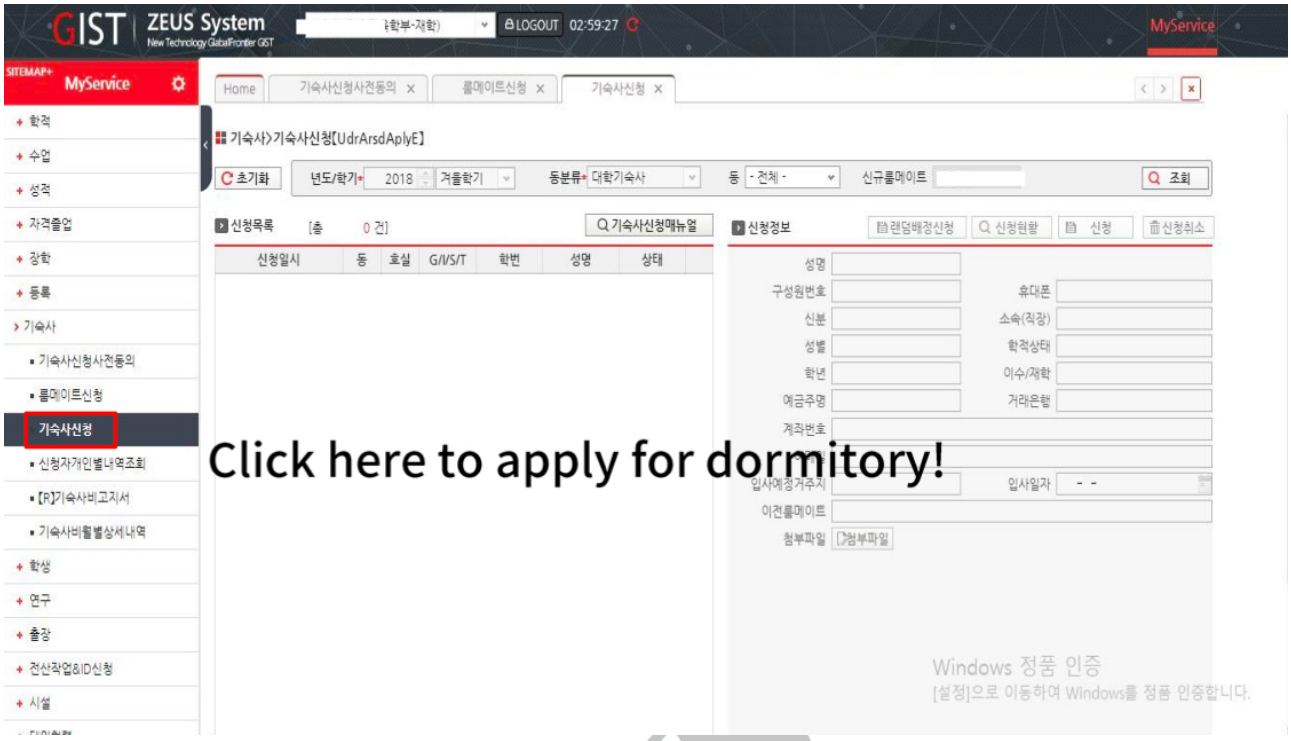
다. Check Application

You can check the deails of your appliction through '신청자개인별내역조회(Inquiry of individual applicants)' menu.

