

ZEUS Room Application Manual

- 1) Prior consent for dormitory application
- 2-1) How to apply roommate (based on applicant_room for 2 people)
- 2-2) How to apply roommate (based on applicant_room for 3 people)
- 3) How to apply based on roommate (acceptors)
- 4-1) How to apply for room (room for 2 people)
- 4-2) How to apply for room (room for 3 people)
- 5) How to cancel a room
- 6) How to apply individually
- 7) Random application (only for individual)
- 8) Precautions

1) Prior consent for dormitory application

MyService

Home

계속 [] 게시글 [x] 공지대상 [x] 전체 [x] 내부 [x] 외부 [x] [x] 조회

공지목록 [총 5 건]

공지번호	게시일자	제목	공지대상	시작일시	종료일시	조회수	첨부파일	상세보기
16	2016-03-07	포털 및 E-mail 서비스 일시 중지 안내(3.7(월) 19:00~22:00)	내부	2016-03-07	2016-03-07	402		상세보기
15	2016-03-03	서버 및 웹내 전산망 서비스 일시 중지 안내(3.4.(금)18:00~3.6.(일)2	내부/외부	2016-03-03	2016-03-06	189		상세보기
14	2016-02-19	차세대통합정보시스템 서버 점검으로 일시중지안내 2.21(월) 23:00~	내부	2016-02-19	2016-02-22	132		상세보기
8	2015-12-16	크롬브라우저 환경설정 안내	내부/외부	2015-12-16	2015-12-31	2,476		상세보기
6	2015-12-16	예산신청 FAQ	내부	2015-12-16	2015-12-31	649		상세보기

Dormitory Click!

GIST:HOUSE

MyService

Home

가숙사신청사건동의 [x]

연도/학기: 2018 겨울학기 학생번호/성명: [] [x] 조회

가숙사

가숙사신청사건동의

Click for dormitory consent in advance!!

1) Prior consent for dormitory application

Check notice

Click 'Check and confirm the affidavit and various agreements' !!!

동의사항(필수)

☒ [필수]일시지 서약서에 동의합니다.

☒ 개인정보 제공 및 활용 동의서

☒ [필수]개인정보 제공 및 활용 동의서에 동의합니다.

확인

GIST:HOUSE

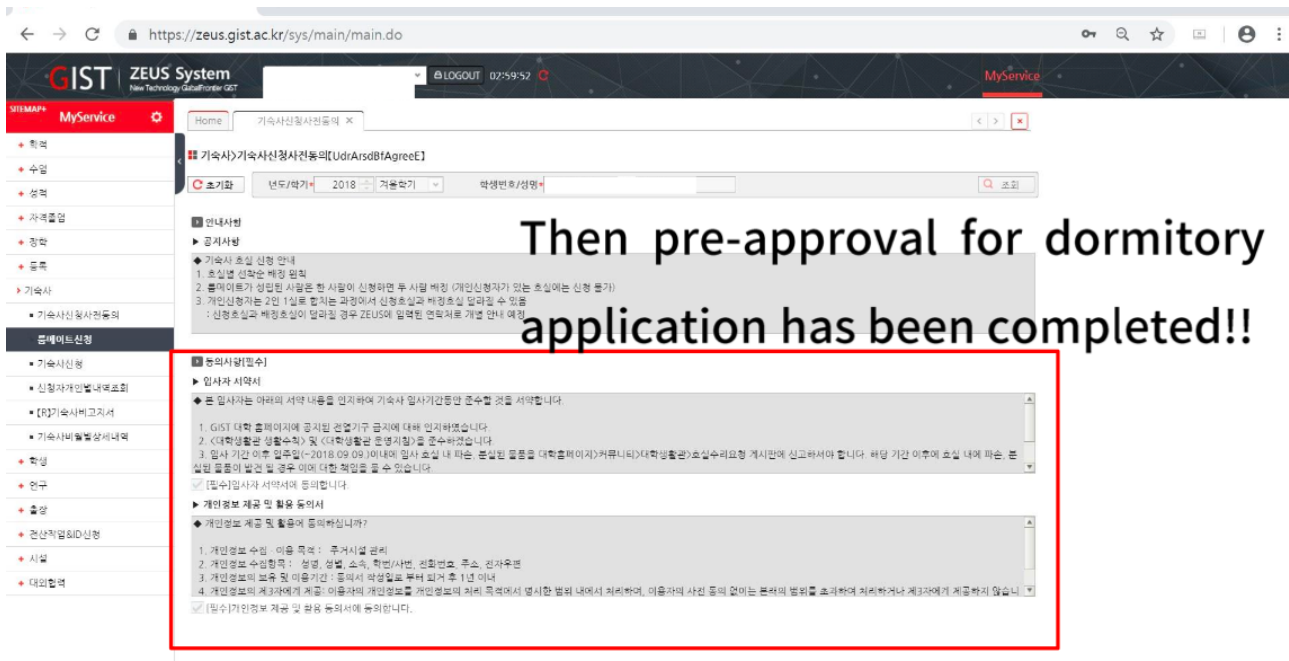
Click Save Agreement

zeus.gist.ac.kr 내용: 동의사항을 저장하시겠습니까?(저장 후 변경 불가)

확인

확인

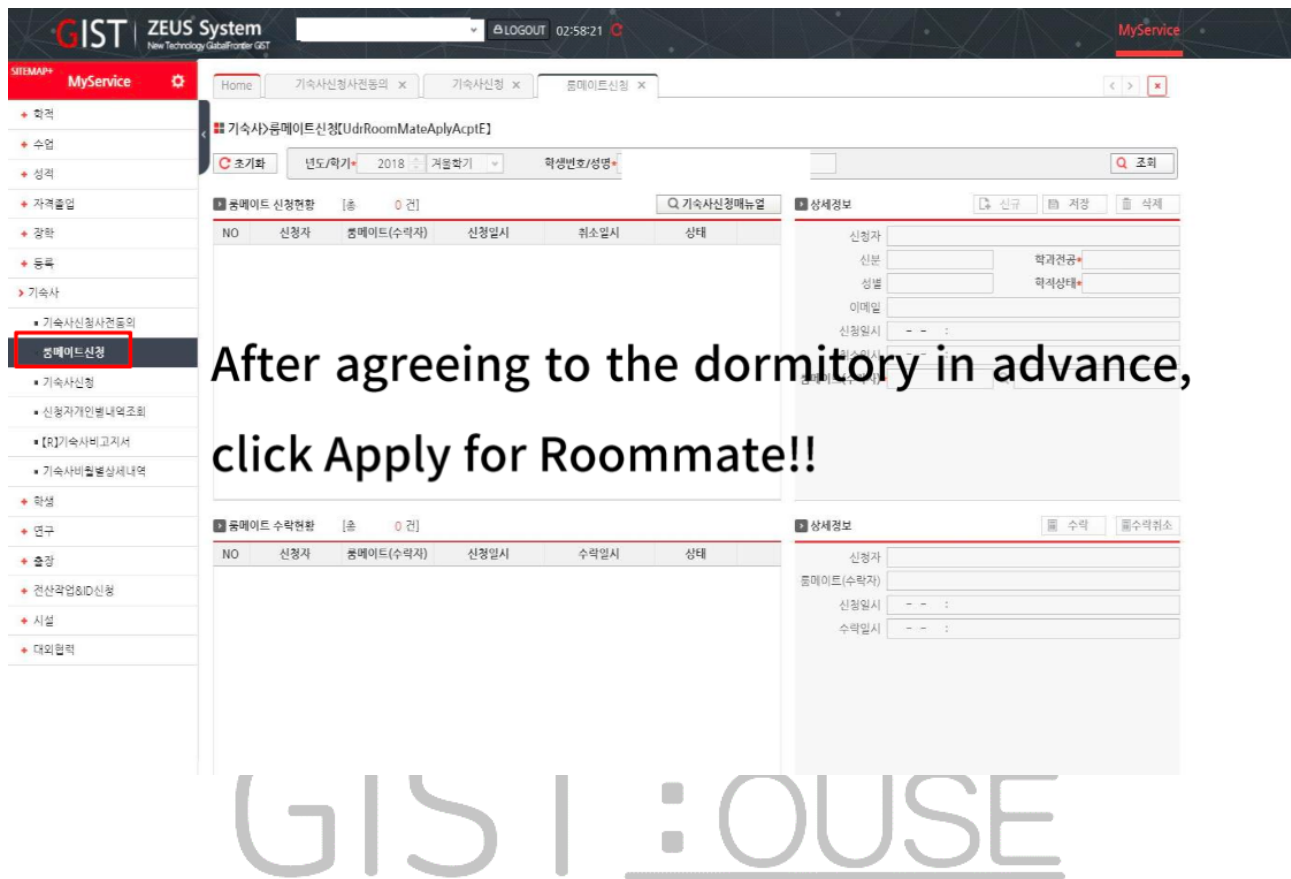
1) Prior consent for dormitory application



