

GIST COVID-19 Class-Related Response Manual

[March 28, 2022 / By GIST Daily-Life Recovery Support Group]

1. Relevance

- A. COVID-19 Infection Prevention and Management Guide for Universities 5th Edition (Revised Version) (Ministry of Education, February 2022)
- B. GIST COVID-19 Incidence Response Manual (for Reporting Person) (Section of Safety and Security, March 10, 2022)
- C. Guidelines to Face-to-Face and Non-Face-to-Face Class Standards for the First Semester of 2022 (2nd) (Section of Student Records, March 14, 2022)

2. Class-Related Quarantine Guidelines

A. Before Going to School

- ① **(Student and Faculty)** When you check your health condition at home before going to school(work) and suspect symptoms of COVID-19, contact the professor in charge of the class (or your supervisor) and refrain from going to school(work).
 - Visit the nearest public health center screening clinic or designated medical institution for testing or use a self-test kit.

B. During Class

- ① **(Students and Faculty)** Before class starts, use the hand sanitizer provided in the classroom, check your temperature, disinfect the desks and chairs with an alcohol tissue, and wear a KF94 mask.
 - **Refrain from talking** before and after face-to-face classes as much as possible. If you feel unwell before the class, immediately notify the professor in charge of the class.
 - When using a microphone, be sure to use a microphone cover and dispose of it immediately after class ends.
- ② **(Classroom)** Except in unavoidable circumstances, open windows and doorways to ensure sufficient ventilation in the classroom at all times.
 - It is necessary to have these quarantine supplies ready in the classroom: a thermometer, hand sanitizer, alcohol tissue, and microphone cover (Administrator/manager: common-use college building classrooms - Section of Student Services; Department classrooms - affiliated department)

3. Procedures for Handling Confirmed Cases and Close Contacts(for Students)

Follow the GIST COVID-19 Response Manual (for Reporting Individual) as well as the additional measures required for classes.

A. Confirmed Cases(Testing “Positive” on a PCR Test or on a Rapid Antigen Test)

- ① **Notify the professor in charge** of the face-to-face class immediately upon confirmation and those who are residing in the same room (report dormitory roommates as “living together”).
- ② Report the following details to the GIST COVID-19 Situation Team and the quarantine manager of your department: confirmation background and details, quarantine location, information on close contacts on campus, etc.
 - ※ Based on the GIST COVID-19 Incidence Response Manual, your **quarantine location should be at your “home” (you must temporarily leave the dormitory)**.
Dormitory residents must make a request to the public health center to be assigned in a treatment center. 1~2 days of stay is allowed at the international Collaboration building-guest house.
- ③ If conditions allow you to participate in non-face-to-face classes, it is recommended that you do so. If it is impossible under the circumstances, submit an application for excused course absence with proof of confirmation to the professor in charge of the class. (However, students are not allowed to be on leave during an examination.)

B. Close Contact (Group A Type)(for cases of a confirmed family member/roommate living together or face-to-face contact [during meals¹, conversation, etc.] with a confirmed case without a mask)

- ※ ¹Excluding cases where meals were eaten in the student/staff cafeteria with partitions installed.
- ① **Notify the professor in charge** of the face-to-face class immediately about the close contact occurrence and self-monitory period, and then take the rapid antigen test.
 - ※ Based on the GIST COVID-19 Incidence Response Manual, your **quarantine location is at your “home” (you must temporarily leave the dormitory)**. If unavoidable circumstances present themselves, it is possible to apply for an Use the Self-Monitoring Quarantine Facility
 - ② During the self-monitoring period, if participation in non-face-to-face classes is possible, it is recommended that you do so. If it is impossible under the circumstances, submit an application for excused course absence with proof of Close Contact to the professor in charge of the class.(However, students are not allowed to be on leave during an examination.)