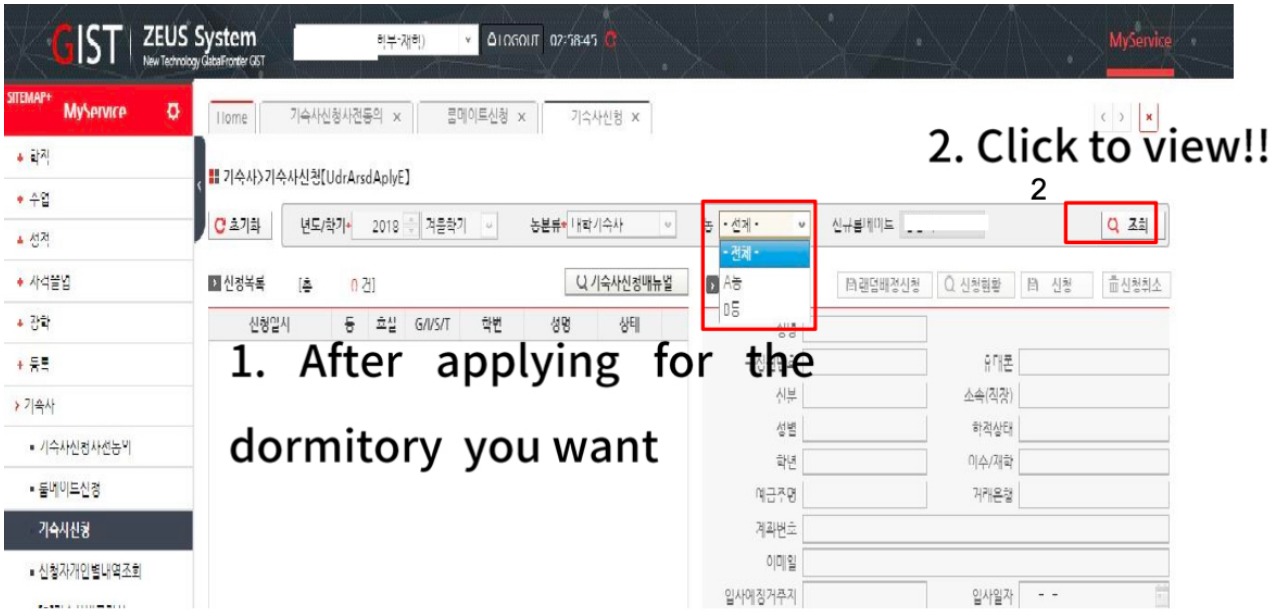


2. How to Apply for a Room for 2 People

가. Access the Dormitory Application Menu

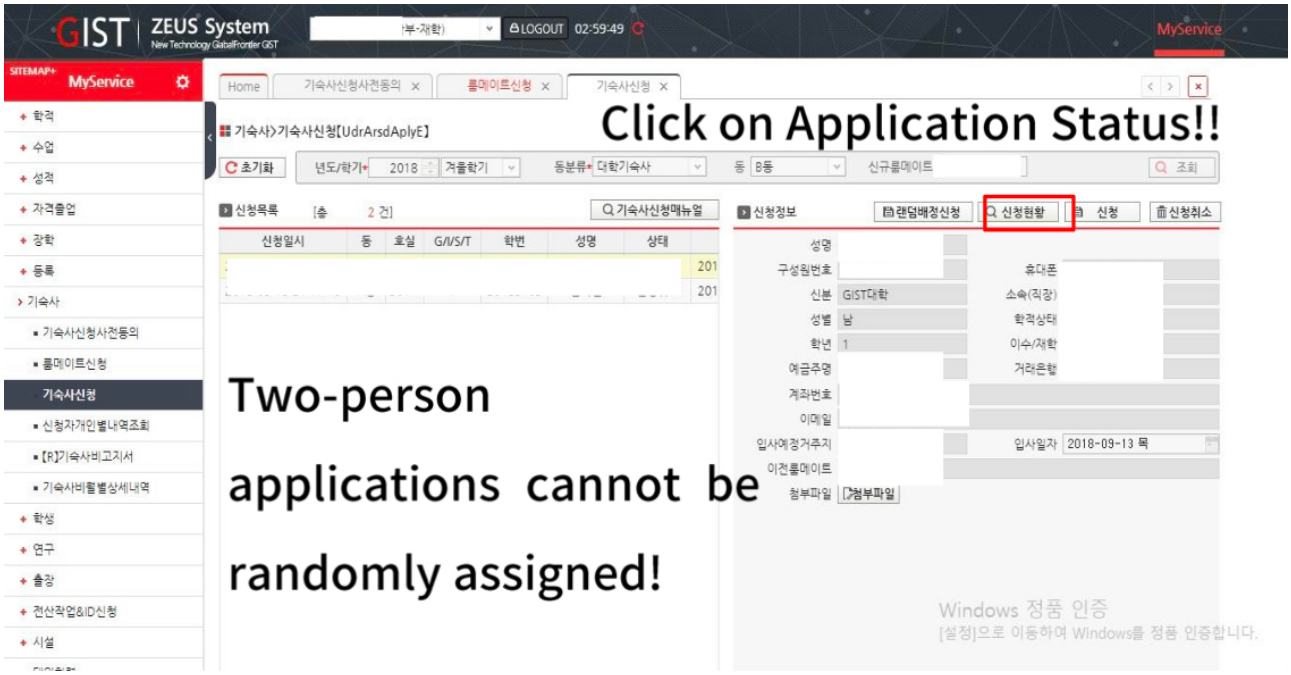


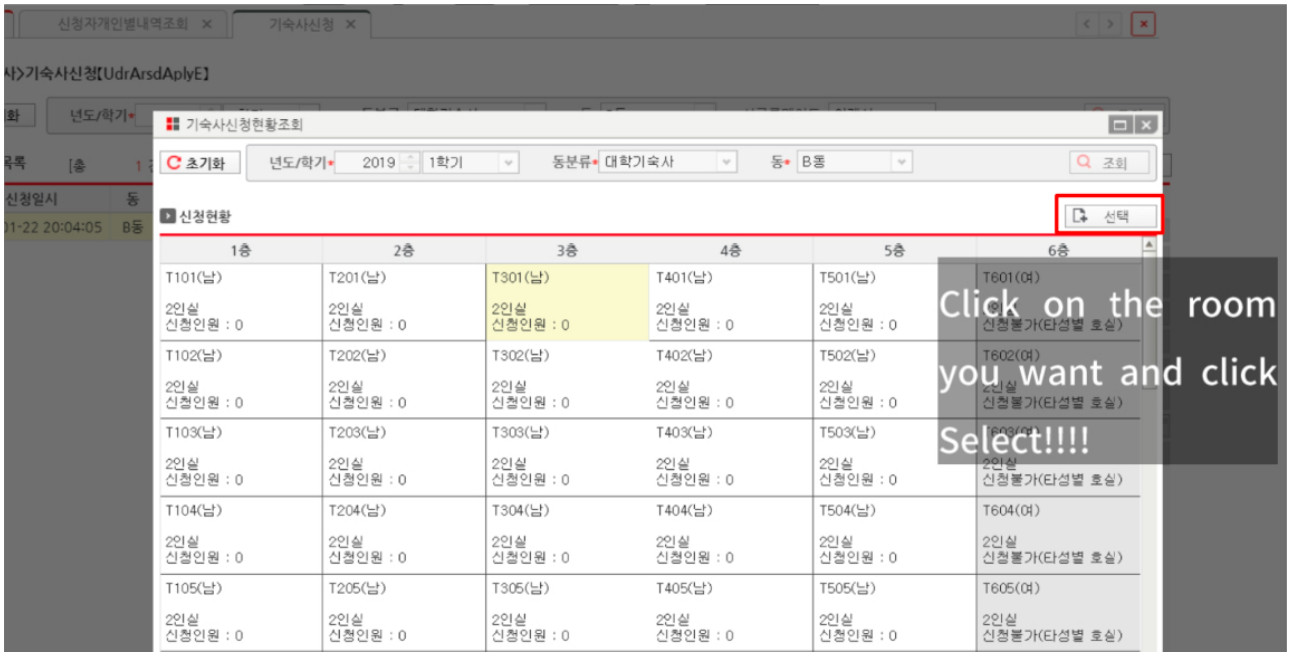
GIST HOUSE

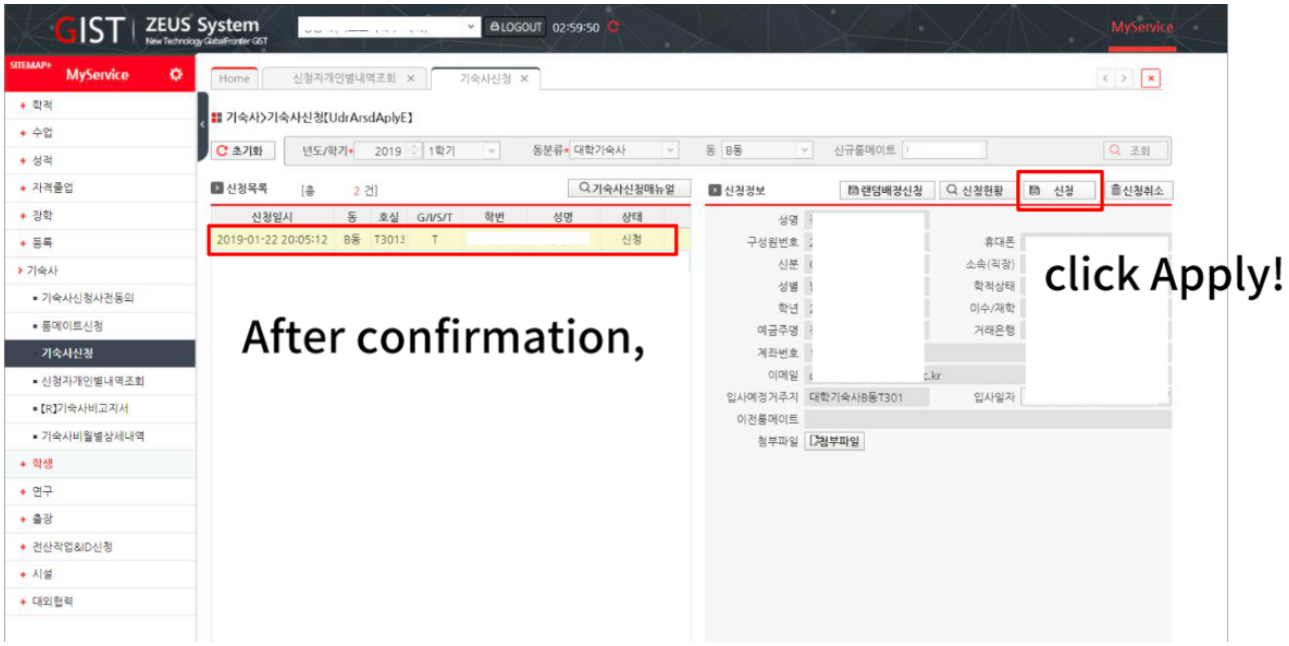


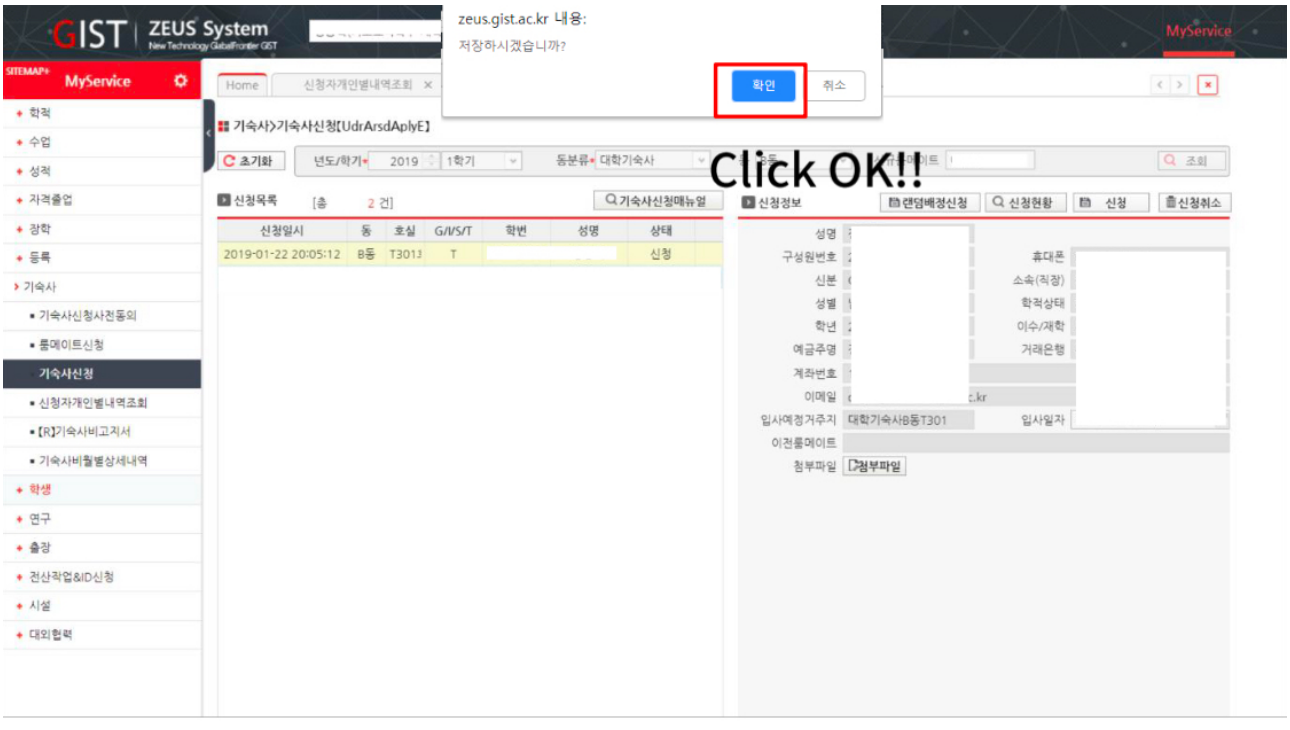
나. Selecting Your Preferred Room

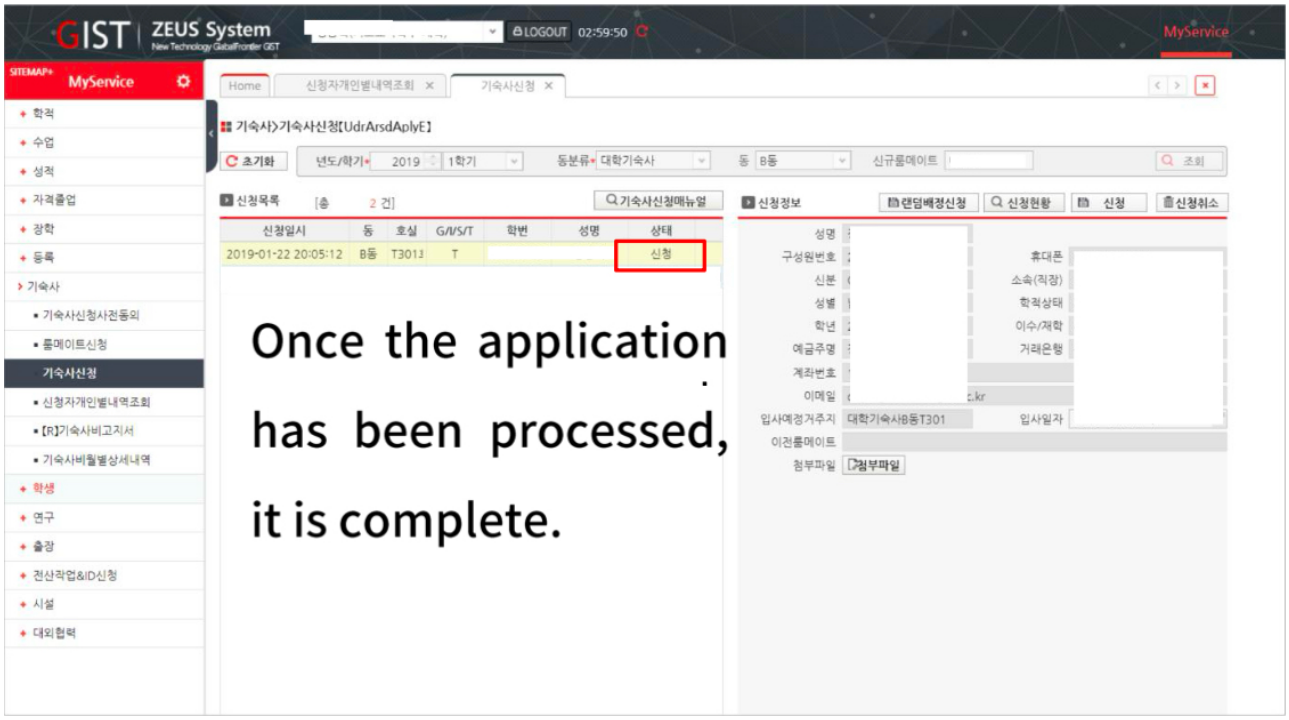
You will be assigned to the room of the person who requested first among roomates.





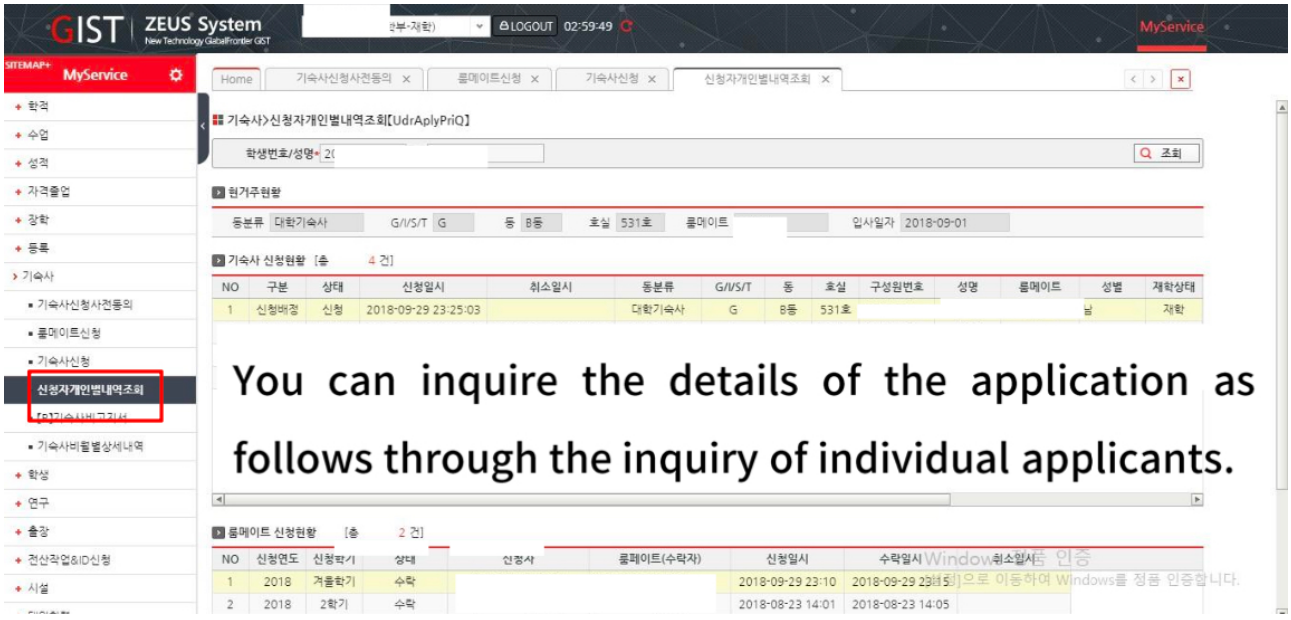

GIST ZEUS System
MyService
기숙사>기숙사신청[UdrArsdAplyE]
After confirmation,
click Apply!