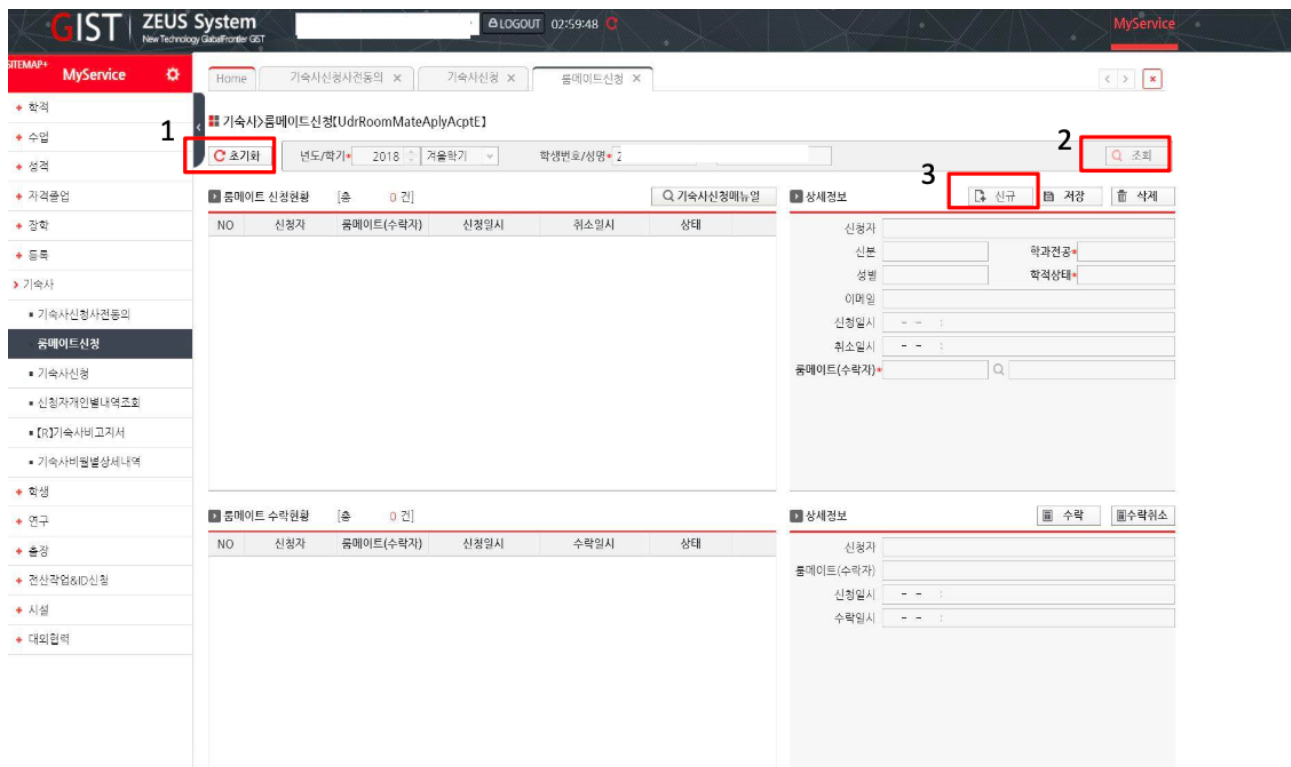
You cannot apply for a room without prior consent for dormitory application.

You can check the prior consent for dormitory application even during the semester.

2-1) How to apply roommate (based on applicant_room for 2 people)



After agreeing to the dormitory in advance, click Apply for Roommate!!

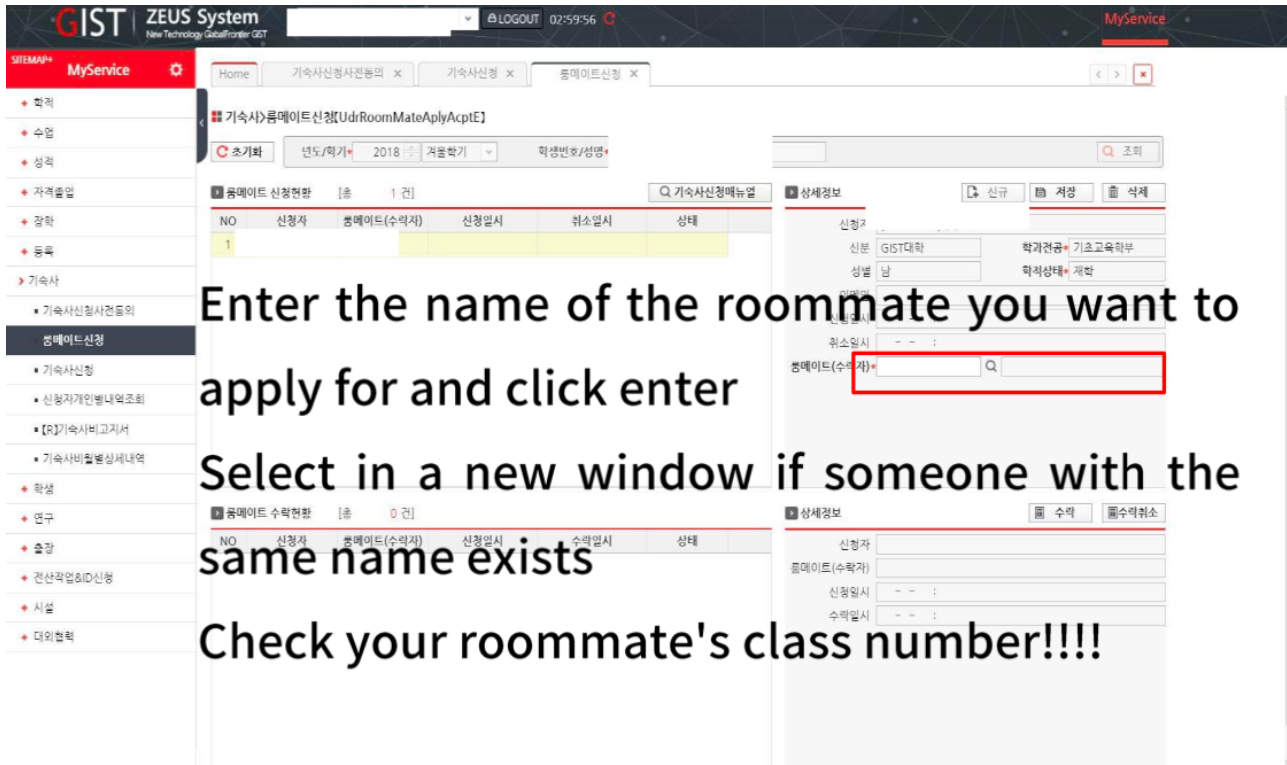


1. Click '초기화' (Reset) in the top bar.

2. Click '조회' (Search) in the top bar.

3. Click '신청' (Apply) in the top bar.

2-1) How to apply roommate (based on applicant_room for 2 people)

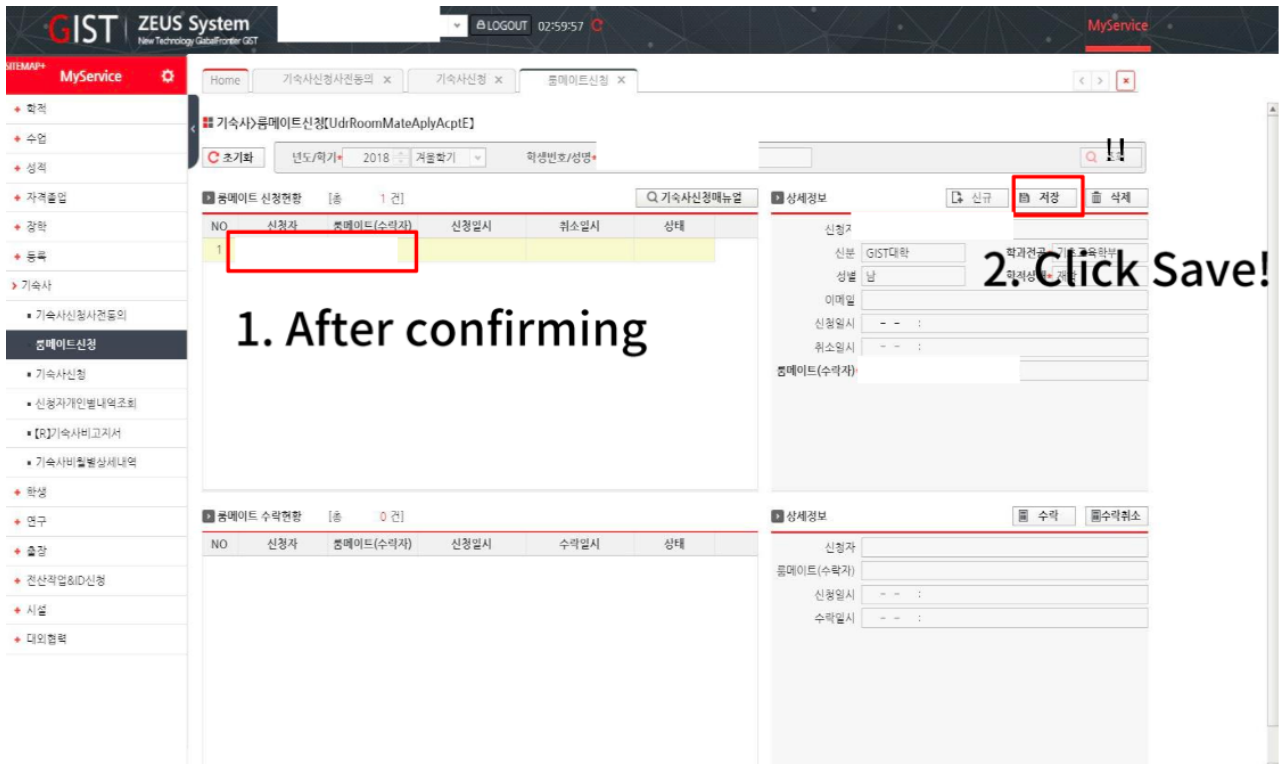


Enter the name of the roommate you want to apply for and click enter

Select in a new window if someone with the same name exists

Check your roommate's class number!!!!

GIST HOUSE



1. After confirming

2. Click Save!

2-1) How to apply roommate (based on applicant_room for 2 people)

Click OK!!