GIST ZEUS System
zeus.gist.ac.kr 내용:
저장하시겠습니까?
확인
취소
Click OK!!
MyService
기숙사>기숙사신청[UdrArsdAplyE]



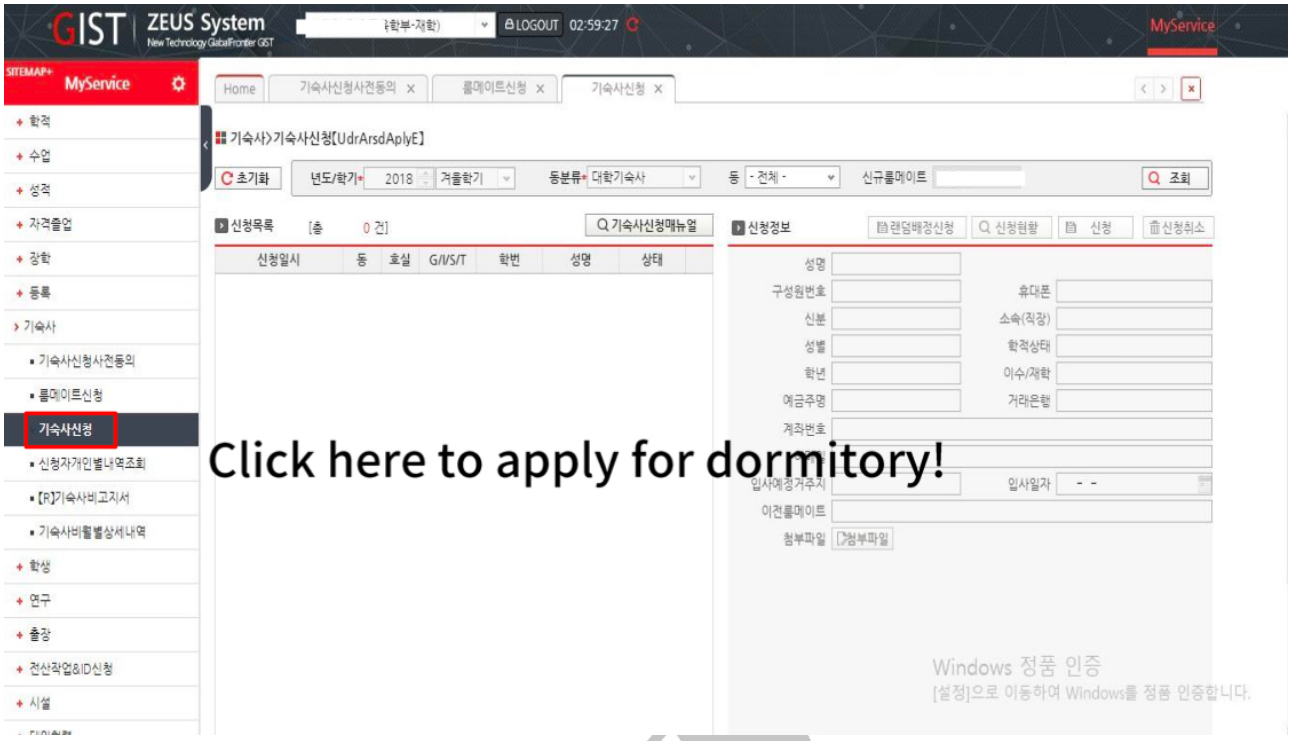
다. Check Application

You can check the deails of your appliction through '신청자개인별내역조회(Inquiry of individual applicants)' menu.