Home | 가족사신청사건동의 | 가족사신청 | 룸메이트신청

가족사>룸메이트신청[UdrRoomMateApplyAcptE]

초기화 | 년도/학기: 2018 | 겨울학기 | 학생번호/성명: | 조회

룸메이트 신청현황 [총 1 건] | Q 가족사신청매뉴얼

NO	신청자	룸메이트(수락자)	신청일시	취소일시	상태
1					

룸메이트 상세정보

신규 | 저장 | 삭제

신청자: 신분: GIST대학 | 학과전공: 기초교육학부
성별: 남 | 학적상태: 재학
이메일: |
신청일시: - - : - - :
취소일시: - - : - - :
룸메이트(수락자): |

룸메이트 수락현황 [총 0 건]

NO	신청자	룸메이트(수락자)	신청일시	수락일시	상태
----	-----	-----------	------	------	----

룸메이트 상세정보

수락 | 취소수락취소

신청자: |
룸메이트(수락자): |
신청일시: - - : - - :
수락일시: - - : - - :

GIST:HOUSE

Once the application is made, it is complete.

If you pressed Save and the application doesn't come up, please click the Initialize button and click Inquiry again.

Home | 가족사신청사건동의 | 가족사신청 | 룸메이트신청

가족사>룸메이트신청[UdrRoomMateApplyAcptE]

초기화 | 년도/학기: 2018 | 겨울학기 | 학생번호/성명: | 조회

룸메이트 신청현황 [총 1 건] | Q 가족사신청매뉴얼

NO	신청자	룸메이트(수락자)	신청일시	취소일시	상태
1			2018-09-29 23:10		신청

룸메이트 상세정보

신규 | 저장 | 삭제

신청자: 신분: GIST대학 | 학과전공: 기초교육학부
성별: 남 | 학적상태: 재학
이메일: |
신청일시: 2018-09-29 23:10
취소일시: - - : - - :
룸메이트(수락자): |

룸메이트 수락현황 [총 0 건]

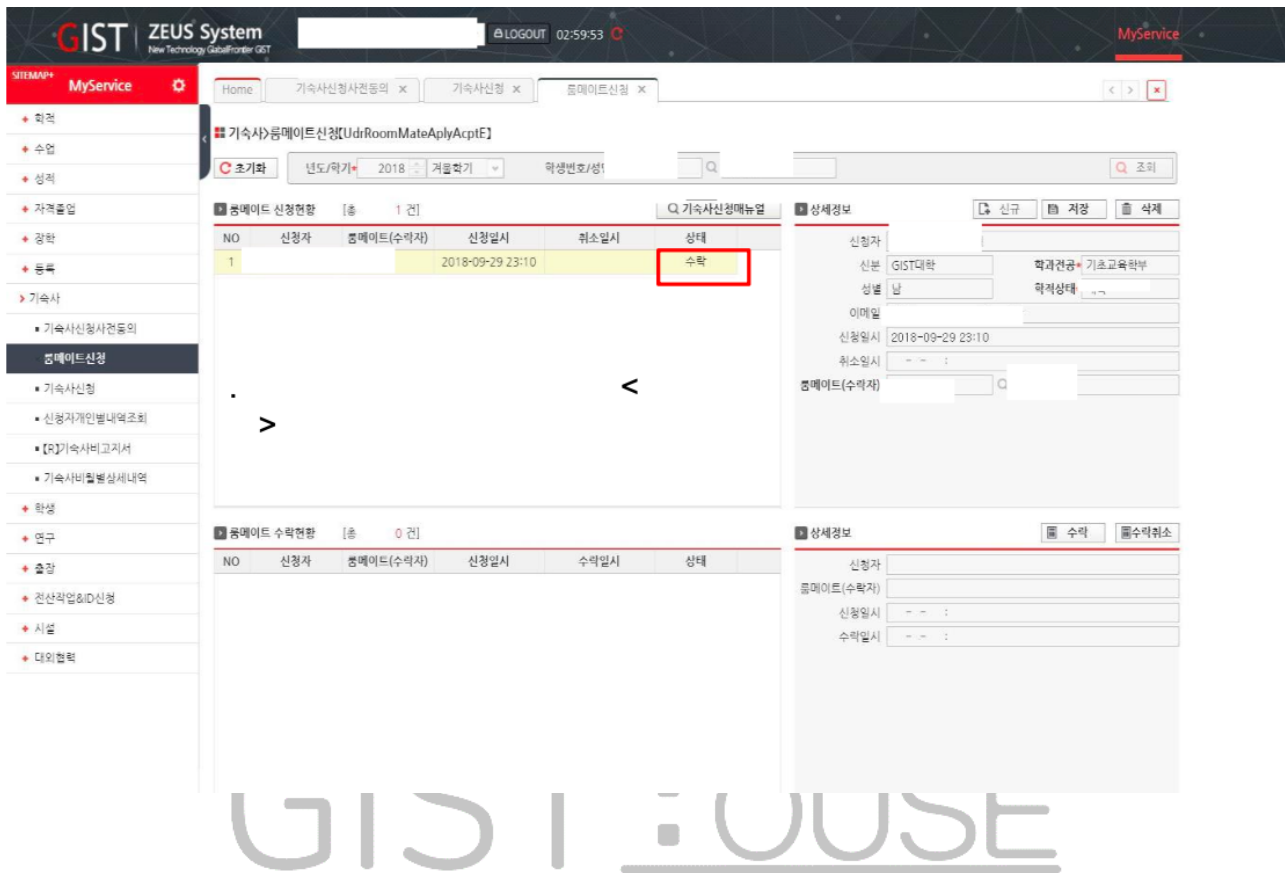
NO	신청자	룸메이트(수락자)	신청일시	수락일시	상태
----	-----	-----------	------	------	----

룸메이트 상세정보

수락 | 취소수락취소

신청자: |
룸메이트(수락자): |
신청일시: - - : - - :
수락일시: - - : - - :

2-1) How to apply roommate (based on applicant_room for 2 people)



When the status is changed to <Acceptor>, roommate establishment is completed normally.

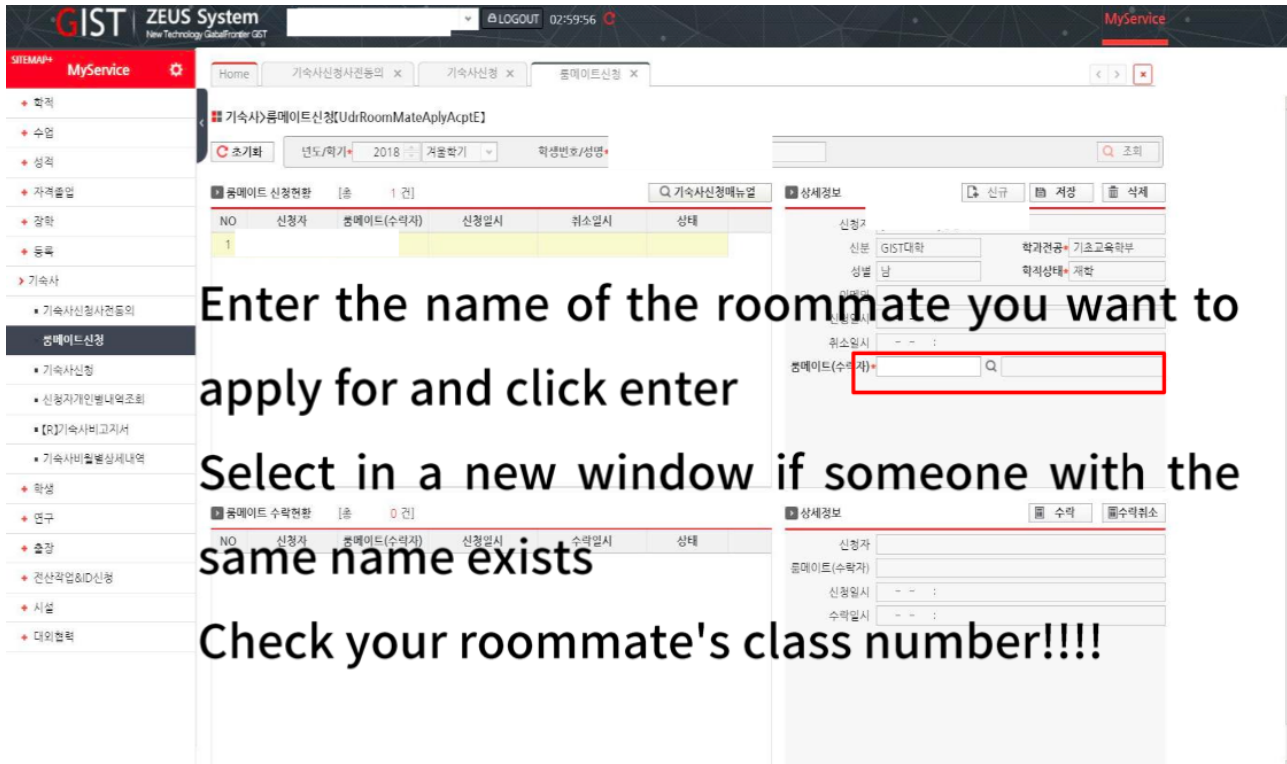
If the other party has accepted the screen, but the screen does not change, click the initialize button and click inquiry again.

2-2) How to apply roommate (based on applicant_room for 3 people)

After agreeing to the dormitory in advance, click Apply for Roommate!!

After agreeing to the dormitory in advance, click Apply for Roommate!!