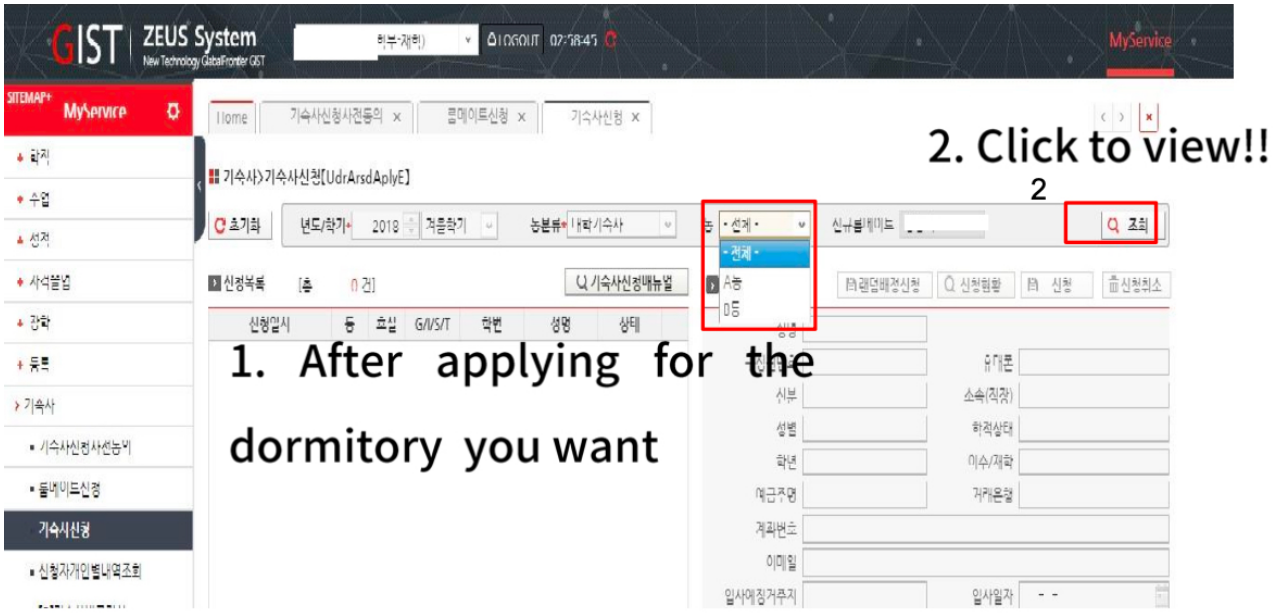


3. How to Apply for a Room for 2 People

가. Access the Dormitory Application Menu

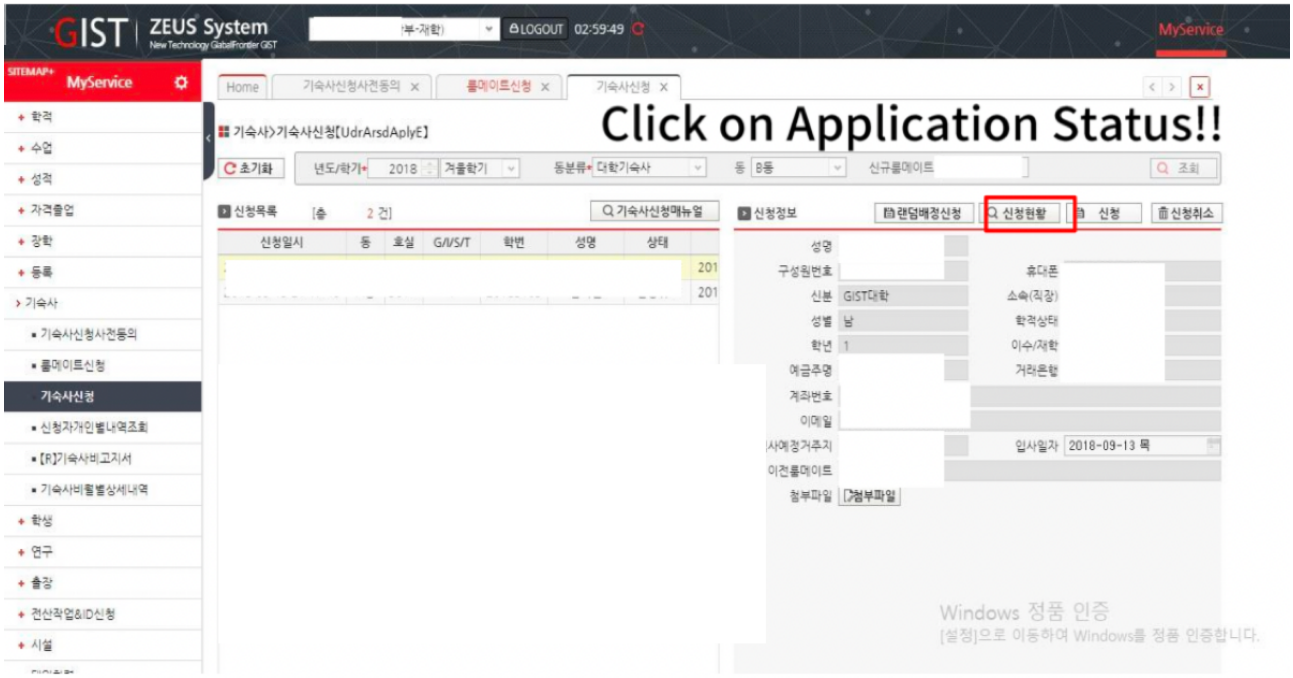


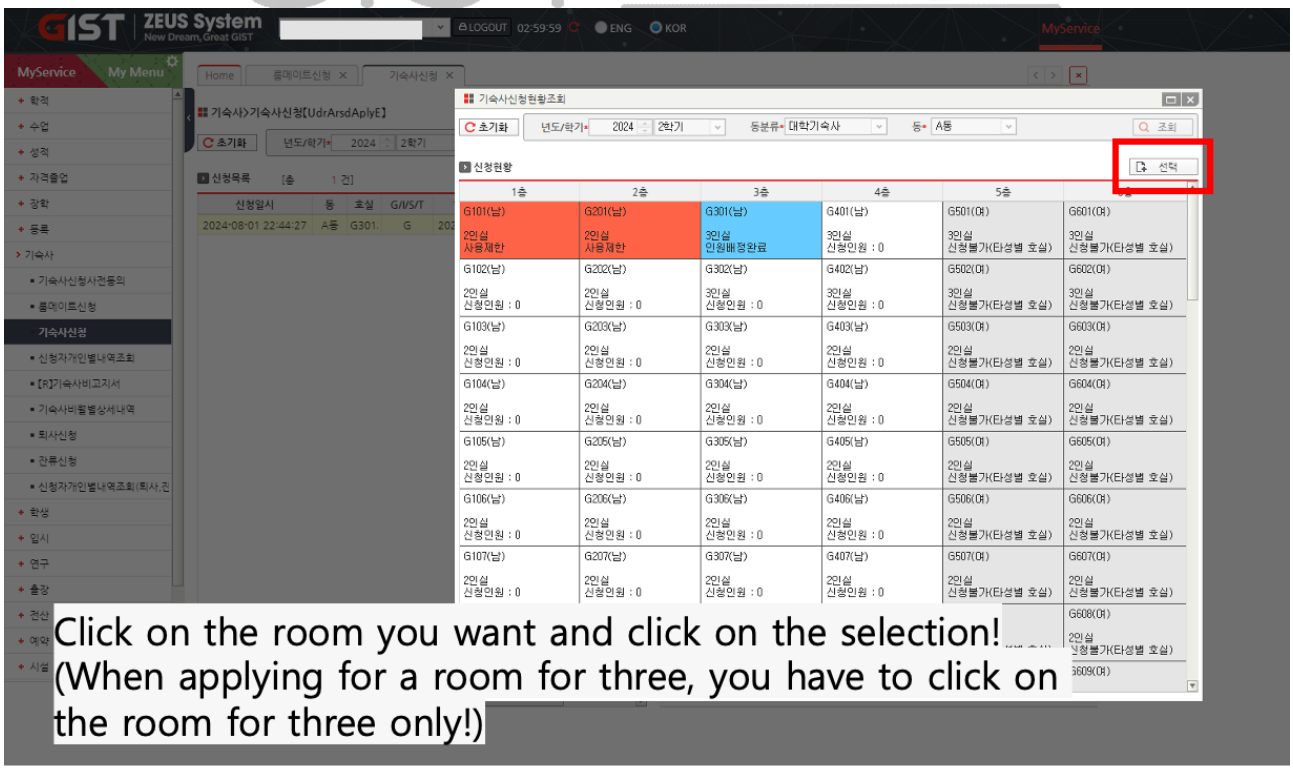
GIST HOUSE

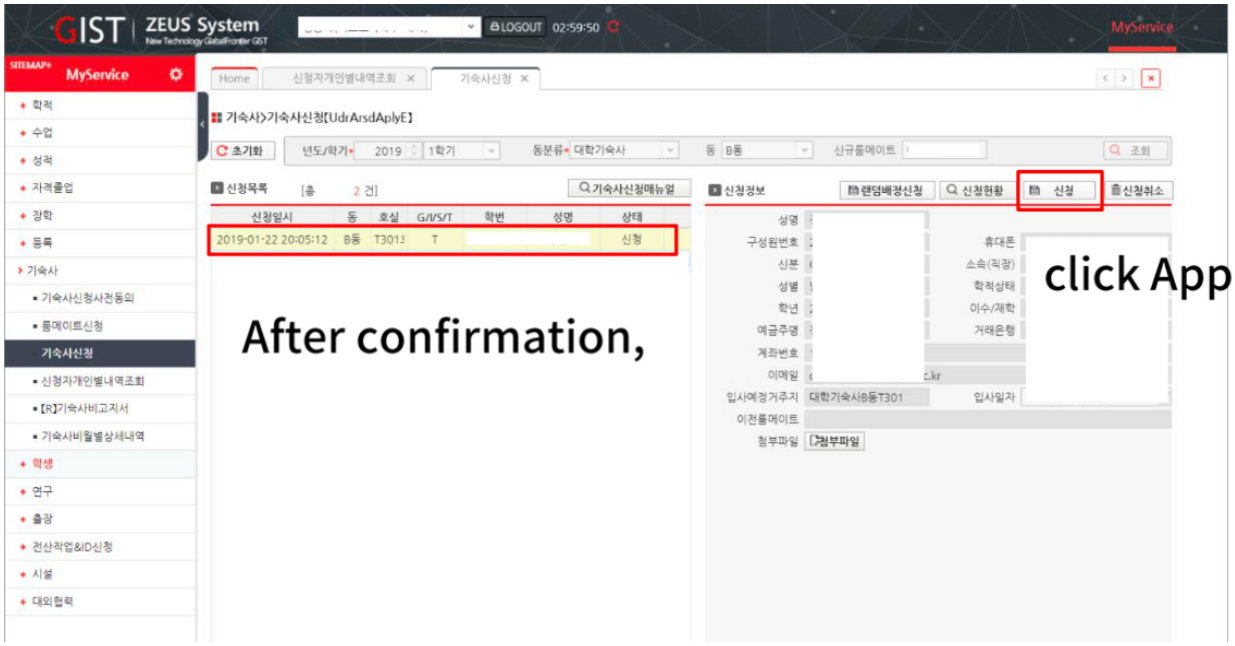


나. Selecting Your Preferred Room

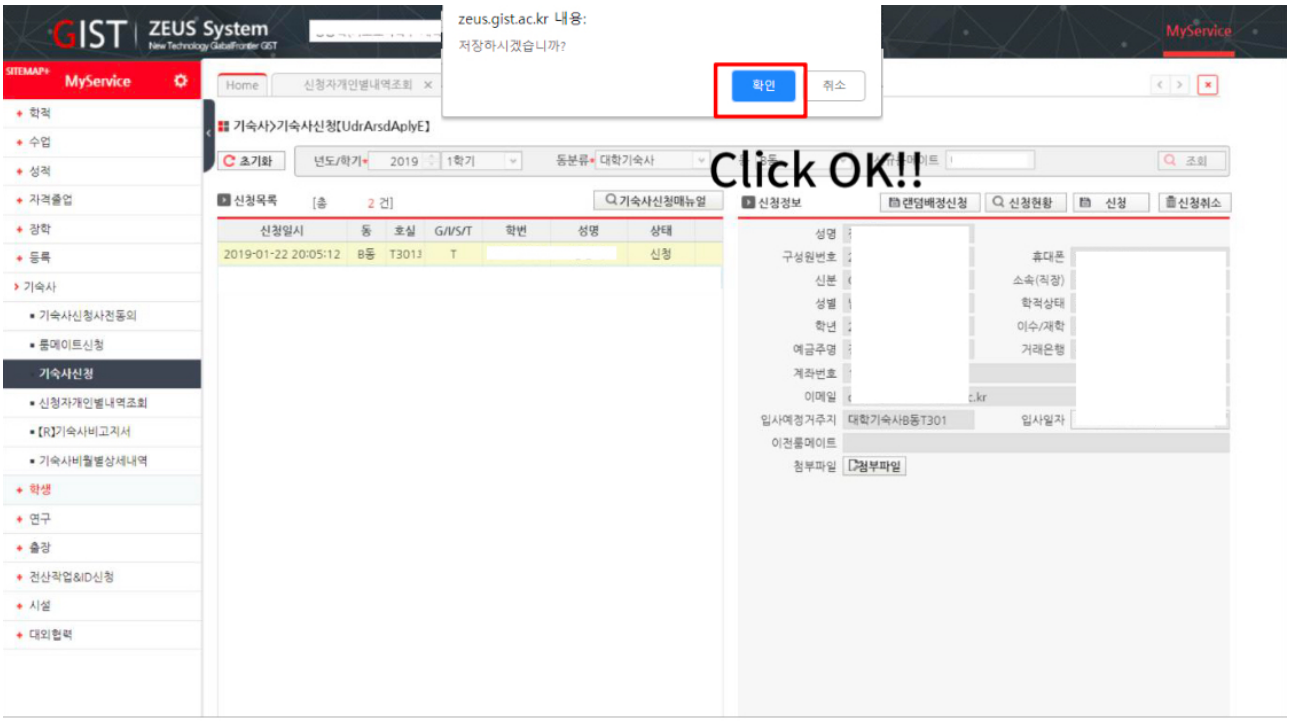
You will be assigned to the room of the person who requested first among roomates.





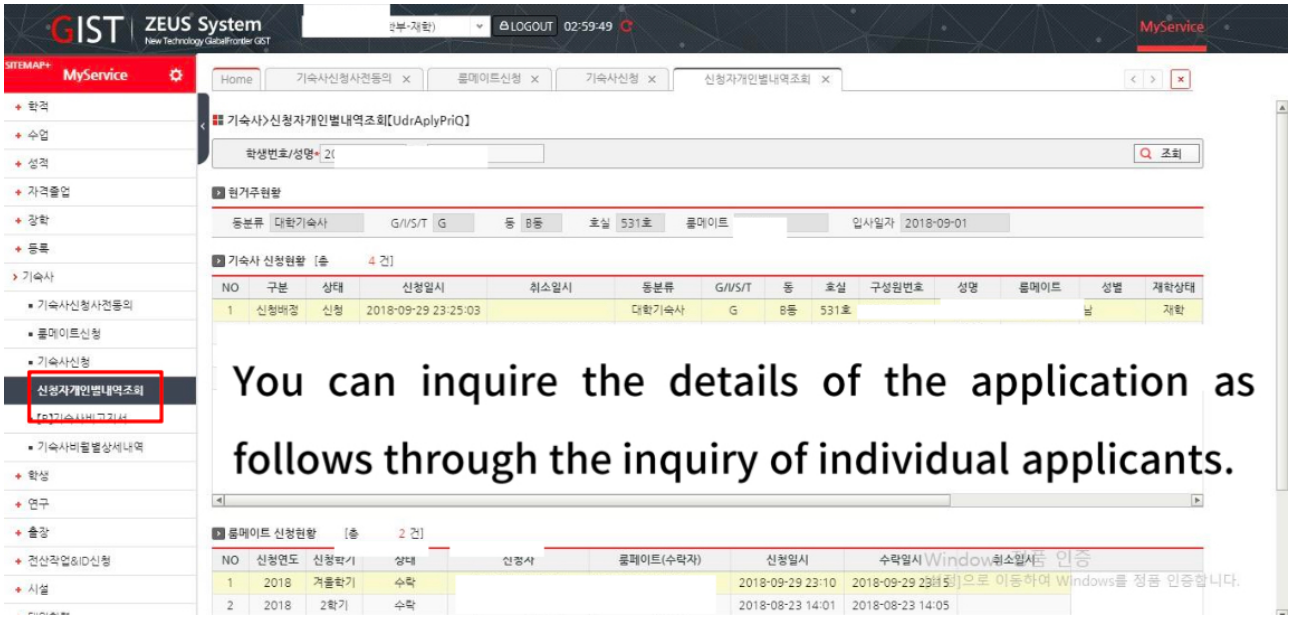

GIST ZEUS System
MyService
Home
신청자개인별내역조회
기숙사신청
기숙사>기숙사신청[UdrArsdAplyE]
초기화
신청목록
신청정보
랜덤배정신청
신청현황
신청
신청취소
After confirmation,
click Apply!

GIST HOUSE


GIST ZEUS System
MyService
zeus.gist.ac.kr 내용:
저장하시겠습니까?
확인
취소
기숙사>기숙사신청[UdrArsdAplyE]
초기화
신청목록
신청정보
랜덤배정신청
신청현황
신청
신청취소
Click OK!!