2-2) How to apply roommate (based on applicant_room for 3 people)

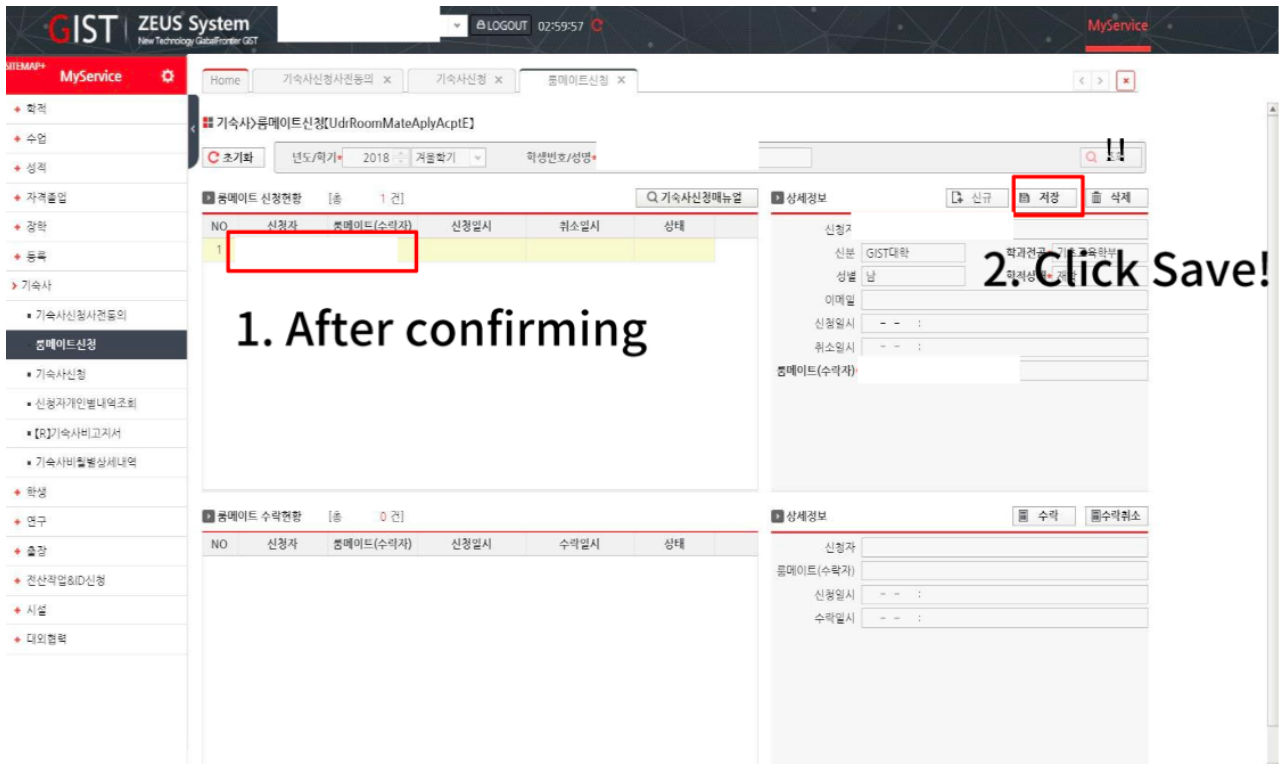


Enter the name of the roommate you want to apply for and click enter

Select in a new window if someone with the same name exists

Check your roommate's class number!!!!

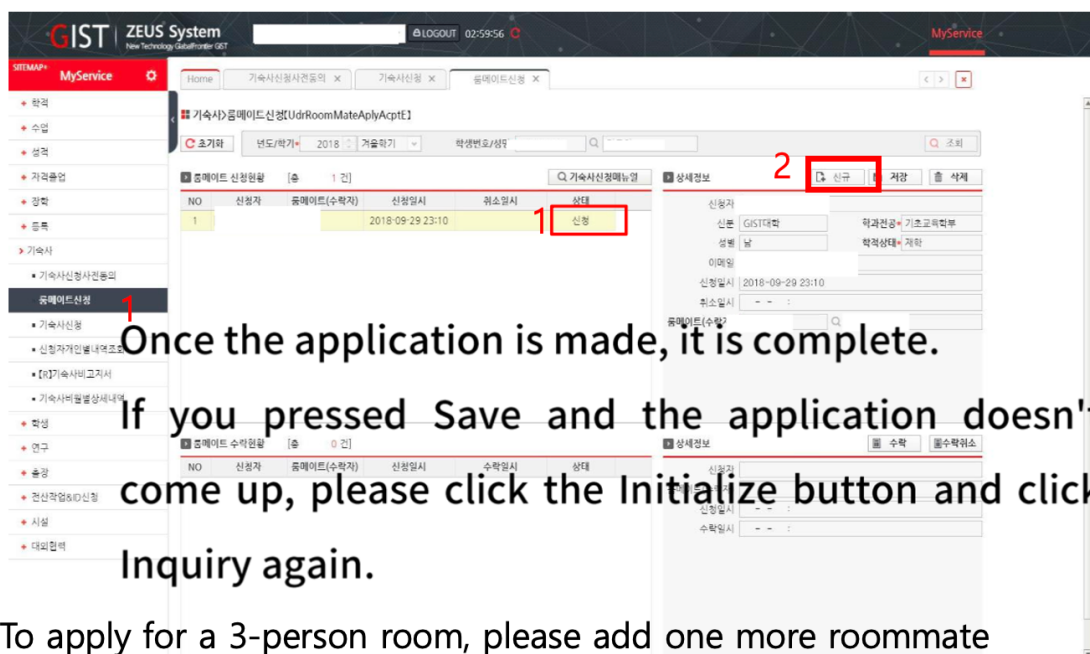
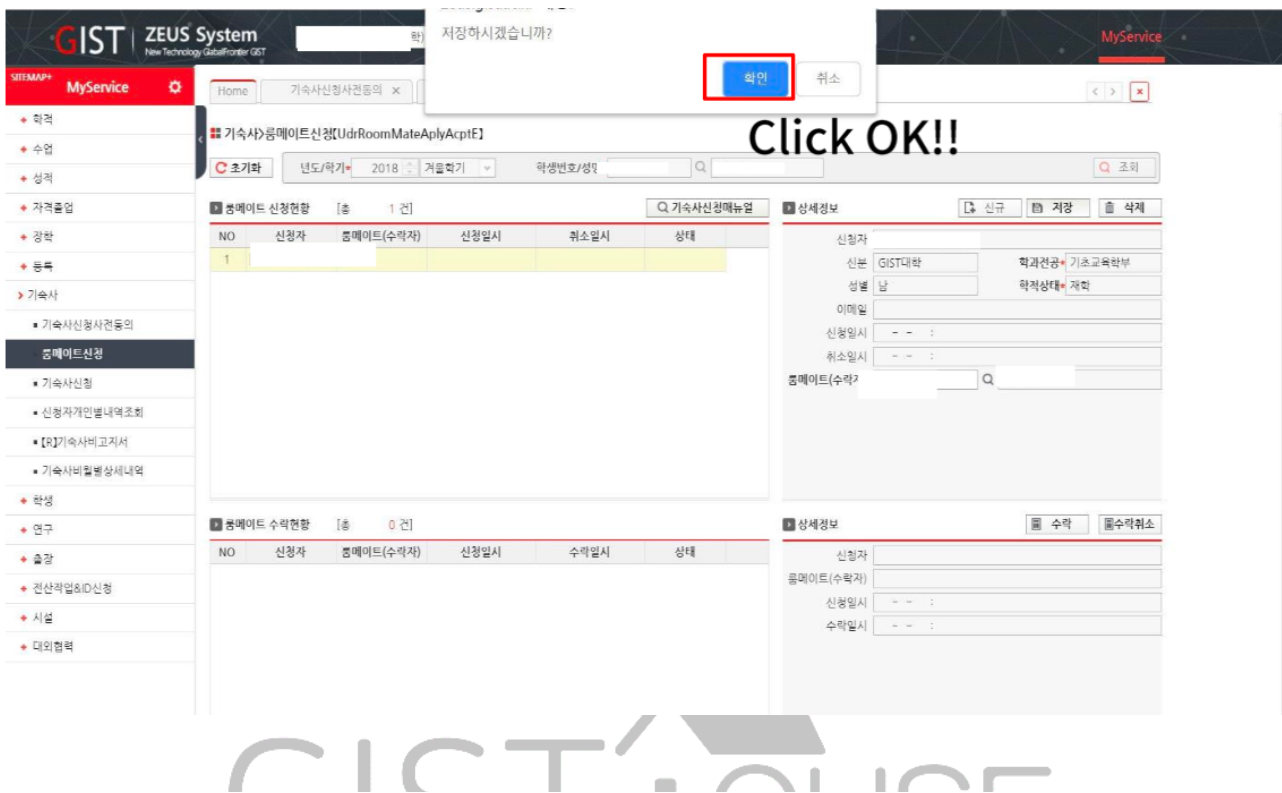
GIST HOUSE



1. After confirming

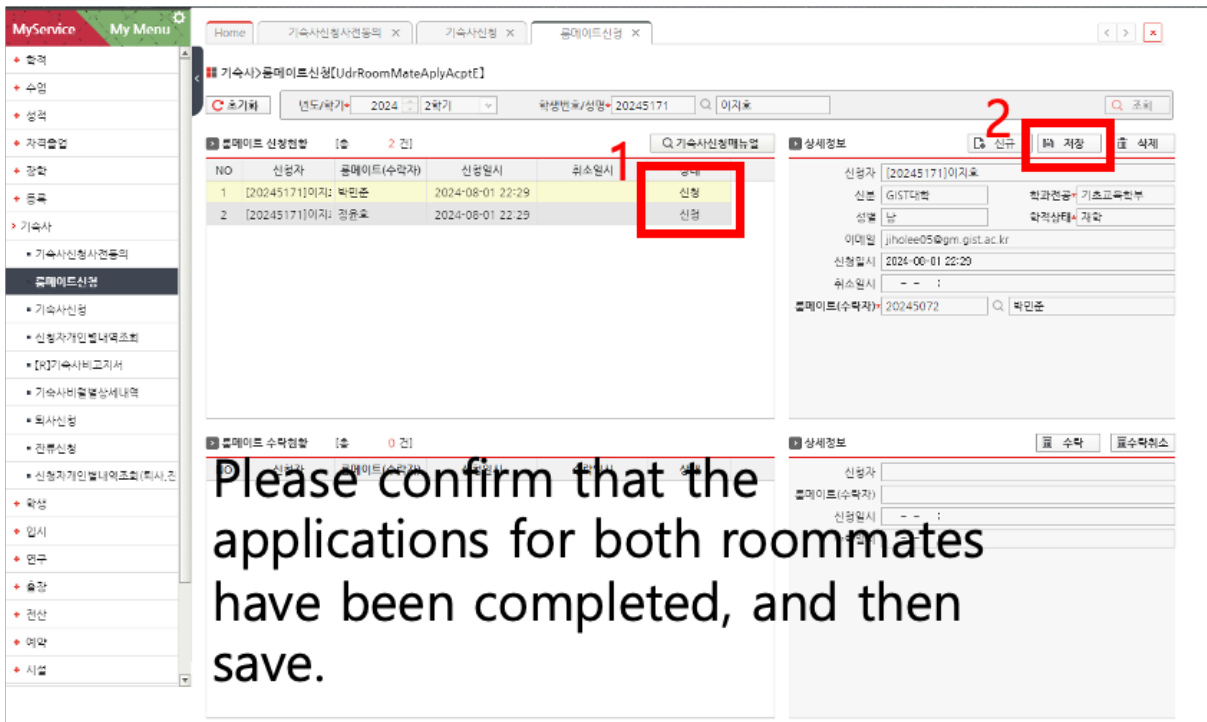
2. Click Save!

2-2) How to apply roommate (based on applicant_room for 3 people)

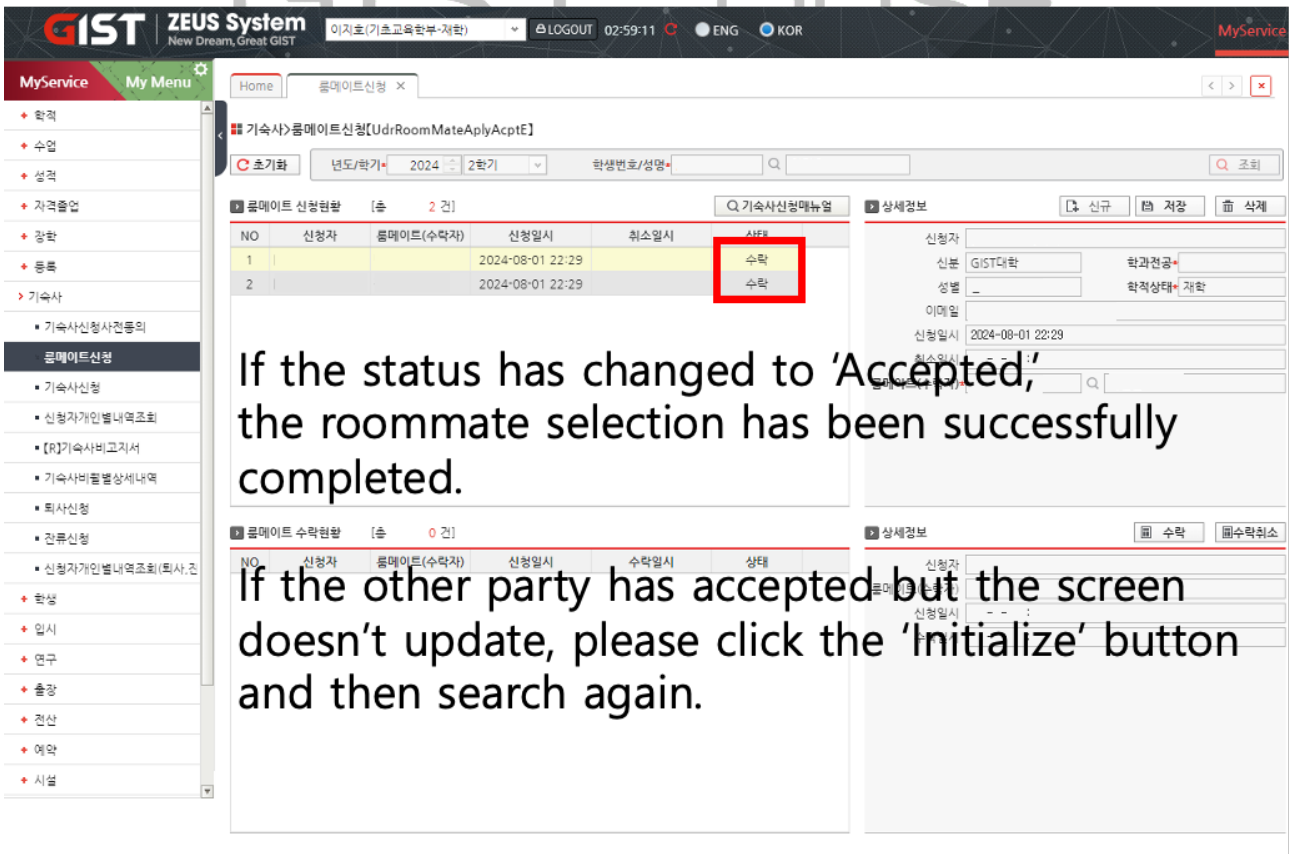


- 2 To apply for a 3-person room, please add one more roommate after applying for one roommate.
If you add a roommate without clicking the 'New' button, the current roommate will be replaced instead of adding a new one.

2-2) How to apply roommate (based on applicant_room for 3 people)



Please confirm that the applications for both roommates have been completed, and then save.



If the status has changed to 'Accepted,' the roommate selection has been successfully completed.

If the other party has accepted but the screen doesn't update, please click the 'Initialize' button and then search again.

3) How to apply roommate (based on acceptor)



정동혁님께서 룸메이트를 신청하셨습니다.

Enter ZEUS when you receive an email
with roommate application instructions!



Like the applicant, after agreeing to the dormitory in advance, click on the dormitory and then click on Apply for Roommate

3) How to apply roommate (based on acceptor)

룸메이트 신청현황 [총 0 건]

NO	신청자	룸메이트(수락자)	신청일시	취소일시	상태
1			2018-09-29 23:10		신청

룸메이트 수락현황 [총 1 건]

NO	신청자	룸메이트(수락자)	신청일시	수락일시	상태
1			2018-09-29 23:10		신청

상세정보

신청자: [] 학과전공: []
 성별: [] 학적상태: []
 이메일: []
 신청일시: []
 취소일시: []
 룸메이트(수락자): []

Click OK

GIST:HOUSE

zeus.gist.ac.kr 내용: [] 으로 룸메이트를 수락하시겠습니까?

확인 취소

Click OK

룸메이트 수락현황 [총 1 건]

NO	신청자	룸메이트(수락자)	신청일시	수락일시	상태
1			2018-09-29 23:10		신청

상세정보

신청자: []
 룸메이트(수락자): []
 신청일시: 2018-09-29 23:10
 수락일시: []

Windows 정품 인증
 [설정]으로 이동하여 Windows를 정품 인증합니다.

3) How to apply roommate (based on acceptor)

zeus.gist.ac.kr 내용:
수락되었습니다.

Click OK

처리 중입니다.
잠시만 기다려주세요.

NO	신청자	룸메이트(수락자)	신청일시	수락일시	상태
1			2018-09-29 23:10		신청

상세정보

신청자

룸메이트(수락자)

신청일시 2018-09-29 23:10

수락일시

Windows 정품 인증
[설정]으로 이동하여 Windows를 정품 인증합니다.

GIST:HOUSE

기숙사>룸메이트신청[UdrRoomMateApplyAcptE]

초기화

년도/학기 2018 겨울학기

학생번호/성명

룸메이트 신청현황 [총 0 건]

NO	신청자	룸메이트(수락자)	신청일시	취소일시	상태
1			2018-09-29 23:10	2018-09-29 23:15	수락

상세정보

신청자

신분

성별

이메일

신청일시

취소일시

룸메이트(수락자)

신청일시 2018-09-29 23:10

취소일시 2018-09-29 23:15

Windows 정품 인증
[설정]으로 이동하여 Windows를 정품 인증합니다.

If it changes to Accept, you
have a roommate.

3) How to apply roommate (based on acceptor)

1. Of the two (or three) students who want to become roommates, one of them must be an applicant and the others acceptors.
2. Please refrain from making reckless applications and acceptances because they can be error. Two people who want to become roommates, please apply after talking enough.
3. Individual applications do not need to go through the above process. (This will be explained in detail later)
4. If the roommate application period ends without receiving an acceptance after clicking the roommate request, it will be automatically canceled.

GIST : HOUSE

4-1) How to apply for room (room for 2 people)

Click here to apply for dormitory!

GIST:HOUSE

2. Click to view!!

1. After applying for the dormitory you want

4-1) How to apply for room (room for 2 people)

Click on Application Status!!

Two-person applications cannot be randomly assigned!

Windows 정품 인증
[설정]으로 이동하여 Windows를 정품 인증합니다.

GIST:HOUSE

Click on the room you want and click Select!!!!

1층	2층	3층	4층	5층	6층
T101(남) 2인실 신청인원 : 0	T201(남) 2인실 신청인원 : 0	T301(남) 2인실 신청인원 : 0	T401(남) 2인실 신청인원 : 0	T501(남) 2인실 신청인원 : 0	T601(여) 2인실 신청인원 : 0
T102(남) 2인실 신청인원 : 0	T202(남) 2인실 신청인원 : 0	T302(남) 2인실 신청인원 : 0	T402(남) 2인실 신청인원 : 0	T502(남) 2인실 신청인원 : 0	T602(여) 2인실 신청인원 : 0
T103(남) 2인실 신청인원 : 0	T203(남) 2인실 신청인원 : 0	T303(남) 2인실 신청인원 : 0	T403(남) 2인실 신청인원 : 0	T503(남) 2인실 신청인원 : 0	T603(여) 2인실 신청인원 : 0
T104(남) 2인실 신청인원 : 0	T204(남) 2인실 신청인원 : 0	T304(남) 2인실 신청인원 : 0	T404(남) 2인실 신청인원 : 0	T504(남) 2인실 신청인원 : 0	T604(여) 2인실 신청인원 : 0
T105(남) 2인실 신청인원 : 0	T205(남) 2인실 신청인원 : 0	T305(남) 2인실 신청인원 : 0	T405(남) 2인실 신청인원 : 0	T505(남) 2인실 신청인원 : 0	T605(여) 2인실 신청인원 : 0

4-1) How to apply for room (room for 2 people)

After confirmation,

click Apply!