다. Check Application

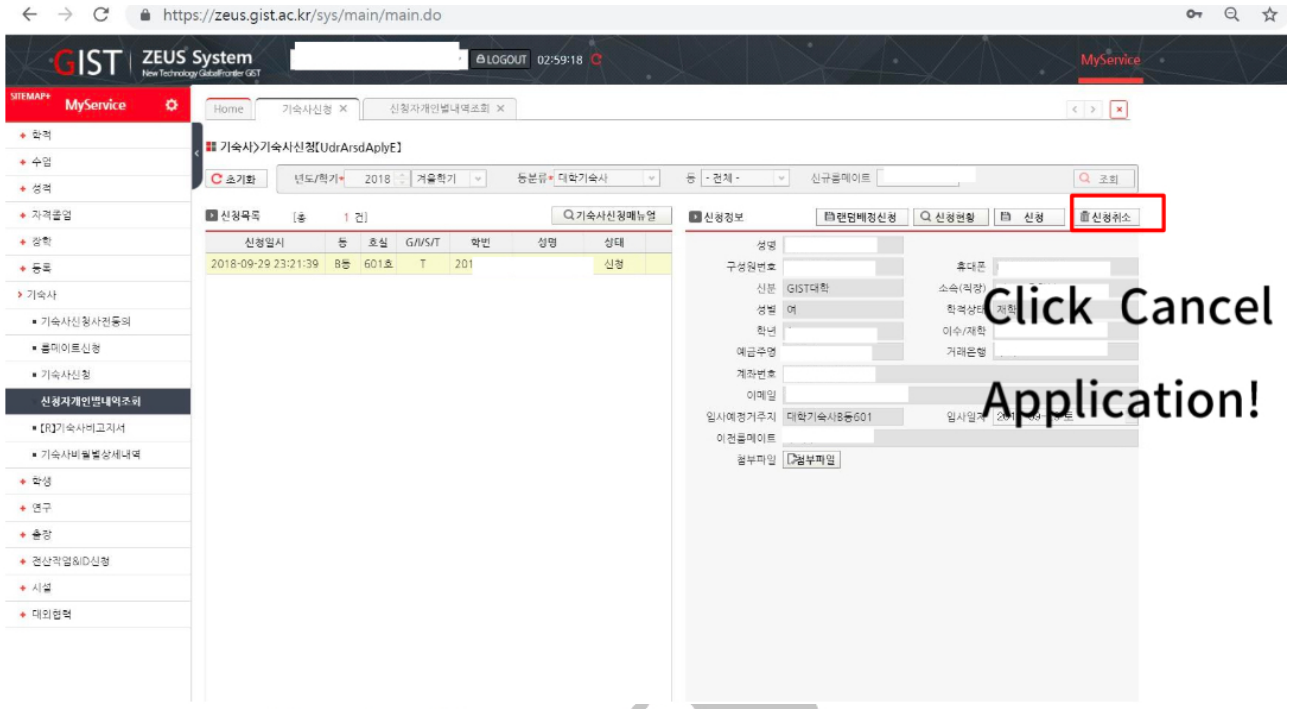
You can check the deails of your appliction through ‘신청자개인별내역조회(Inquiry of individual applicants)’ menu.