신청일시	동	호실	G/I/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3011	T			신청

GIST:HOUSE

Click OK!!

zeus.gist.ac.kr 내용:
저장하시겠습니까?

확인 취소

신청일시	동	호실	G/I/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3011	T			신청

4-1) How to apply for room (room for 2 people)

Once the application has been processed, it is complete.

You can inquire the details of the application as follows through the inquiry of individual applicants.

If the case of a room request for two people, the room of the person who requested first among the two roommates will be assigned.

4-2) How to apply for room (room for 3 people)

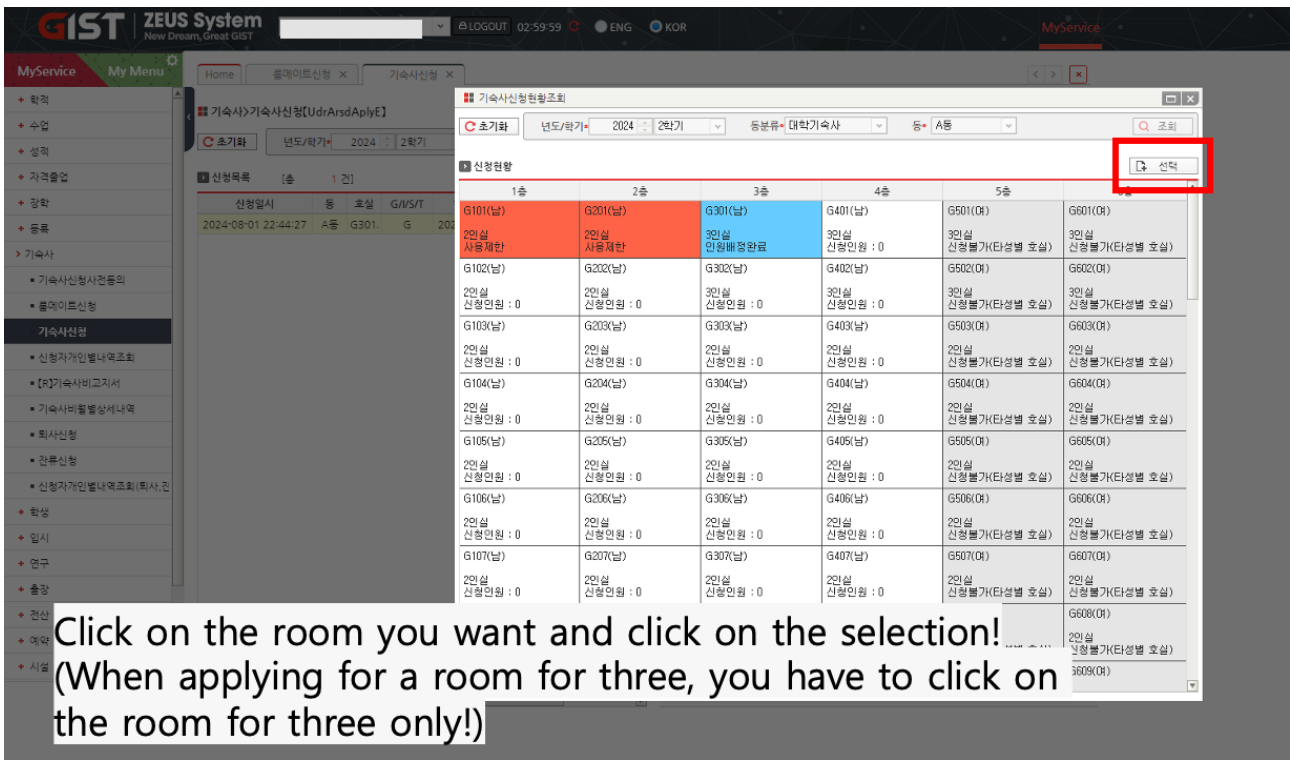
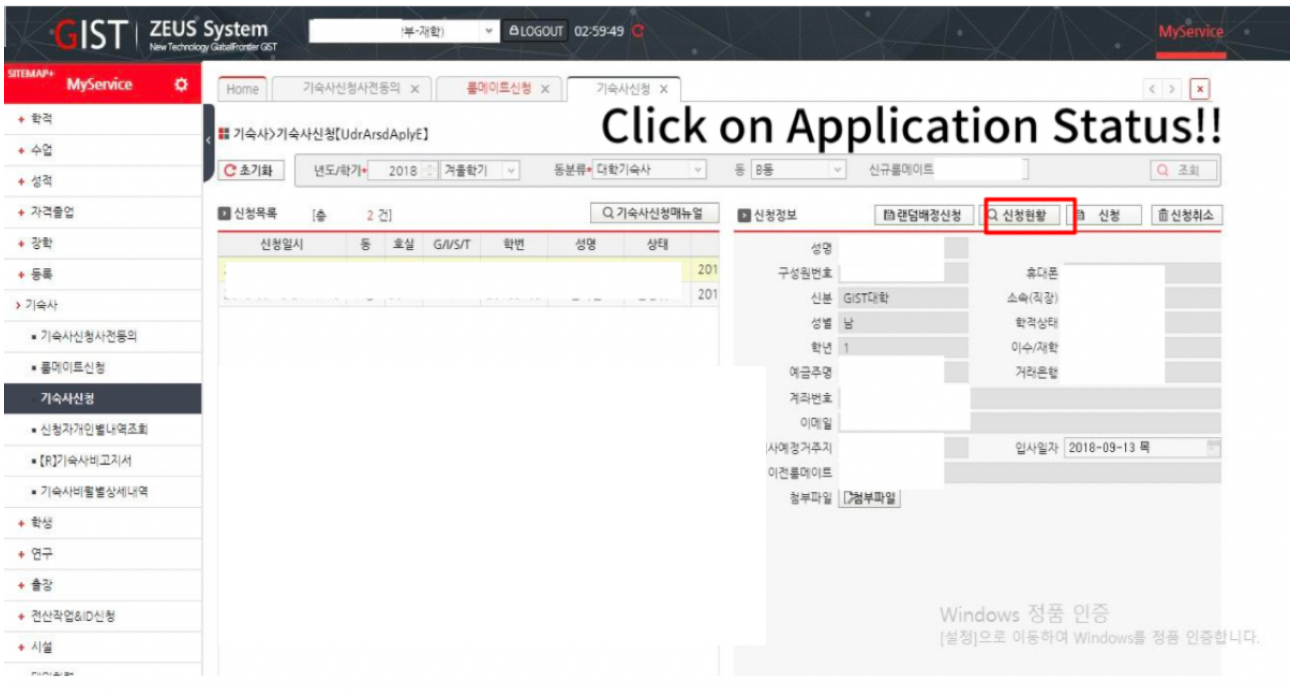
Click here to apply for dormitory!

GIST:HOUSE

2. Click to view!!

1. After applying for the dormitory you want

4-2) How to apply for room (room for 3 people)



4-2) How to apply for room (room for 3 people)

After confirmation,

click Apply!

신청일시	동	호실	G/I/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3011	T			신청

GIST:HOUSE

Click OK!!

zeus.gist.ac.kr 내용:
저장하시겠습니까?

확인 취소

신청일시	동	호실	G/I/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3011	T			신청

4-2) How to apply for room (room for 3 people)

Once the application has been processed, it is complete.

You can inquire the details of the application as follows through the inquiry of individual applicants.

If the case of a room request for three people, the room of the person who requested first among the two roommates will be assigned.

5) How to cancel a room

The screenshot shows the ZEUS System interface. On the left is a sidebar menu with options like '학력' (Academic), '수업' (Class), '성적' (Grade), etc. The main area displays a table of room applications. A red box highlights the '신청취소' (Cancel Application) button in the top right corner of the application details panel. Overlaid text says 'Click Cancel Application!'.

GIST:HOUSE

This screenshot shows a confirmation dialog box overlaid on the ZEUS System interface. The dialog box contains the text 'zeus.gist.ac.kr 내용: 삭제하시겠습니까?' (zeus.gist.ac.kr content: Do you want to delete it?). There are two buttons: '확인' (Confirm) and '취소' (Cancel). A red box highlights the '확인' button, and overlaid text says 'Click OK!!'. The background shows the same application details panel as the previous screenshot.