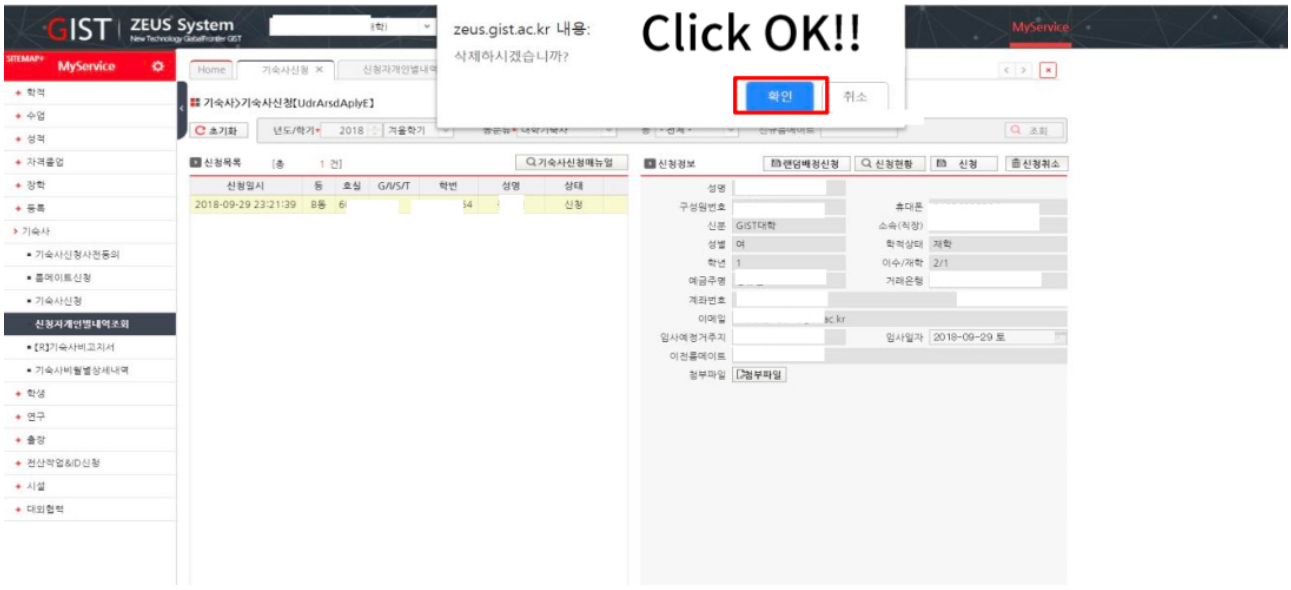
GIST HOUSE

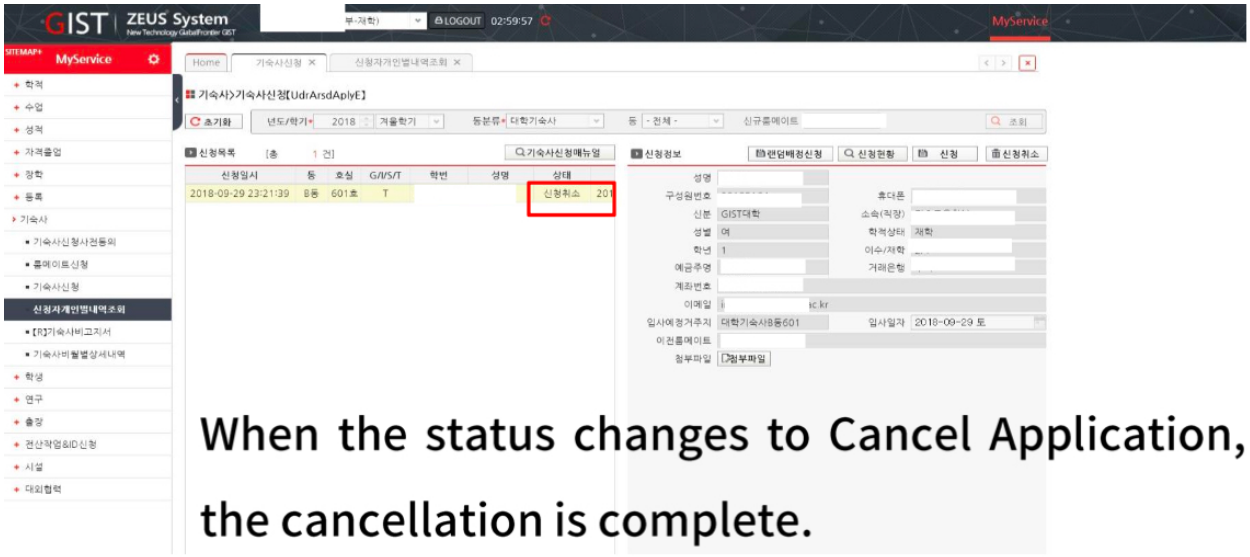
V. How to Cancel a Room Application

1. If you want to cancel your room application for changing your room, etc, please follow the process below.



GIST HOUSE

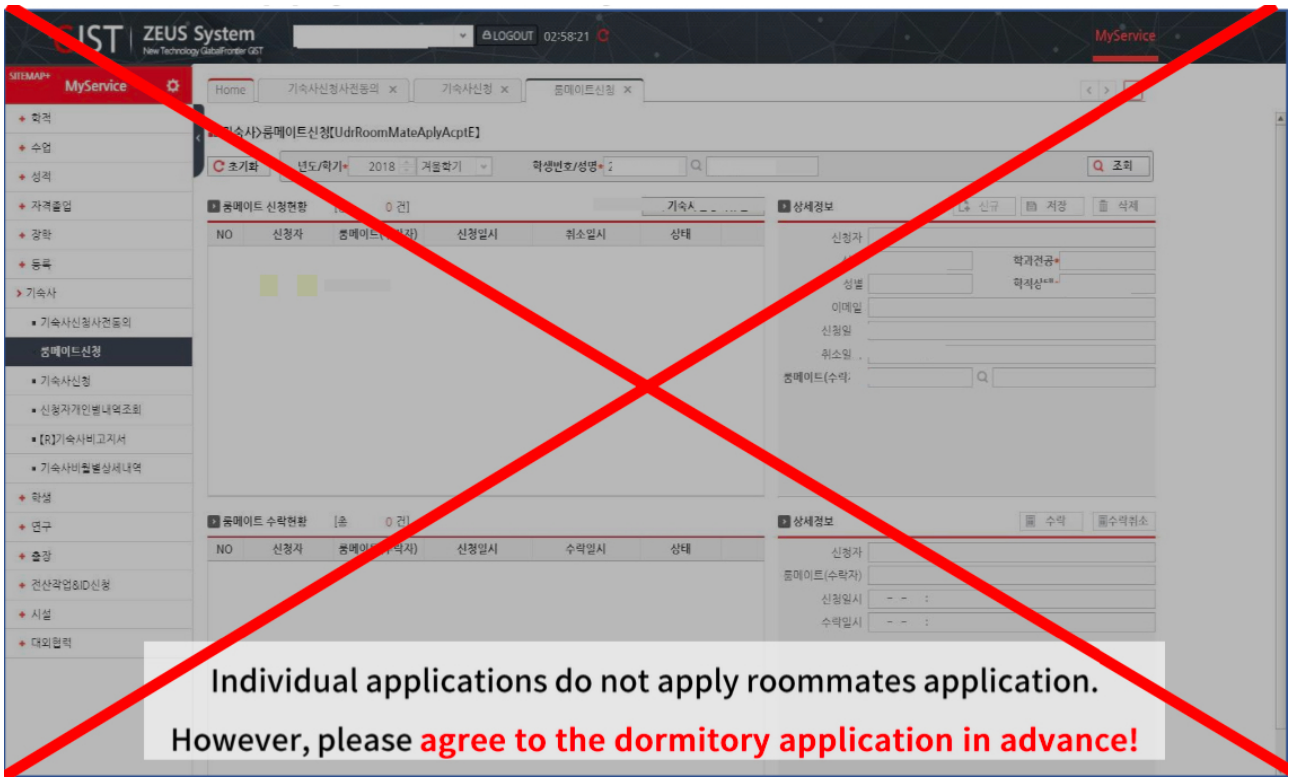


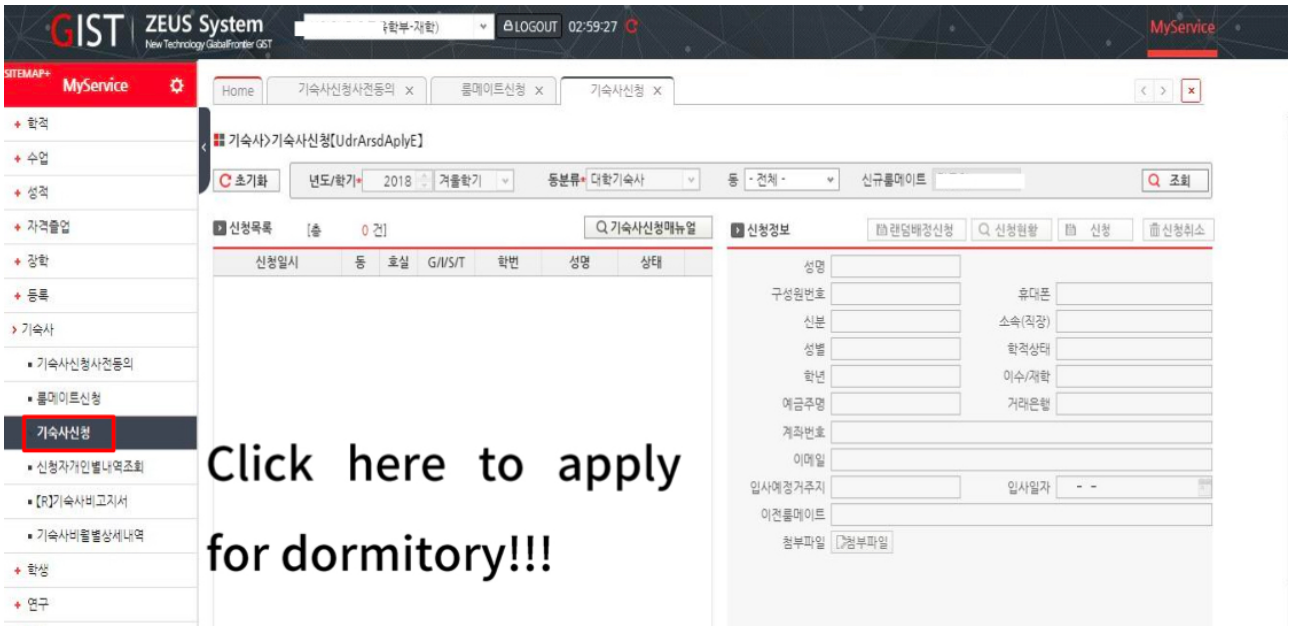


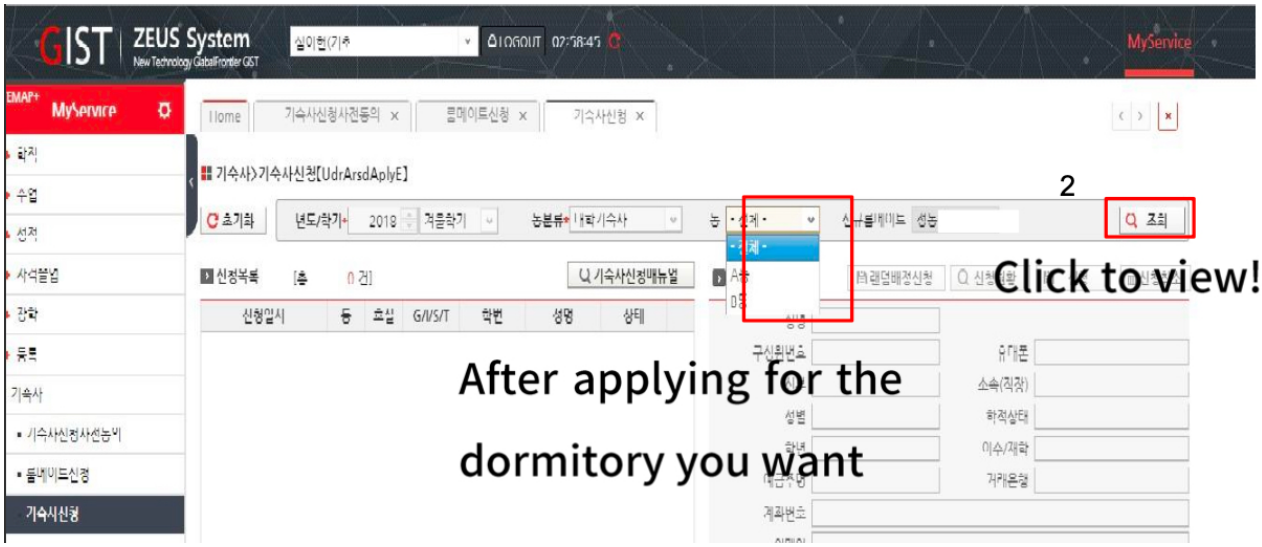
2. If you want to change your room, you can request your room again by following instructions above.

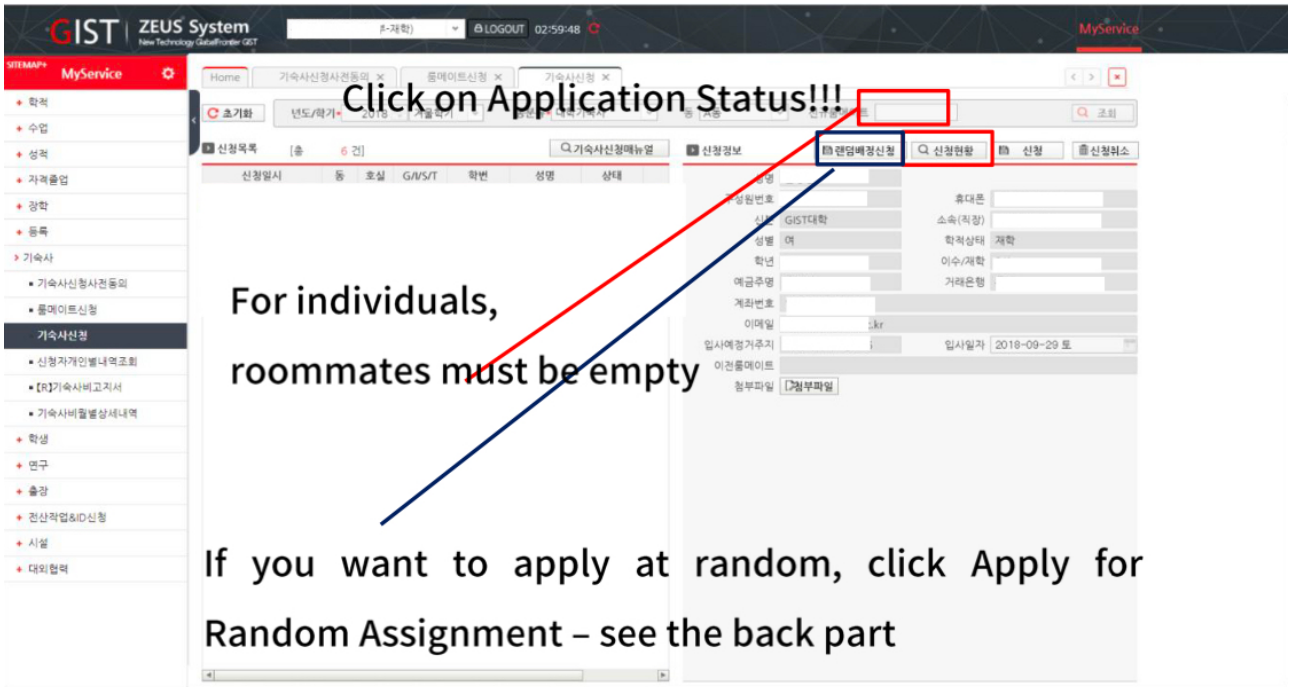
VI. How to Apply Individually

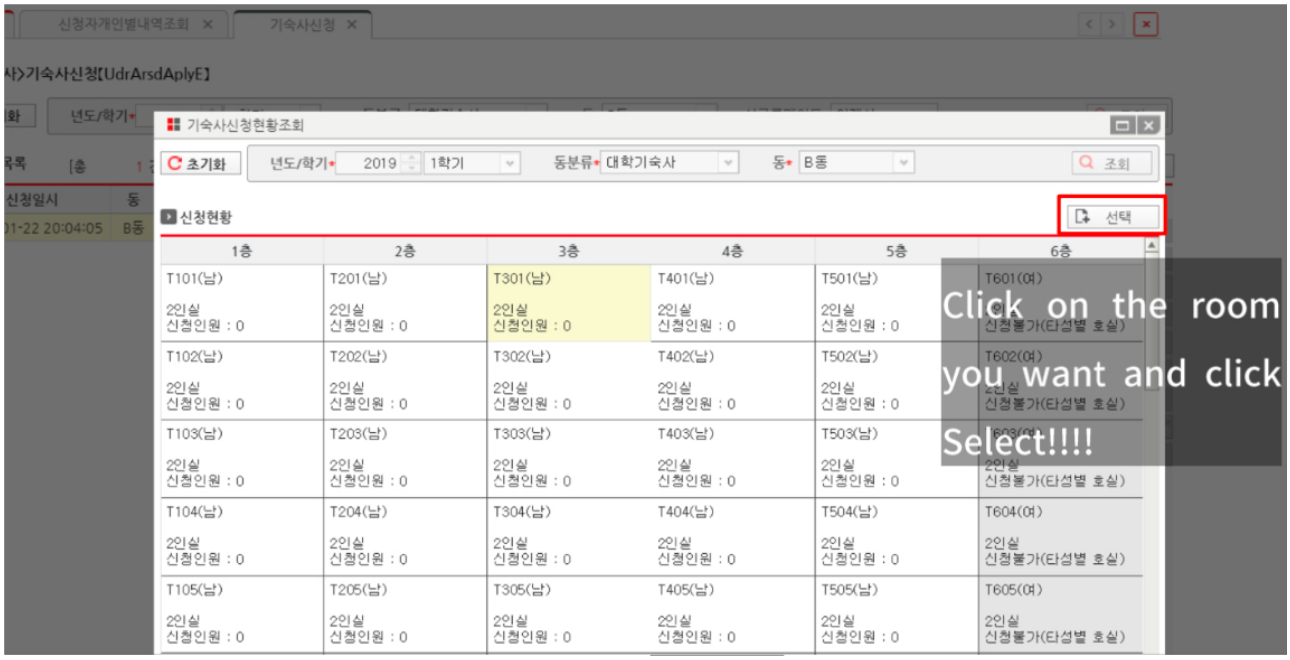
1. If you don't have your roommate, or want to apply individually, please follow the process below. (Including College Dorm C, Individual room)
2. However, in this case, your room might be combined with other individual applicants. If you want to apply randomly, please see 'How to Apply for Random Assignment (Individual)'.