5) How to cancel a room

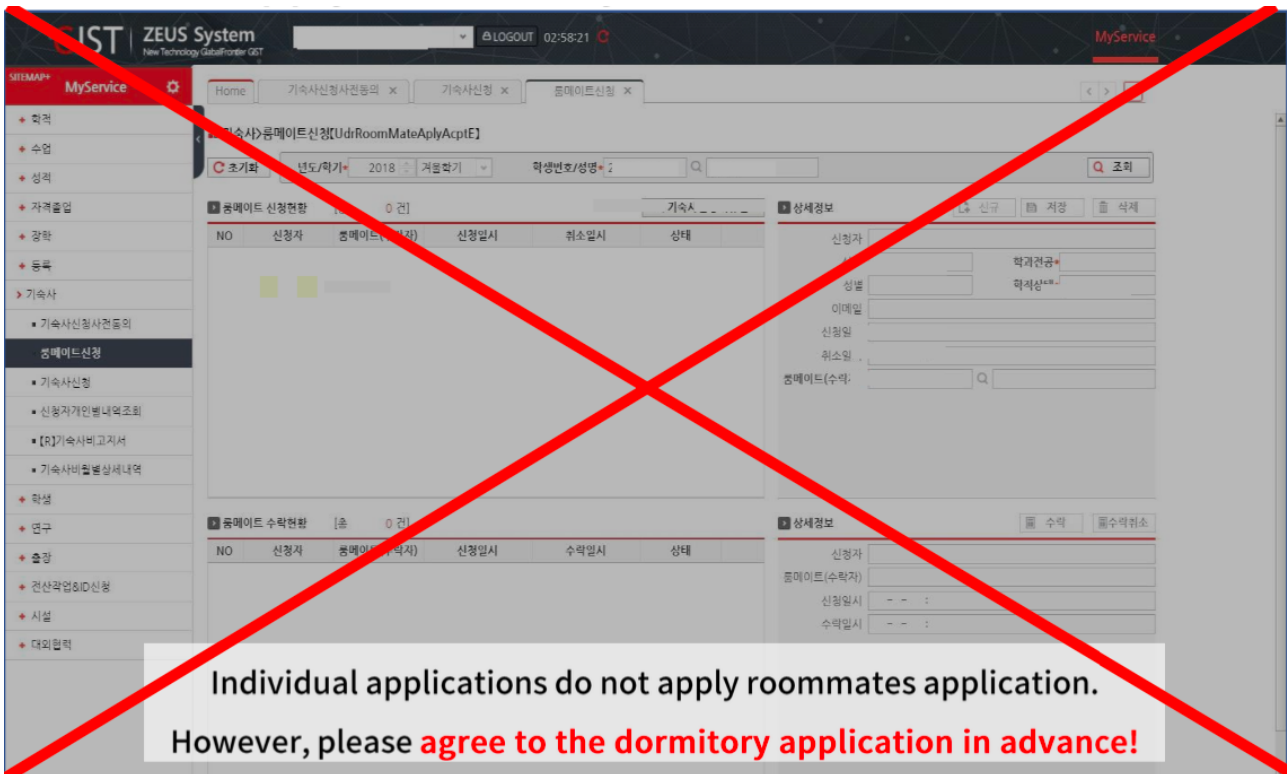
The screenshot shows the 'MyService' portal for the ZEUS System. On the left is a navigation menu with options like '학적' (Academic), '수업' (Classes), '성적' (Grades), '가계출입' (Household Income/Expense), '장학' (Scholarship), '등록' (Registration), '기숙사' (Dormitory), '기숙사신청사절통피' (Dormitory Application/Withdrawal), '룸메이트신청' (Roommate Application), '기숙사신청' (Dormitory Application), '신청자개인정보조회' (Applicant Personal Information Inquiry), '【기】기숙사비고지서' (Dormitory Fee Notice), '기숙사비밀봉상세내역' (Dormitory Fee Detailed History), '학생' (Student), '연구' (Research), '출장' (Business Trip), '관산악영&ID신청' (Gwan-san-ak-yeong & ID Application), '시설' (Facilities), and '대외협력' (External Cooperation).

The main content area shows a table of applications. The first row is highlighted, showing the date '2018-09-29 23:21:39', room '8동 601호', and status '신청취소' (Cancel Application), which is highlighted with a red box. To the right of the table is a form for '신청정보' (Application Information), including fields for '성명' (Name), '성별' (Gender), '학번' (Student ID), '이메일' (Email), '입사예정거주지' (Future Residence), and '이전룸메이트' (Previous Roommate).

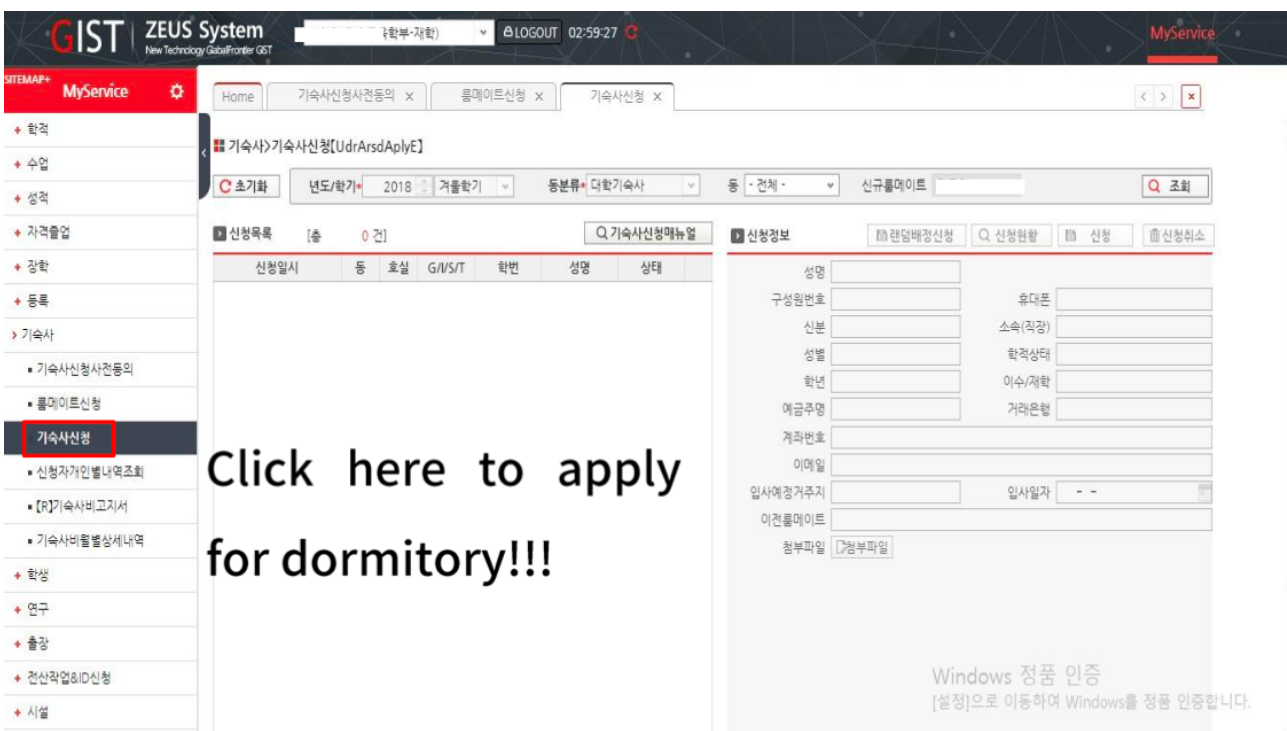
When the status changes to Cancel Application, the cancellation is complete.

GIST:HOUSE

6) How to apply individually



GIST:HOUSE



6) How to apply individually

After applying for the dormitory you want

Click to view!!

GIST:HOUSE

The screenshot shows the 'MyService' page of the ZEUS System. The left sidebar contains a menu with '가속사신청' (Accelerator Application) highlighted. The main content area shows the '신청목록' (Application List) and '신청정보' (Application Information) sections. A red box highlights the '신청정보' section, and a blue box highlights the '신청정보' tab. A red arrow points from the text 'Click on Application Status!!!' to the '신청정보' tab. A blue arrow points from the text 'For individuals, roommates must be empty' to the '신청정보' section. A red arrow points from the text 'If you want to apply at random, click Apply for Random Assignment – see the back part' to the '신청정보' section.

Click on Application Status!!!

For individuals, roommates must be empty

If you want to apply at random, click Apply for Random Assignment – see the back part

6) How to apply individually

Click on the room you want and click Select!!!!

1층	2층	3층	4층	5층	6층
T101(남) 2인실 신청인원 : 0	T201(남) 2인실 신청인원 : 0	T301(남) 2인실 신청인원 : 0	T401(남) 2인실 신청인원 : 0	T501(남) 2인실 신청인원 : 0	T601(여) 신청불가(타설별 호실)
T102(남) 2인실 신청인원 : 0	T202(남) 2인실 신청인원 : 0	T302(남) 2인실 신청인원 : 0	T402(남) 2인실 신청인원 : 0	T502(남) 2인실 신청인원 : 0	T602(여) 2인실 신청불가(타설별 호실)
T103(남) 2인실 신청인원 : 0	T203(남) 2인실 신청인원 : 0	T303(남) 2인실 신청인원 : 0	T403(남) 2인실 신청인원 : 0	T503(남) 2인실 신청인원 : 0	T603(여) 2인실 신청불가(타설별 호실)
T104(남) 2인실 신청인원 : 0	T204(남) 2인실 신청인원 : 0	T304(남) 2인실 신청인원 : 0	T404(남) 2인실 신청인원 : 0	T504(남) 2인실 신청인원 : 0	T604(여) 2인실 신청불가(타설별 호실)
T105(남) 2인실 신청인원 : 0	T205(남) 2인실 신청인원 : 0	T305(남) 2인실 신청인원 : 0	T405(남) 2인실 신청인원 : 0	T505(남) 2인실 신청인원 : 0	T605(여) 2인실 신청불가(타설별 호실)

GIST:HOUSE

After confirmation, click Apply!

신청목록 [총 2 건]

신청일시	동	호실	G/N/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3013	T			신청

신청정보

성명: [Blank]
구성원번호: [Blank]
신분: [Blank]
성별: [Blank]
학년: [Blank]
예금주명: [Blank]
계좌번호: [Blank]
이메일: [Blank]
입사예정거주지: 대학기숙사B동T301
이전등록번호: [Blank]
첨부파일: [첨부파일]

휴대폰: [Blank]
소속(직장): [Blank]
학적상태: [Blank]
이수/재학: [Blank]
거래은행: [Blank]

입사일자: [Blank]

6) How to apply individually

zeus.gist.ac.kr 내용:
저장하시겠습니까?

확인 취소

Click OK!!

기숙사>기숙사신청[UdrArstdAplyE]

초기화 년도/학기 2019 1학기 동분류 대학기숙사

신청목록 [총 2 건]

신청일시	동	호실	G/V/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3011	T			신청

신청정보

성명: [] 휴대폰: []

구성원번호: [] 소속(직장): []

신분: [] 학적상태: []

성별: [] 이수/재학: []

학년: [] 거래은행: []

예금주명: []

계좌번호: []

이메일: [] c.kr

입사예정거주지: 대학기숙사B동T301 입사일자: []

이전등록번호: []

첨부파일: [첨부파일]

Once the application has been processed, it is complete.

기숙사>기숙사신청[UdrArstdAplyE]

초기화 년도/학기 2019 1학기 동분류 대학기숙사 동 B동 신규등록번호

신청목록 [총 2 건]

신청일시	동	호실	G/V/S/T	학번	성명	상태
2019-01-22 20:05:12	B동	T3011	T			신청

신청정보

성명: [] 휴대폰: []

구성원번호: [] 소속(직장): []

신분: [] 학적상태: []

성별: [] 이수/재학: []

학년: [] 거래은행: []

예금주명: []

계좌번호: []

이메일: [] c.kr

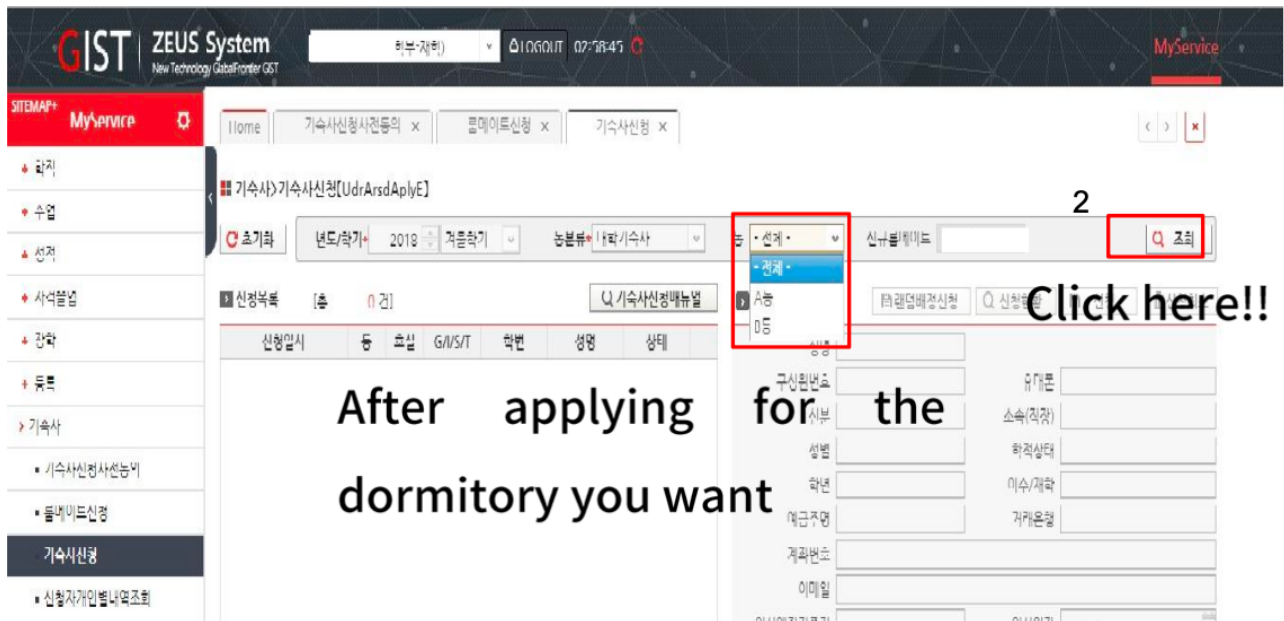
입사예정거주지: 대학기숙사B동T301 입사일자: []

이전등록번호: []

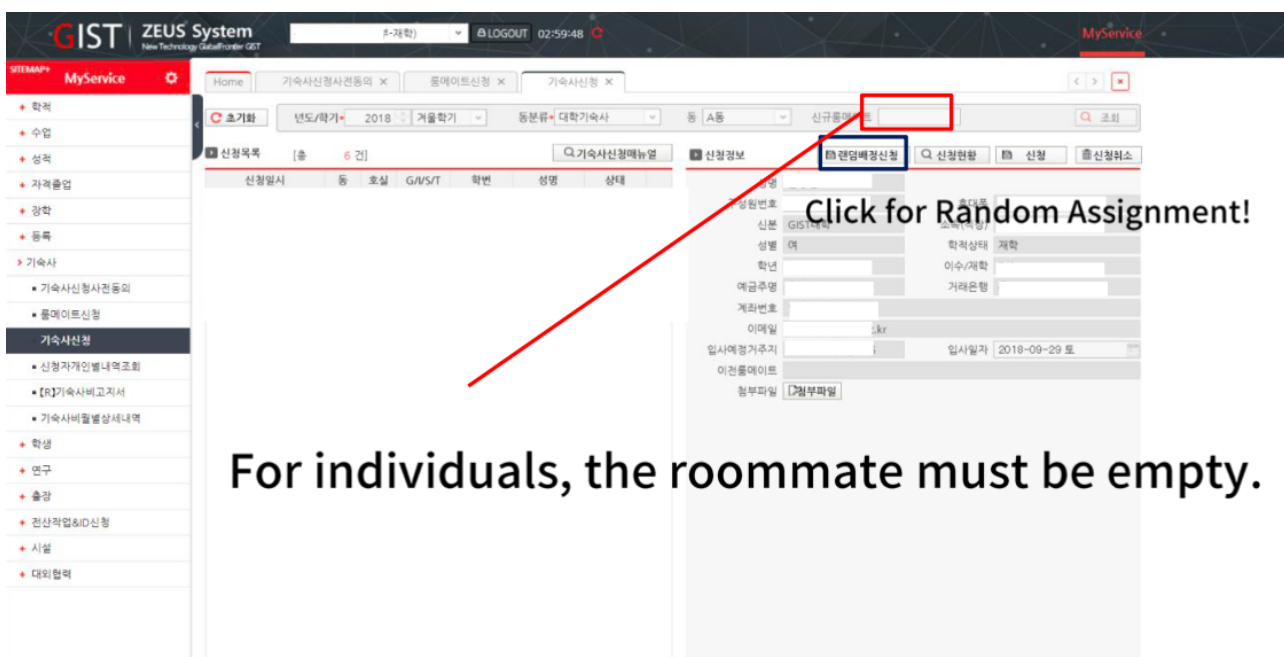
첨부파일: [첨부파일]

In the case of individual applicants, the requested room and the assigned room during the process of merging into a double room may be different.

7) Random application (only for individual)



GIST:HOUSE



7) Random application (only for individual)

zeus.gist.ac.kr 내용:
랜덤배정신청하시겠습니까? 신청시 기숙사 관리자가 방을 배정합니다.

확인 취소

Click OK!!

처리 중입니다.
잠시만 기다려주세요.

신청정보

성명	소속(직장)
구성원번호	학석상태
신분	이수/재학
성별	거주형태
학년	

임시배정거부지
이전등록이름
첨부파일 [첨부파일]

GIST:HOUSE

zeus.gist.ac.kr 내용:
랜덤배정신청이 완료되었습니다.

확인

Click OK!!

처리 중입니다.
잠시만 기다려주세요.

신청정보

성명	후대론
구성원번호	소속(직장)
신분	학석상태
성별	이수/재학
학년	거주형태

임시배정거부지
이전등록이름
첨부파일 [첨부파일]

7) Random application (only for individual)

The screenshot shows the 'MyService' page of the ZEUS System. The left sidebar contains a menu with options like '학적' (Academic), '수업' (Class), '성적' (Grade), '자격증' (Certificate), '장학' (Scholarship), '등록' (Registration), '가족사' (Family), '가족사신청사건관리' (Family Case Management), '룸메이트신청' (Roommate Application), '가족사신청' (Family Case Application), '신청자가입내역조회' (Check applicant's entry record), '【R】가족사비고지서' (Family Case Notice), '가족사비밀상세내역' (Detailed Family Case Record), '학생' (Student), '연구' (Research), '출장' (Trip), '전산작업ID신청' (Computer Work ID Application), '시절' (Season), and '대회협력' (Competition Cooperation). The main content area is titled '가족사>가족사신청[UdrArndApplyE]'. It includes a search bar with filters for '년도/학기' (Year/Term), '등록분' (Registration Type), and '등록' (Registration). Below the search bar, there are tabs for '신청목록' (Application List), '신청정보' (Application Information), and '신청내역' (Application History). The '신청정보' tab is active, and a red box highlights the '랜덤배정취소' (Random Assignment Cancellation) button. The form contains various input fields for personal and academic information, including '구성원번호' (Construction Number), '신분' (Status), '성별' (Gender), '학년' (Grade), '예금주명' (Savings Account Name), '계좌번호' (Account Number), '이메일' (Email), '입사예정거주지' (Future Residence), '이전룸메이트' (Previous Roommate), '후대문' (Backdoor), '소속(직장)' (Affiliation), '학력상태' (Education Status), '이수/재학' (Completed/Enrolled), and '거주형태' (Residence Type). There are also buttons for '신청원할' (Apply), '신청' (Apply), and '신청취소' (Cancel Application).

If <random assignment cancellation> is displayed as shown in the red squared screen, a random assignment request has been made.

If you do not want random allocation, click the cancel random allocation button.

Student who do not apply will not be assigned a room as they are considered to be on leave of absence or residing outside.

8) Precautions

Please apply according to the manual.

If you apply using an illegal function (tool), such as a macro program, you may be subject to sanctions.

(Cancellation of application, blocking IP, not using dormitories for the semester, etc.)

Unapplied students are considered to be scheduled to take a leave of absence and to live outside and do not assign a room.

In the case of individual applicants, the room applied in the process of combining into a room for two and the room that is actually allocated may be different, so please check your room through ZEUS after the final room assignment is completed.

If you have any more questions, please contact us through gist_house@gist.ac.kr or GIST HOUSE Kakao Talk channel.