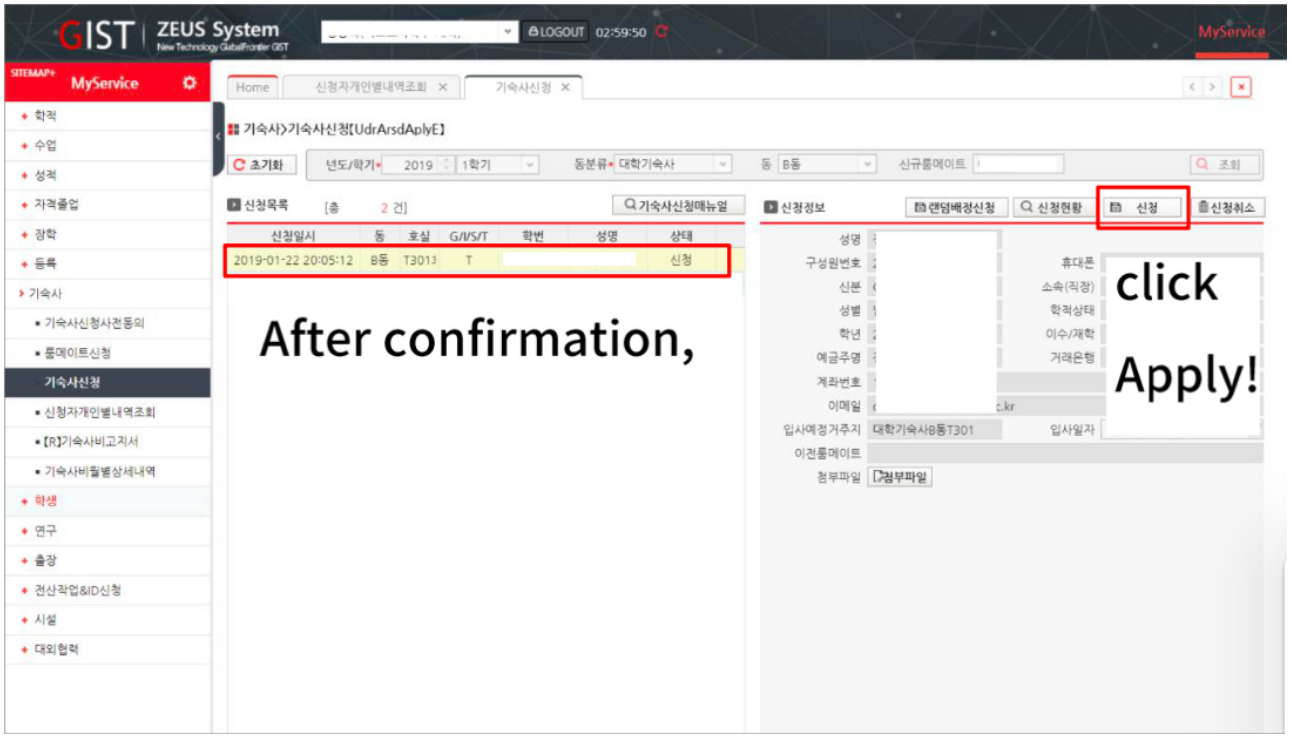


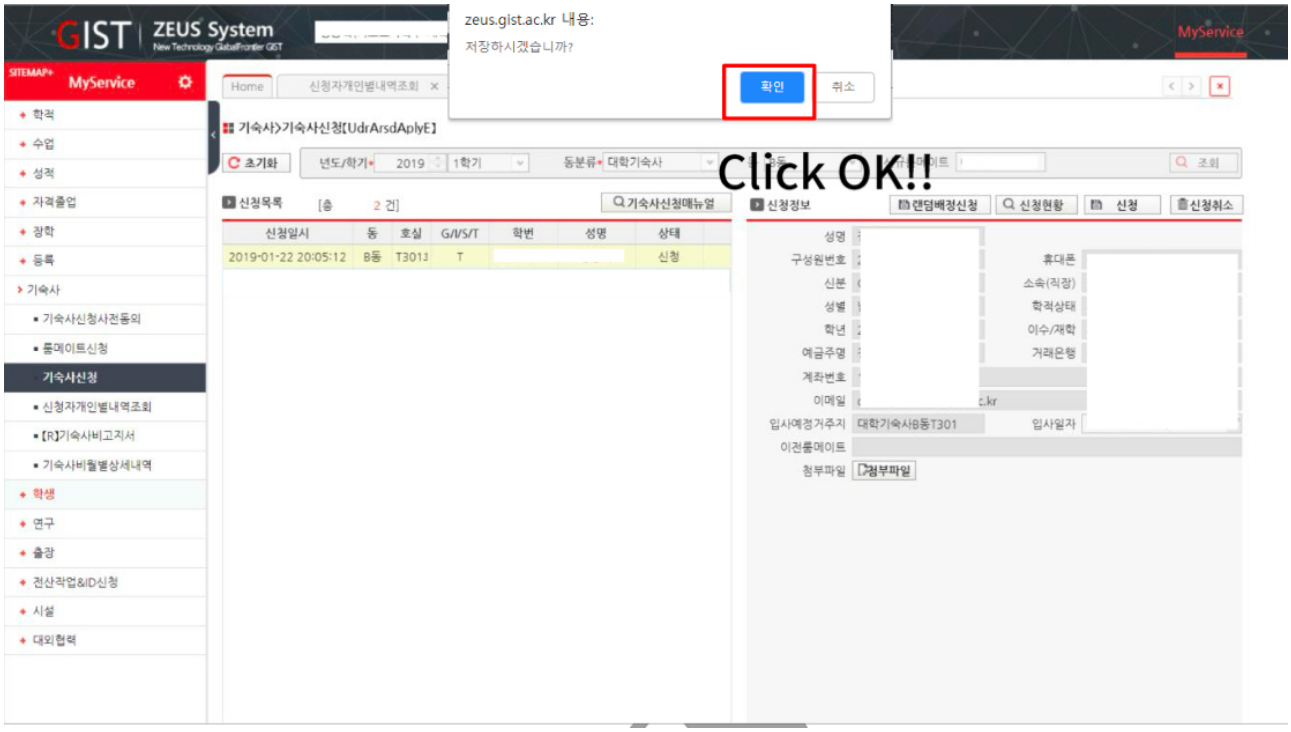


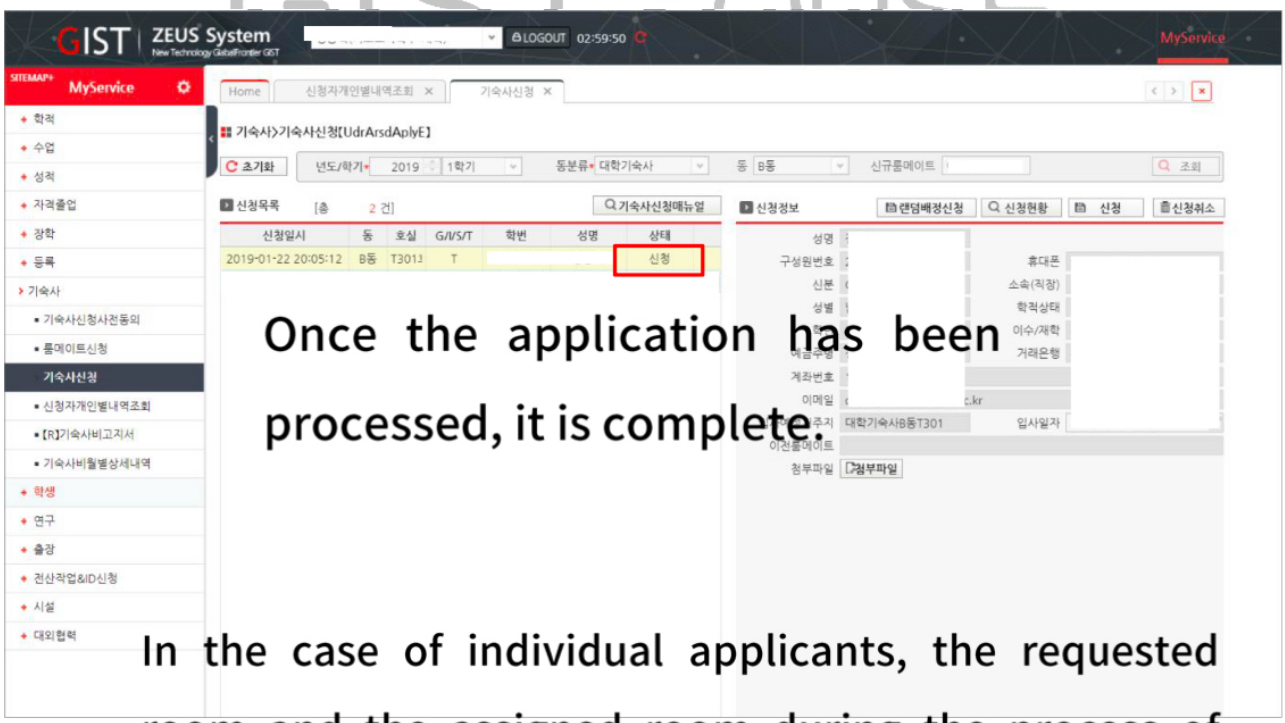

GIST ZEUS System
MyService
2
Click to view!!
After applying for the
dormitory you want


GIST ZEUS System
MyService
Click on Application Status!!!
For individuals,
roommates must be empty
If you want to apply at random, click Apply for
Random Assignment – see the back part


기숙사신청현황조회
초기화
년도/학기 2019 1학기
동분류 대학기숙사
동 B동
조회
신청현황
선택
1층
2층
3층
4층
5층
6층
Click on the room you want and click Select!!!!


GIST ZEUS System
LOGOUT
MyService
Home
기숙사>기숙사신청[UdrArsdAplyE]
초기화
신청목록
신청정보
After confirmation,
click
Apply!

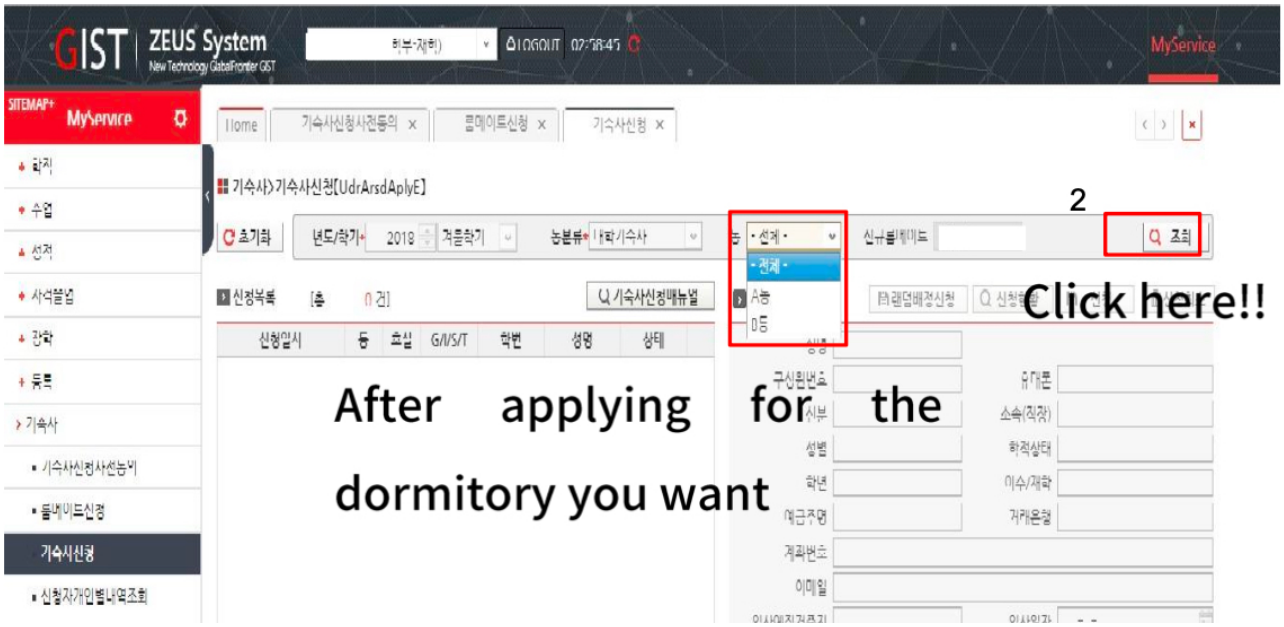




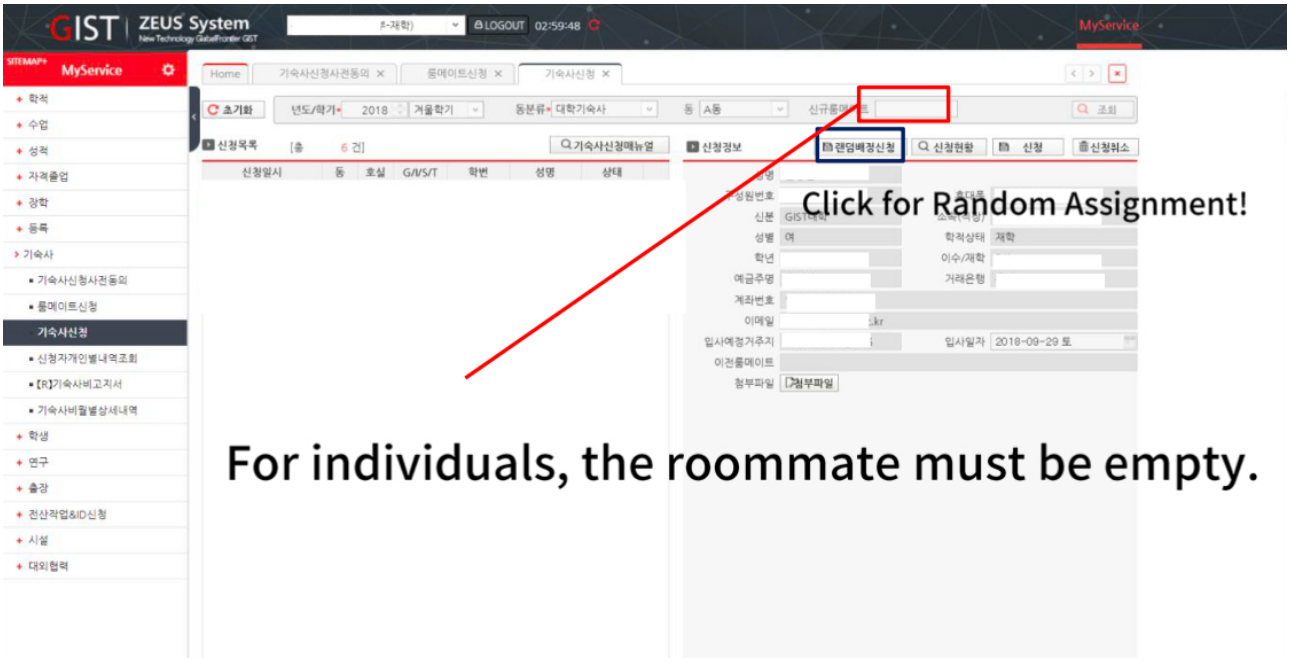
In the case of individual applicants, the requested room and the assigned room during the process of merging into a double room may be different.

VII. How to Apply for Random Assignment (Individual)

1. If you want to apply for random assignment without applying for room, please follow the process below.

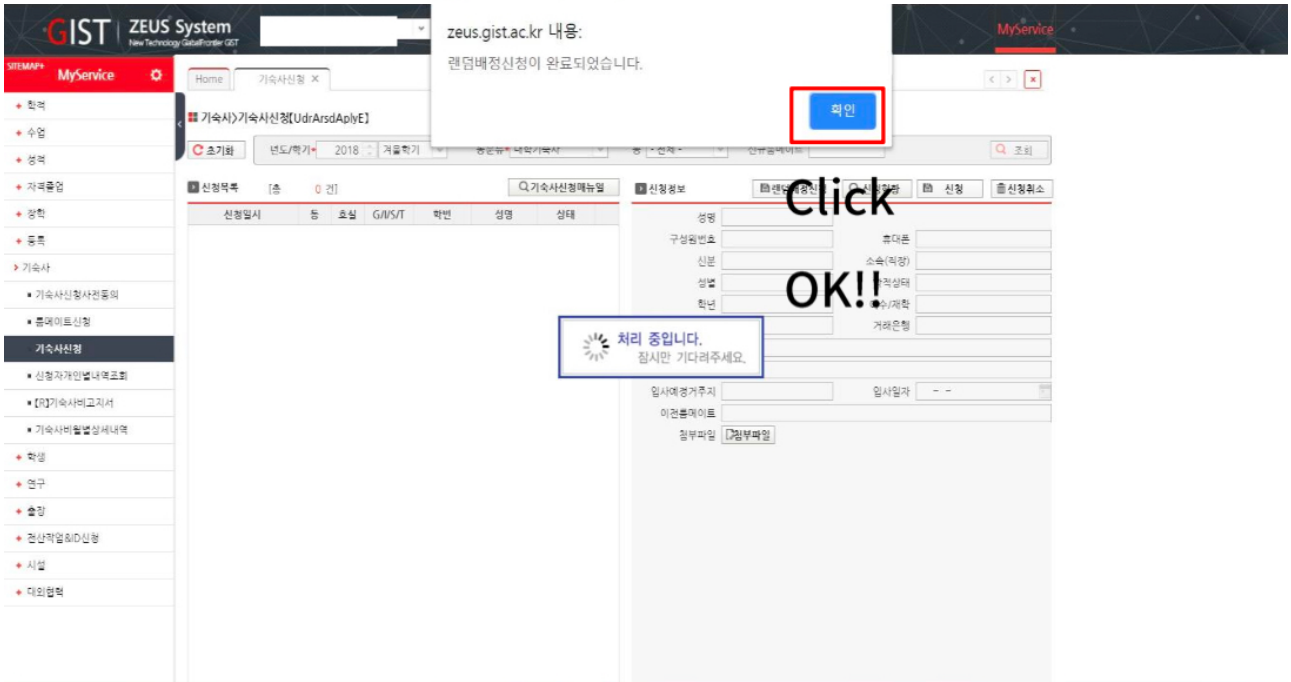


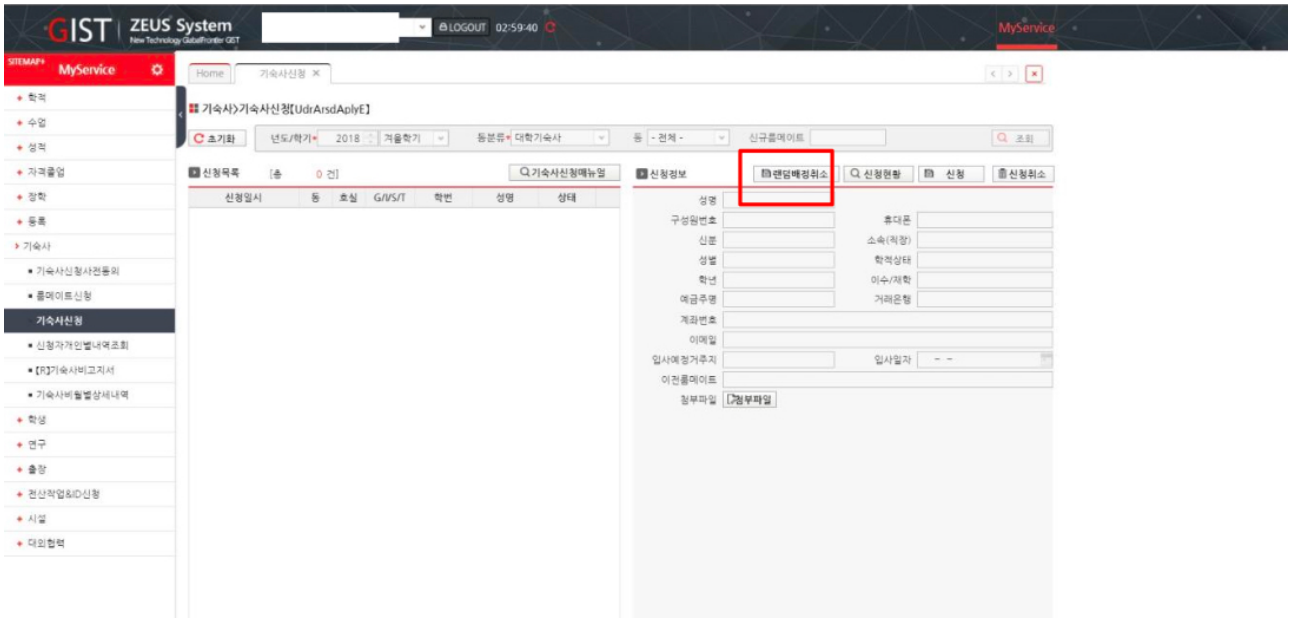
GIST HOUSE



GIST ZEUS System
MyService
zeus.gist.ac.kr 내용:
랜덤배정신청하시겠습니까? 신청시 기숙사 관리자가 방을 배정합니다.
확인
취소
Click OK!!
처리 중입니다.
잠시만 기다려주세요.

GIST HOUSE


GIST ZEUS System
MyService
zeus.gist.ac.kr 내용:
랜덤배정신청이 완료되었습니다.
확인
Click OK!!
처리 중입니다.
잠시만 기다려주세요.



2. Important Notes

가. Even if you don't have a roommate and want to apply for random assignment, you **SHOULD DO YOUR RANDOM ASSIGNMENT** process.

나. If you don't apply for dormitory, you will be regarded as outside resident or those who scheduled to take a leave of absense and your room will not be provided. Please **REGISTER FOR THE DORMITORY**.

VIII. Important Notes

1. Please apply according to the manual.
2. If you apply using an illegal function (tool), such as a macro program, you may be subject to sanctions. (Cancellation of application, blocking IP, not using dormitories for the semester, etc.)
3. Unapplied students are considered to be scheduled to take a leave of absence and to live outside and do not assign a room.
4. In the case of individual applicants, the room applied in the process of combining into a room for two and the room that is actually allocated may be different, so please check your room through ZEUS after the final room assignment is completed.
5. If you have any more questions, please contact us through '2026 GIST HOUSE' kakaotalk channel or visit HOUSE Student Council Office in office hours.

2026. 02. 01.

The 14th GIST HOUSE Student Council

Revision The 14th Head of Documentation Team JeongHoon Lim, T House Leader Minjeong Kang